



Date: September 17, 2021

Time: 12:00-2:00 pm

Location: Zoom

Attendees: Finance Committee, General Public

Type of Meeting: General

**I. Organizational Items**

- a. Call to Order by Alexandre Kurokawa, Vice Chair for Finance, at (12:04)
- b. Roll Call (Quorum Established)

Josue Montenegro	Vice President for Finance	Not present
Alexandra Kurokawa	Vice Chair for Finance	Present
Diana Chavez	ASI President	Present
Angelina Gomez	VP for Administration	Excused
Amber Beasley	VP for Academic Governance	Present
Analiz Marmolejo	VP for External Affairs & Advancement	Present
Anna Nguyen	Secretary Treasurer	Excused
Andrew Klein	BOD Member	Present
	BOD Member	
	BOD Member	
	Student Committee Member	
	Student Committee Member	
	Student Committee Member	
	Student Committee Member	
Daniel Gonzalez	Associate Justice	Present
Betty Kennedy	University President Designee	Present
John Tcheng	CFO Designee	Present
Barnaby Peake	Executive Director	Present
Dena Florez	Associate Executive Director	Present
Guest of the Gallery		

**c. Approval of the Agenda for Friday, (September 17, 2021)**

Motioned By:	<b>Diana Chavez</b>	Seconded by:	<b>Analiz Marmolejo</b>
Discussion: None			
All in Favor		Opposed	
		Abstained	
			<b>Motion: Consensus</b>

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**d. Approval of the Minutes for Friday, (September 3, 2021)**

Motioned By:	<b>Amber Beasley</b>	Seconded by:	<b>Diana Chavez</b>
Discussion: None			
All in Favor		Opposed	
		Abstained	
			<b>Motion: Consensus</b>

- II. Public Comment** – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or Cal State LA
- a. Any public comments

**III. Information Items**

A. 2020-2021 Audit – CohnReznick (Clean audit report, unqualified opinion). Went over the financial statements with Alberto Contreras and Carlos Beltran (part of accounting team). Went through financial statements pertaining to ASI and further reviewed aspects of.

**IV. Discussion (Josue resumed the meeting)**

A. Review of the book voucher program- First-come-first serve at full capacity for \$6,000 already. What are next steps? We have a \$12,000 amount to allocate for the entire year.

\*Decision: We will allot the Full \$12,000 to approximately 40 students with possibly only 13 students not receiving aid. We want to focus on the needs of our students now especially with this special (COVID) situation happening.

Note: Betty mentioned that buying textbooks might change over time and thus sustaining the program is something we can further look into and not something we need to worry about at the given moment as there are usually funds left over at the end of the year.

- V. Action Items** Present the first draft of the 3 & 9 at the next finance meeting

**A. Reports**

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- a. ASI Vice President for Finance: **Josue Montenegro working on the 3 & 9 (which means we are 3 months into the year, 9 months left). Wants to meet with Barnaby, myself Alexandre, and Dena to speak with individually and get on the same page.**
- b. ASI Vice Chair for Finance: **Alexandra Kurokawa working on the funding requests to get all requests met within or before due dates. Going through all emails to set clubs up with funding about 14 currently. Going through policies to understand execution of funding clubs appropriately per policy guidelines.**
- c. ASI Executive Director – Barnaby Peake – Biggest thing is the textbook program and the audit right now.

**B. Adjournment**

Motion to Adjourn:

Motioned By:	<b>Amber Beasley</b>	Seconded by:	<b>Analiz Marmolejo</b>
Discussion: None			
All in Favor		Opposed	
		Abstained	
<b>Motion: Consensus</b>			



**CERTIFICATION**

Official Minutes taken for the **Finance Committee** of the Associated Students, Inc. Cal State LA held on Friday, September 17, 2021, through Zoom. Consensus by the ASI Finance Committee on Friday, October 8, 2021.

Prepared by:

DocuSigned by:

*Alexandra Kurokawa*

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**Alexandra Kurokawa, Vice Chair for the Finance Committee**

DocuSigned by:

*Anna Nguyen*

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**Anna Nguyen, Secretary/Treasurer**