



# Board of Directors Meeting

## Minutes

Day/Date: Thursday, December 10, 2020  
 Time: 3:15- 5:45  
 Location: Zoom  
 Attendees: Board Members, General Public  
 Type of Meeting: General Public

### I. Organizational Items:

a. Call to order by: Chair Diana Chavez ASI President @ 3:17

### b. Roll Call

Diana Chavez	President	Present
Ma Ledi Ham Loot	Vice President for Administration	Present
Kayla Misa	Vice President for Finance	Excused Absence
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Jocelyn Vargas	VP for Academic Governance	Present
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Rochelle Andrea Cordero	College of Health and Human Services Rep.	Present
Jazmin Ennis	College of Health and Human Services Rep.	Present
Johannakate Connally	College of Business & Economics Rep.	Present
Jonathan Villagra Silva	College of Business and Economics Rep	Present
Lauren Diana	College of Arts and Letters Rep.	Present
Brajohn Hicks	College of Arts and Letters Rep.	Present
Kyle Misa	College of Engineering, Comp. Science & Technology Rep	Present
Diana Valdez	College of Engineering, Comp. Science & Technology Rep.	Present
Emily Sandoval	College of Natural & Social Sciences Rep.	Present
Kristy Lam	College of Natural & Social Sciences Rep.	Present
Sidney Lim	College of Education Rep.	Present
Phoebe Wong	College of Education Rep.	Present
Jasmine Parker	Diversity and Inclusion Officer	Present
Brooke Mero	Civic Engagement Officer	Excused Absence
Ryan Yoo	Chief Justice	Excused Absene
Carol Roberts-Corb	University President's Designee	Present
Vacant	ASI Interim Executive Director	
Dena Florez	Office Manager of Administration & Services	Present
Guests of the Gallery		

### c. Adoption of Agenda

Offered By:	Johannakate Connally	Seconded by:	Diana Valdez			
Motion to Approve Agenda for Thursday, December 10, 2020						
Consensus to Approve Agenda for Thursday, December 10, 2020- Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**d. Approval of Minutes (action):**

Offered By:	Emily Sandoval			Seconded by:	Ledi Loot	
Motion to approve the Minutes for October 8, 2020						
Consensus to approve minutes for October 8, 2020- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Sidney Lim			Seconded by:	Phoebe Wong	
Motion to approve the Minutes for November 19, 2020						
Consensus to approve minutes for November 19, 2020- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**II. Public Forum**

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

**III. Informational Items****a. Holiday Party**

- i. **Diana Chavez:** Tomorrow we will be holding a party from 4 PM to 6 PM and Ledi do you want speak to what are the activities that we are going to be doing in the party.
- ii. **Ledi Loot:** For those that are Rsvp'd will get a Door dash gift card. There will be a sweater competition then we have the holiday background contest and then finally we are going to do a holiday scavenger hunt.

**b. Winter Retreat:**

- i. **Diana Chavez:** We will be having the retreat closer to the winter semester either the second week of January or the week of the 19<sup>th</sup> so those that are planning to go out please plan accordingly.

**c. Spring 2021 Expectations:**

- i. **Diana Chavez:** This is more so for the attendance in meetings which I expect all of you to attend the meetings so no more being able to have class during your meetings and I expect all your cameras to be on in your meetings.

**IV. Action Items**

- a. **ASI Director of Graphics and Marketing- The Board will take action on approving Personnel's job description and reclassification. (Closed session)**

Offered By:	Jocelyn Vargas			Seconded by:	Brajohn Hicks	
Motion to go into closed session						
Consensus to go into closed session- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Jocelyn Vargas			Seconded by:	Ledi Loot	
Motion to get out of closed session						
Consensus to get out of closed session- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- i. **Diana Chavez:** There was two actions taken during closed session. So, congratulations to Gus for being the new Director of Graphics and Marketing.
- ii. **Gus Salazar:** I am in a CSU marketing meeting and they are actually sharing and discussing marketing and what other cabinets have done and I have a whole list of ideas and I will be reaching out to you soon.

Offered By:	Brajohn Hicks	Seconded by:	Jocelyn Vargas			
Motion to approve Job Description of the Director of Graphics and marketing						
Consensus to approve Job Description of the Director of Graphics and marketing - Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Ledi Loot	Seconded by:	Brajohn Hicks			
Motion to approve the reclassification of Gus Salazar as the new Director of Graphics and Marketing						
Consensus to approve the reclassification of Gus Salazar as the new Director of Graphics and Marketing - Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**b. ASI Appointed positions: The Board will consider action on appointing candidates to open ASI positions.**

**i. ASI Elections Committee**

1. **Jennifer Diana Benitez Portillo-** Hello, I am a fourth-year student and I have a lot of experience working with students through our orientation and campus tours. I am also part of the USD board of directors and parent academy and I'll be inside into the inside curiosity and questions of the student's brains and then become of the golden eagle family and I know I can use that information to better the election process and make it accessible to students to help them cast their votes. I am interested in this position because I want to make sure that the information that I am aware of and the knowledge that I know will go back to the student body.
2. **Carlos Mitjavila-** I am a third-year Spanish major that is eager to accumulate leadership and communication skills to promote the professional development of others. My goal in life is to become an educator to promote the use in Spanish as a tool for career development. I volunteer as a screaming eagle and I have seen firsthand the exceptional work of the elections and outreach committee and I know I want to be a part of it and contribute to the things they do. The lack of student involvement in campus activity in the organization is a big issue that is detrimental to the professional growth. The position for me represents the ideal opportunity for me to enhance the skills I already possess while at the same time contributing to other people's success. The organization is perfect platform to increase student engagement and empower students to pursue positions in the student government. I am a natural leader because of the desire to transmit my ideas and through high school I joined the biomedical science club because I thought it was important for people to know the basics of how the human body works and during the first-year of college here I was nominated by classmate for the public speaking showcase later in a collaboration with other students I created a list of demands for students of the PAS African American studies course gave to the dean. Like I said before I am currently in the screaming eagles and I am currently talking to the foreign language chair about the creation of a Spanish club. I know I possess the right skills for this position, and I believe I can contribute and benefit a lot from the work I can do with ASI. Thank you for your time.
3. **Hilary Luong-** I am a third year and a nursing major and a healthcare management minor and I was initially interested in this position because I wanted to participate in a different student roll this year and being a part of ASI sounds like a supplementary experience to my college career because it is different from what I normally do. For experience, I have experience in communication and administrative work in large scale facilities such as hospitals and I have helped in college events already through the Student health advisory committee here and I have gotten I know student organizations and faculty and have come to realize what a big roll ASI plays in everything here. In addition to this I have also managed paper work which makes me a great fit I reaching out for the student elections committee and also for soring elections. I am also good at processing work such when I have done admissions for other places where I have worked and I am a great team player and I am well-rounded so I can help out in anywhere is needed and my strengths are time management and organization so that would definitely help out in any contact that is needed for this work thank you.
4. **Diana Chavez:** Is there any questions for the applicants collectively?

5. **Ledi Loot:** My questions is knowing that the elections would be virtual what would be your recommendations on we increase voters turnout?
6. **Jennifer Benitez:** My recommendation for that would be to market through social media just because we know that you all are active through social media it is also important that our professors let us know about ASI and what we can get involved in.
7. **Carlos Mitjavila:** I believe social media is a powerful medium for transferring information especially during these times and I also believe because I have worked in the elections and outreach committee that talking to professors and telling them to speak about the election to their students is a very helpful way to get them involved and is most effective way and maybe we can replicate that.
8. **Hilary Luong:** I agree with what they said but I also think we should be reaching out on multiple platforms because some people only have one for like Instagram and other stuff but we should definitely go towards snap chat and for the candidates as well I think it which would be great for elections where we can put in person videos and graphics that we can easily distribute and this would make it easier to reach multiple areas and something that could be of help is asking for the help other organizations because it is easier to pass information that way.
9. **Diana Chavez:** I will be putting you guys in a waiting room to make a decision.
10. **Ledi Loot:** Before I pass it to Arie I just want to say that Carlos is one of my screaming eagles and very responsive to emails and Hilary and Jennifer I seen them in most of our events and they play in tournaments so I would really recommend them.
11. **Diana Chavez:** Keep in mind that there are four open positions.
12. **Arie Lee:** I interviewed them, and Hilary and Jennifer I met before this and I met Carlos yesterday and they all have a strong drive to do good for the students at Cal State LA. They all have on campus experience which is great because they'll know what students need from us and how to reach out to them. They all seem to have really good work ethic, and all seem to have the drive to put out good work so I really hope they can all be on my team so I'm recommending all three.
13. **Ledi Loot:** To be clear these three would be helping Arie make the election process much more easy and they are going to help try to increase our turnout to surpass our past numbers.
14. **Carol Roberts-Corb:** Do they know that are not allowed to run for elections? And if so was it explored?
15. **Arie Lea Kuo:** I did explain to Hilary and Jennifer and I thought I did to Carlos but now that I think about it I don't think I did.
16. **Diana Chavez:** So, should we let Carlos know then? Let me bring him back. If you get appointed into the committee you cannot run for elections, so we wanted to make it clear that you know that so being that do you want to proceed?
17. **Carlos:** Yes, I do wish to proceed.

Offered By:	Brajohn Hicks		Seconded by:	Jocelyn Vargas		
Motion to appoint Jennifer Portillo, Carlos Metjavila, and Hilary Luong into the elections committee Consensus to appoint Jennifer Portillo, Carlos Metjavila, and Hilary Luong into the elections committee- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

ii. **Environmental Policy Committee**

1. **Diana Chavez:** For this we only need Ledi's recommendation for Sidney.
2. **Ledi Loot:** I talked to Hannah and she is giving Sidney her recommendations to be in the environmental affairs committee I recommend Sidney because I think she is very qualified and I think she can contribute a lot especially in spring we have seen all the proposals from EPC and we will be expecting a lot of things from them.

Offered By:	Diana Valdez		Seconded by:	Analiz Marmolejo		
Motion to appoint Sidney Lim into the Environmental Policy Committee Consensus to appoint Sidney Lim into the Environmental Policy Committee- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

c. **CARES Act Funding- The Board will consider taking action on the CARES Act funding Transparency Resolution from shared governance council.**

- i. **Diana Chavez:** For those that attended shared gov Jocelyn presented the CARES Act resolution. The CARES Act money is federal money that is given to the Chancellors office and they were able to disburse that money to all 23 CSU's which Cal State LA received \$39 million in total and \$18 million was distributed to student support services and \$21 million went into institutional support services. The definition of institutional support services is still in question and many of us in students and faculty are requesting an itemized receipt or transcript of where the money is going and we have not gotten it and we are just asking for transparency. So this is just asking President Covino and the executive to make this public as it is mandatory and required by state law and they still haven't as other CSU's have already done so.
- ii. **Jocelyn Vargas:** I just wanted to add that it came about because there seems to be a lack of transparency where the CARES Act funding went and we never get concrete answers and they are always just delegated and beat around the bush so we want clear and concise information. I think that one of the concerns was that the budget was supposed to be posted September and we are now in December and I believe that one of my senators said that they met with Lisa Chavez yesterday and I'm still getting information on that and that is something that has been asked to the provost about the budget.
- iii. **Carol Roberts-Corb:** Lisa has been invited to come talk to you guys?
- iv. **Diana Chavez:** I have talked to Lisa personally in that I also saw her in the resource allocation advisory committee and weren't provided any accurate answer in that meeting either so meeting after meeting we have gotten nothing, and we are making sure that Cal State LA follows the rules to make this public.
- v. **Jocelyn Vargas:** I just have a question for Carol, I know that one of my senators has told me that some of the CARES Act funding things have been published on the webpage but again no itemized list from what I am reading here, and it is not very detailed, so will that budget any time soon from what you know because from my understanding we are now a few months behind from that being published? Although I do appreciate that is something out there, but it is still not precise.
- vi. **Carol Roberts-Corb:** I didn't know that the budget was just approved so we all have been working on projected numbers and that might be part of the reason but that is more of a question for Lisa. I think it is more of a timing issue. I know to distribute emergency grants the federal government has placed several rules on how it should be distributed and there has been discussion on that.
- vii. **Jocelyn Vargas:** I think regardless if we pass this when it gets to the next steps I am sure Lisa will still come and speak about it but I would really would push for the Board to take action to have some form of accountability.

Offered By:	Jocelyn Vargas	Seconded by:	Emily Sandoval			
Motion to approve the CARES Act Funding Transparency resolution						
Consensus to approve the CARES Act Funding Transparency resolution - Consensus Reached						
All in Favor	13	Opposed	0	Abstained	0	Motion: Passed

**d. The Board will take action to approve edits to Policy 14- Legislative Affairs and Advocacy Committee codes of Procedure**

- i. **Diana Chavez:** Well, this was just minor edits but Analiz correct me if I'm wrong if you want to go over it.
- ii. **Analiz Marmolejo:** There are no major edits just if you go further down everything is the brand and also, I just noticed where it says "if the vice chair is an appointed ASI member" I don't remember deleting that. Then that was a mistake then it should be fine to add back and we did edit section five so instead of one unexcused absence you will be removed we made it two because one is a little harsh and if you go further the GPA requirement will turn into whatever requirement the Bylaws create.
- iii. **Dena Florez:** It cant be deleted because if you have another ASI member that gets appointed as vice chair they are already an ASI member however your committee has students at large. So if you're the student at large gets appointed as the VC then they are okay but because the ASI member cannot receive the incentive because they are already and ASI member they get the composition of the double required service hours.

Offered By:	Johannakate Connally	Seconded by:	Phoebe Wong			
Motion to approve the Revised Legislative Affairs and Advocacy Committee codes of procedures.						
Consensus to approve the Revised Legislative Affairs and Advocacy Committee codes of procedures- Consensus Reached						
All in Favor	13	Opposed	0	Abstained	0	Motion: Passed

## V. Discussion Items

### a. Outreach Ideas- The Board will discuss ideas on how to engage with the student body during remote learning.

- i. **Diana Chavez:** We can now look back and have a discussion and talk about ideas and what are some things that we can get our students to attend our events and meetings or for they can write to us and second what are we doing to get in contact with students? It is important that we get in contact with these clubs and orgs because a lot of the time information they are getting false information and not getting their sources.
- ii. **Lauren Diana:** I think outreach is so much easier when it is not focused so much but more implemented in your habits whether it is class or the different clubs or groups you're in other wise I feel like we are just another thing that tells people what are the things we do. Another thing I found is an Instagram page that goes through this thing called loop chat and it has about 300 students and it is kind of like group me but for students and maybe it's just finding different plat forms. I think for Brajohn and I our Instagram page it was easy to repost different things and taking your personal account and sharing things with you friends and classmates so be unapologetic about reposting things.
- iii. **Gus Salazar:** I want to share because I was in the meeting about CSU and I want to share. The first they talked about is that on Instagram that a lot of campus do that whenever they post something they have staff or ASI members fill in the chat and respond to students and gives activity in the page and that made people stay and even follow. Another thing was doing an even on Saturday morning like once or twice a semester. Another thing they do is workouts in the mornings but the biggest one was sending out promo boxes and chico did custom built boxes that came from their engagement and it was for advocating and they said that students really enjoyed that and the only problem was the logistics and it very true but students do share on social where they got their things from which pulls a lot of people in. Some other companies were talking about selfcare packages or event packages to promote it. I shared the subscribe and win and they shared with me a lot of software like sprout and it actually tells us when it's the best time to host and it has a system that know the students and when it is the best time to engage.
- iv. **Diana Chavez:** Thank you Gus, I am not sure about Saturday's and I don't know about working out. Just a friendly reminder that the holiday party is tomorrow as a reminder.
- v. **Analiz Marmolejo:** I was just going to emphasize engaging more in the post so that students can see them in their timeline. Some recommendations that our group gave us is that they wanted to see memes on our page and more social media engagement and although I am not really into the tik-toks or things on our page I think we do need to stay more consistent on our ASI Instagram. If you look at the whole page it is was very personal and now a bunch of flyers and I don't think that is very interactive for students and its robotic so I think a great idea is like what Lauren and Brajohn did of creating videos welcoming students into their events so we can push for all of us to do something like that. So maybe we can do instead ASI takeovers which I think we have been pushing for that to give face to the reps.
- vi. **Diana Chavez:** Thank you Analiz, I know that ASI presidents like for Cal Poly She does Latte's with Lucy in her Instagram account and updates the campus. I did mention to Gus that it is something I was looking into but it is such a hassle and I have never been tech savvy and making sure I look good and things like that but maybe I can do something with that.
- vii. **Ledi Loot:** I was suggested, was creating a platform for students to meet from different colleges and giving out incentives and one thing I have noticed and we should be thinking about is mentorship. I went to the international student meeting and one of the questions I get to ask is how can we reach out to students right now and right now the only person they talk to is because I know most of the resources on campus. So I think if we make a program where we get to interact with the students especially the new ones because they are now just crawling in the dark because they don't get to have the experience of orientation and maybe Carol can help us with a university wide email for the new admits to invite them. Another thing is Podcasts or video via zoom or face book live and make a list of what we should be talking about. I also think we should do more videos like the one I did for the food pantry where a lot of students reached out to me.
- viii. **Brajohn Hicks:** Mine is really short and ties to something Gus said and it got me thinking because my friend has a yoga class on Saturday at 10 AM and she looks forward to it every week so thinking about it, that might be an interesting thing to look into.
- ix. **Dena Florez:** Probably because it is not class related or work related and it's a me time and I was talking earlier with Lisa Chavez and we have this thing call admin hang out and there is no agenda and we just chat.
- x. **Diana Chavez:** So, what I got are Saturdays not before 10 AM, but there are other great ideas as well.

### b. Resolution Ideas- The Board will discuss campus or external issues that the board can prioritize.

- i. **Diana Chavez:** This is to help you guys in advocacy and what are some issues you make want to take up on?
- ii. **Ledi Loot:** I think by now everyone knows that CSU released a statement of the possibility of students coming back on campus in fall 2021 so I think we should come up with something for student safety before students go

on campus so there can be safety protocols must be in place maybe it can be the structure or required vaccines or something.

- iii. **Jocelyn Vargas:** Ledi I like that, and I have students sitting in the risk management committee, so I'll get more information on that. One of the biggest problems in my area are students in research lab are being severely impacted by all these regulations so for those who may not know right now only second year graduate students are being allowed into research labs which puts any undergraduate seniors or graduate first years extremely behind on research and the impact on that is that people looking into med school or looking into going into a different avenue of research post graduate because they are not accumulating the hours they need to be able to apply to knew programs and we have talked about it in the senate and there has been no formal response and faculty and students want to know because it is putting everyone behind at least in the college of NSS and other college. A second one would be in regards to communication in the Cal State LA webpage there are some information in there that is out dates and sometimes that can be difficult to navigate finding information as well as just communication from administration that we need to have. I know that the provost was attending the academic senate but it was only a limited amount of time to speak to the provost and recently President Covino came to the academic senate but he only presented and didn't leave time for asking questions and I don't know if he had a prior engagement but regardless I think that there should be an opportunity for faculty and students of the senate to be able to ask questions to our leaders and that's a second idea. The third would be black student enrollment and it is another ongoing conversation although there seems to be that there are programs that are helping in this issue, but it doesn't seem enough. Another one I don't know if this is a resolution or an internal ASI thing I know we are doing the food grocery packs but I was also thinking something other CSU's have done is something in regards to, toiletries with your basic necessities.
- iv. **Sidney Lim:** For my college we met with our program directors and it seems that faculty is struggling and the reason I bring this up is up is because the availability of faculty directly impacts students. Like for one of our BA programs there is only one full time faculty and she is serving as the advisor, coordinator, professor, and I think that is a lot and that spreads her time thin and it is a disservice to the students in the program. So if there is some way we can get some type of support for faculty and she will be going on sabbatical soon and that program would be left completely empty since she is the only one supporting that program.

## VI. Reports

### a. ASI President: Diana Chavez

- i. Diana: I have been. Working on my ASI Staff restructure plan and making sure that I am continuing the process of that and I will be working over the winter break to hopefully get the job description of the new job position I'll be creating and figuring out the process of the removal of the positions I would like to remove. I am also working with faculty in that we will be discussing well we presented to them the CARES Act fund transparency resolution so they want to second that. So making sure that the faculty is good as well and thanking them for passing the resolution in the academic senate. I am continuing meeting with meeting president Covino and again commencement is still up in the air. We were able to set and ideal date with Pizza with the President to get an opportunity to meet with him and then meeting with the college reps and working on winter training with Dena. There is a new peer program going in the center of academic success and there is an email that was sent university wide so you can be a sort of mentor.

### b. ASI Vice President for Administration: Ma Ledi Ham Loot

- i. Ledi: We have been making progress on the ED search committee so we got the two sets of the interview questions and starting January we will review applications. I also did the culminating with the social civic engagement with professor Seals and we are looking forward into another partnership next year so we can pass on some recommendations for the next administration and I forming another partnership with another faculty who will be trying to get their student engaged with ASI and all of our events. They will be writing stories about all of our events in exchange for credits. I have been following up with all the commissioners to ensure for especially spirit week and elections we will be meeting with campus partners. Last week I met with campus partners and the edible garden club so it's a combination of administration housing facilities and then the club itself and we granted them

some funding for the compost and we are on the process on what type of compost they should be utilizing with the amount of money they have and they are making progress seeing as they have water irrigation. Working on the holiday party for tomorrow and working with Dena and Gus.

- c. ASI Vice President for Finance: Kayla Misa
  - i. Kayla: NONE
- d. ASI Vice President for Academic Governance: Jocelyn Vargas
  - i. Jocelyn: With my team we have been brainstorming resolutions as well as coming up with a Cal State LA campus policy agenda and what we want our focuses to be as senators for spring. Some of the resolutions I mentioned here I just need to get to them and I will be working on them in the winter break. Also creating our smart goals for spring and we are also trying to figure out some outreach for students and a lot of student at-large are coming to the academic senate and the thing with that is that there is no public comment for them unless they are allotted time so finding the best practice to get the questions the students have. Or if we are going to do outreach with clubs and orgs or stick more to department and department chairs I know that Chicanx and Latinx studies are very interested in doing things and I have been meeting with their faculty as well as women and gender studies to see what they think what are the issues Cal State LA is currently facing.
- e. ASI Vice President for External Affairs and Advancement: Analiz Marmolejo
  - i. Analiz: I'm trying to get through finals, over the break I'll be working on district office visits for lobby day and see what we want to lobby on. For our governors budget it should be released on the 10<sup>th</sup> and we will see what programs and different areas are going to need some money so we will be able to see that and from there I am supposed to do a lot of research in order to see what the semester needs and from there I can report back to you on what we would like to see Cal State LA funding on and bring that attention to our district representatives.
- f. ASI Secretary/ Treasurer: Anna Nguyen
  - i. Anna: NONE
- g. ASI Board or Directors
  - i. Reps at Large
    1. Civic Engagement
      - 1.) Brooke Mero: NONE
    2. Diversity & Inclusion
      - 1.) Jasmine Parker: NONE
  - ii. College Reps
    1. College of A & L
      - 1.) Lauren Diana: We went to the deans advisory committee last week and we talked with the dean and we got a lot of new insights. After break we are going to do the club mixer so I know a college already did that and we will reach out for some tips and pointers.
    2. College of HHS
      - 1.) Rochelle Cordero: There is not much we are just thinking of more events and making it more fun.
    3. College of NSS
      - 1.) Kristy Lam: NONE
      - 2.) Emily Sandoval: We are looking forward to the survey NSS sent out so we will be looking into those.
    4. College of ECST

- 1.) Kyle Misa: NONE
- 5. College of B & E
  - 1.) Johannakate Connally: Our event went well we had a lot of students show up and a lot of them responded to our survey and out of that a lot of students were asking about the professors to talk about their degree and their field and how they got where they are so we are looking into doing that again.
- 6. Charter College of Education
  - 1.) Sidney Lim: We had a meeting last week with the directors of urban learning and the directors of rehabilitation services and they aired out what their program needed and we discussed some potential events and what they want to do this spring semester.
  - 2.) Phoebe Wong: And we are also planning on meeting before spring semester starts and the meeting will have the CCOE faculty the directors and we want to interact with the two major clubs in CCOE so there will be representatives there and the advisors too.

**h. Office Manager: Dena Florez**

- i. Dena: None. All of you start working on your resume and work on your transition binder.

**i. Graphics & Marketing Coordinator: Gus Salazar**

- i. Gus: I compiled the projects, and I will be sharing the word doc with the events and I switched some of your dates so it won't overlap with someone else. Regarding the student applicant we tried to reach out to her through email and she added me through linked in and I sent her I message on linked in and she hasn't responded there either and Dena gave me the green light to use Amanda so I'm going to train Amanda so she can assist me in putting all the meetings up.

**j. University Designee: Carol Roberts-Corb**

- i. Carol: I am happy to announce that the university earlier this week found out that we were awarded a grant from the California community foundation for food relief so the university is planning a large and comprehensive food distribution event next week from 8AM and 4PM Monday through Friday. We are also delivering food bags to housing students over the break. Partnership with the UAS and they are amazing.
- ii. Analiz Marmolejo: Do you know if carpooling is allowed?
- iii. Carol: I don't know if that is allowed but we are trying to figure out the best system of the sign up and we are also wanting some sort of control. We don't need volunteers because we are trying comply to the stay at home order.
- iv. Jocelyn Vargas: Is this a one time grant?
- v. Carol: I don't know but getting this is because of Jen Miller.

**VII. Adjournment:**

Offered By:	Brajohn Hicks	Seconded by:	Ledi Loot			
Motion to adjourn the meeting at 5:37 PM.						
Consensus to adjourn the meeting at 5:37 - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on December 10, 2020, on Zoom and were approved by consensus by the ASI Board of Directors on Thursday, April 15, 2021.

Prepared by:

DocuSigned by:

*Dena Florez*

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Dena Florez- Recording Secretary

DocuSigned by:

*Anna Nguyen*

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Anna Nguyen- Secretary Treasurer