



Cabinet of Commissioners Committee Meeting Minutes

Day/Date: October 23, 2020
 Time: 10am – 12:00pm Zoom
 Location: 95746194717
 Attendees: COC Commissioners, Staff Support, General Public

I. Organizational Items:

Call to order by: Chair Vice President of Administration, at 10:03 AM

b. Roll Call

Ma Ledi Ham Loot	Vice President for Administration	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Hannah Valliere	Environmental Affairs Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Taylor Henrikson	Housing and Residence Life Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Vina Li	PR & Marketing Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Brian Nguyen	Spirit Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Vacant	Military-Connected Student Representative	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Vacant	Elections and Outreach Commissioner	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Vacant	Senior Coordinator	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Akalpit Shukla	Associate Justice	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave

c. Adoption of Agenda: October 23, 2020

Offered By: Brian	Seconded by: Hannah					
Motion to approve Agenda for Friday, October 23, 2020						
All in Favor	consensus	Opposed		Abstained		Motion: <input checked="" type="checkbox"/> passed

d. Approval of Minutes (action): September 25, 2020

Offered By: Brian	Seconded by: Taylor					
All in Favor	consensus	Opposed		Abstained		Motion: <input checked="" type="checkbox"/> passed

II. Public Forum

This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

III. Information Items

- a. Introduction of the New Appointees to the Cabinet of Commissioners
 - Not yet boarded, still have to go through orientation
 - Here to introduce, and get to know each other
 - Arie, Elections and Outreach Commissioner
 - Chyanne, Military-Connected Representative
 - Everyone else on the board introduces themselves as well
- b. State of Affairs deadline
 - Arie and Chyanne do not submit State of Affairs
 - Deadline is on October 28th, 2020
 - Go back to biweeklies and then get the information from them to build State of Affairs
 - Diana is going to read through all of them, and combine all of them into one file
 - Send to Secretary/Treasurer, CC Direct Report

IV. Discussion Items

- a. Post-Program Evaluation (Online version)
 - Online version of post-program evaluation, used to be a document
 - Submitted after every event
 - Gets sent to Secretary/Treasurer, and sent to Direct Report
 - Start using it in Spring 2021
 - Can start testing out the evaluation process now
 - Online version is more convenient than pdf version
 - <https://asicalstatela.org/machform/view.php?id=40280>
 - Spring 2021 Program Proposal
 - <https://asicalstatela.org/machform/view.php?id=40747>
- b. COC Virtual Game Night
 - Build rapport, get to know each other
 - Bingo, Among Us
 - Gift cards prizes
 - Saturday night
- c. Spring Semester Event
 - Discuss plan for spring events, deadline for program proposals is November 20th, 2020
 - Fill out rough draft of program proposal, 1 on 1 with VPA to discuss it
 - IV> Brian
 - Two big events during Spring, Eaglechella and Spirit Week
 - a. Reach out to Frangelo, ASI is ready to get going, advise us on how to proceed
 - Brainstorm ideas as of right now, discuss later with the team before program proposals
 - V> Arie
 - No more events this semester, start planning for next semester
 - Elections are really big during Spring
 - Reach out to Frangelo, include Gus, for your Spring Events
- d. ASI Mailing List
 - Database with names and emails of students to advertise events
 - Once you have an event, add names and emails to the database to get to as many students as possible

V. Action Item

- a. Nominate and Appoint a Vice Chair

VI. Reports

- Brian is appointed as the new Vice Chair. Brian motions, second by Taylor.
- a. **ASI Vice President for Administration**
 - Took over Elyse's position, and started recruiting
 - Recruited Arie
 - Met with Taylor and Hannah about the Edible Gardening Club
 - Working on emails, finding partners for Spirit Week
- b. **ASI PR & Marketing Commissioner**
 - Working on collaboration with international advisors
 - International education week
 - Updating email list and working on newsletter
 - ASI Golden Eagle Challenge
- c. **ASI Spirit Commissioner**
 - Will be thinking about Spring Events, start planning that
 - Brainstorming ideas, will reach out to Frangelo and Christopher as well
- d. **Elections & Outreach Commissioner**
- e. **Environmental Affairs Commissioner**
 - Finished first event, went well
 - Campus sustainability committee
 - Edible garden club
 - Working on presentations and events for next semester
- f. **Housing and Residence Life Representative**
 - Working with Edible Garden Club President
 - Coming up with systems to implement housing ideas, working around COVID,

Adjournment: October 23, 2020

Offered By:	Brian	Seconded by:	Taylor
Adjournment at __11:05 pm__			
All in Favor	consensus	Opposed	Abstained
			Motion: ✓ passed