



Strategic Planning Committee Meeting Minutes

Date: Tuesday, September 08, 2020

Time: 4:45pm-5:45pm

Location: Zoom

Attendees: Strategic Planning Committee & General Public

Type of Meeting: General

I. Organizational Items:

A. Call to order by: Chair Anna Nguyen, A.S.I. Secretary Treasure 4:46 PM

B. Roll Call:

Diana Chavez	President	Present
Ma Ledi Ham Loot	Vice President for Administration	Present
Kayla Misa	Vice President for Finance	Present
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Gabriel Avila	VP for Academic Governance	Present
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Sasha Prakir	Associate Justice	Present
Dr. Jennifer Miller	University President's Designee	Present
Vacant	ASI Interim Executive Director	
Dena Florez	Office Manager of Administration & Services	Present
Guests of the Gallery		

C. Adoption of Agenda: Tuesday, September 08, 2020

❖ Discussion:

➤ None.

Offered By:	Gabriel Avila	Seconded by:	Analiz Marmolejo			
Motion to approve the agenda for Tuesday, September 08, 2020						
Consensus to approve the agenda for Tuesday, September 08, 2020 - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

D. Approval of Minutes: Tuesday, March 03, 2020

➤ Discussion:

➤ Anna: I couldn't find the minutes so can we table that to the next meeting?

Offered By:	Kayla Misa	Seconded by:	Gabriel Avila			
Motion to table the approval of the minutes for Tuesday, March 03, 2020 to the next SPC meeting.						
Consensus to table the minutes for Tuesday, March 03, 2020 - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- II. **Public Forum:** This time is allotted for the public to address the council regarding items not included on the meeting agenda.
 - None.

- III. **Action Items:**
 - A. **Nomination & Appointment of Vice Chair** – The committee will nominate and appoint a Vice Chair.
 - Diana: I volunteer
 - Ledi: I support Diana
 - Gabriel: I'd like to motion to table the action item until next meeting.

Offered By:	Gabriel Avila	Seconded by:	Ma Ledi Ham Loot			
Motion to table the action item to the next SPC meeting. Consensus to table the action item - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- IV. **Informational Items:**
 - A. **SPC Meeting Dates** – The Strategic Planning Committee Meetings are held on alternate Tuesday's from 4:45PM – 5:45 PM. Below are the dates of the meetings scheduled for Fall 2020.
 - Tuesday, September 8
 - Tuesday, September 22
 - Tuesday, October 6
 - Tuesday, October 20
 - Tuesday, November 3
 - Tuesday, November 17
 - Tuesday, December 8

- Anna: The revised code of procedures doesn't have many changes. Quorum has been changed to 50% plus one. Before, we used to meet twice a semester so I changed it to meeting biweekly. Any disc

- B. **ASI Strategic Plan** – The committee will review the ASI Strategic Plan.
 - Anna: *Reads through the 2018-2023 strategic plan on the ASI website.* We'll go over each point and discuss. What is our current status with the off-campus community?
 - Ledi: I was thinking about that. All of the CSU's have outreach programs on campus. I've never seen other off campus activities.
 - Analiz: I think that's under EPIC.
 - Dena: We don't host food drives because EPIC has that so we don't want to compete. *Dena explains other programs on campus that do these things.*
 - Anna: That's good to know.
 - Ledi: Do we fund EPIC?
 - Dena: Yes. *Dena explains how the finance committee is making some changes.*
 - Ledi: We are also working on the mailing list. We also have challenges on social media due to the pandemic.
 - Diana: That is a good way to get engagement up.
 - Ledi: I'm working with CSI to build the club council. Each club would have a member in this council.
 - Anna: The hardest part of that is finding an available time for all of the members.
 - Dena: *She explains how there used to be a position that did the same role.*
 - Anna: I think doing it by college is the best way.
 - Ledi: We would need the college reps to be a part of this. This is still just the planning phase.

- Kayla: I'm trying to collab with the financial aid office to offer resources.
- Anna: Is there anything that you feel is missing from these workshops?
- Jen: I was bragging about the workshop because this is really good work.
- Ledi: I think we should create an annual survey for students to see what they want and need.
- Anna: Do you know if the college reps are turning in their evaluation forms?
- Diana: HHS is the only college that has had an event and they're going to turn it in.
- Dena: I think evaluation forms are really good. We could enter this data and analyze it so the reps can have this information.
- Anna: I'll look at that for the next meeting.
- Ledi: Can we make a pdf fillable online form?
- Diana: I think every area has a focus on advocacy. We're doing excellent with it. Maybe providing guidance for new members.
- Anna: I'm really proud of where ASI is with that right now.

C. Housing Move-In

- Analiz: I was there for a short amount of time, it was very different from last year.
- Jen: It was much smaller and very weird, but we made it work.
- Dena: There weren't many people, but it was fun and nice to see new students moving in.

V. Discussion Items:

- Anna: Oops, we already went over codes of procedure.

VI. Reports:

A. Committee Chair

- Anna: There isn't much to say. Last few weeks was seeing where we are at. Your biweekly's are due tomorrow.

VII. Adjournment:

Offered By:	Ma Ledi Ham Loot			Seconded by:	Analiz Marmolejo	
Motion to adjourn the meeting at 5:25 PM.						
Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Strategic Planning Committee Meeting of the Associated Students, Inc., Cal State Los Angeles held on September 08, 2020, on Zoom and were approved by consensus by the A.S.I. Strategic Planning Committee on Tuesday, October 20, 2020.

Prepared by:

Dena Florez- Recording Secretary

Anna Nguyen- Secretary/Treasurer