



Date: Friday, February 21, 2020
 Time: 12:00-2:00 pm
 Location: USU San Gabriel Room
 Attendees: Funding Sub-Committee, Special Public
 Type of Meeting: General

I. Organizational Items:

- a. **Call to Order by Tu Nguyen, Vice Chair for Finance, at 12:01pm.**
- b. **Roll Call (Establishment of Quorum)**

Tu Nguyen	<i>Vice Chair for Finance</i>	Present
Christopher Koo	<i>Vice President for Finance</i>	Present
Jacquelyn Acosta	<i>ASI President</i>	Present
Jocelyn Vargas	<i>BOD Member</i>	Present
Ivy Chan	<i>Student Member</i>	Present
Ryan Yoo	<i>Associate Chief Justice</i>	Present
Candice Varnado	<i>CSI Representative</i>	Present
John Tcheng	<i>CFO Designee</i>	Excused absence
Amanda Tapia	<i>UAS Representative</i>	Unexcused tardy @ 12:09pm
Han Nguyen	<i>USU Representative</i>	Unexcused absence
Dena Florez	<i>Office Manager of Administration & Services</i>	Present
Guest of the Gallery		

c. Approval of Agenda for Friday, February 21, 2020

Offered By:	Christopher Koo	Seconded by:	Jacquelyn Acosta			
Motion to approve the Agenda for Friday, November 21, 2020.						
Tu mentioned that the agenda was amended because the Biochemistry and Chemistry club had their Funding Packet approved even though their Event Registrations were not complete.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

d. Approval of Minutes for Friday, February 7, 2020

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 Funding Sub-Committee Meeting
 Friday, February 21, 2020



Offered By:	Jocelyn Vargas	Seconded by:	Christopher Koo			
Motion to approve the Agenda for Friday, February 7, 2020.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

II. Public Forum – Allotted time for members of the public to address the committee.

- Christopher mentioned that for RPPs, the person who submits it should be the same as the person who submits the Funding Request Packet

III. Action Items

a. Student Dietetic Association - Healthy Snack Stand - 2/27, 3/3, 3/18 - \$213.54

- A representative talked about the Healthy Snack Stand and the SDA at Cal State LA.
- Candice asked where the event registration form for the events February 27.
- Tu clarified that since Chemistry and Biochemistry's event registration forms late, ASI would have to accept SDA's event registration late as well.

Offered By:	Jocelyn Vargas	Seconded by:	Christopher Koo			
Motion to approve Student Dietetic for their Healthy Snack for \$213.54 with the stipulation that they submit approved Event Registration forms for March 3 and March 18 by Monday, February 24.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

b. Phi Alpha Theta - PAT Banquet - 3/1 - \$1950.00

- A representative from Phi Alpha Theta presented about what the goal of the PAT Banquet was.
- Tu asked for the club to submit a better invoice for the event.
- Candice wanted to talk to the club representative about clarifying and submitting extra forms for their event registration.
- Dena said that the packet needs a better invoice.
- The club representative clarified the information with alcohol at the event.
- Dena asked about a flier for the event and if there was going to be an entrance fee.
- Amanda asked if there was a bar setup fee because it would change the event as well. The club representative said that there would not.



8. Tu said that there would need to be an updated invoice submitted and that only \$16.00 per person would be funded for the event because it was a banquet and during lunch. That would bring their total down to \$640.00 would be the max ASI could fund.

Offered By:	Jocelyn Vargas	Seconded by:	Jacquelyn Acosta			
Motion to approve Phi Alpha Theta for PAT Banquet for \$640.00 .						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

c. **Formula SAE - Build Day - 2/22 - \$1460.00**

1. A representative talked about the Formula SAE club on campus and why they were requesting funding.

Offered By:	Jacquelyn Acosta	Seconded by:	Christopher Koo			
Tu mentioned that he was a part of Formula SAE. Motion to approve \$1,460.00.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

d. **Professionals in Human Resources Association - Pizza Fundraiser - 3/11 - \$150.68**

e. **Professionals in Human Resources Association - Pizza Fundraiser - 2/26 - \$150.68**

f. **Professionals in Human Resources Association - Pizza Fundraiser - 3/25 - \$150.68**

g. **Professionals in Human Resources Association - Pizza Fundraiser - 4/15 - \$150.68**

h. **Professionals in Human Resources Association - Pizza Fundraiser - 4/22 - \$150.68**

1. A representative talked about the club and why they were requesting funding and what their fundraisers were trying to raise funds for.

Offered By:	Jocelyn Vargas	Seconded by:	Jacquelyn Acosta			
Sweeping motion to approve h. Professionals in Human Resources for their Pizza Fundraisers on Action Items D and H for \$150.68 respectively.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

i. **Association for Computing Machinery - No Time to Die Movie Fundraiser - 4/10 - \$700.00**

1. A representative talked about ACM and what they were going to utilize the money for from their fundraiser.



2. Christopher wanted to clarify that the amount for the tickets was the amount that ASI sells them for and the club representative said that it was.

Offered By:	Christopher Koo	Seconded by:	Jocelyn Vargas			
Motion to approve Association for Computing Machinery - No Time to Die for Movie Fundraiser for \$700.00 .						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- j. **Association for Computing Machinery - ACM Workshops - 3/24, 4/7, 4/21, 4/28 - \$463.36**
- k. **Association for Computing Machinery - ACM Workshops - 2/25, 3/10 - \$231.14**
- l. **Association for Computing Machinery - ACM Mentorship - 2/6, 2/13, 2/20, 2/27, 3/5 - \$250.95**
- m. **Association for Computing Machinery - ACM Mentorship - 3/12, 3/19, 3/26, 4/9, 4/16 - \$250.95**
 1. The ACM representative talked about the goals of their workshop and mentorship event.
 2. Tu wanted to note that the event registration has all of the dates under the event notes.

Offered By:	Christopher Koo	Seconded by:	Jacquelyn Acosta			
Sweeping motion to approve Action Items J – M for their respective amounts for ACM.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- n. **Chemistry and Biochemistry Club - Krispy Kreme Fundraiser - 3/3, 3/14, 4/14 - \$74.94**
- o. **Chemistry and Biochemistry Club - Jersey Mike's Fundraiser - 3/10, 3/31, 4/21 - \$569.25**
- p. **Chemistry and Biochemistry Club - In-n-Out Fundraiser - 2/25, 3/17, 4/7 - \$279.00**
 1. A club representative talked about the Biochemistry and Chemistry talked about their services and why they were holding fundraisers

Offered By:	Christopher Koo	Seconded by:	Jocelyn Vargas			
Sweeping motion to approve Chemistry and Biochemistry Club for Action Items N-P for their respective amounts.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- q. **Marketing Club - AMA Conference - 3/11 - 3/15 - \$2000.00**



1. Dena asked about the lead time for travel events and Tu responded with 15 business days.
2. Christopher explained that travel events need to be approved 15 business days before the event, and it has already missed that deadline since it should have been approved two weeks.

r. Gravitas Animation Society - Animation Vising Artist - Steven Silver - 3/12 - \$150.00

1. A representative talked about what Gravitas Animation Society club does and what there event was about.

Offered By:	Christopher Koo	Seconded by:	Jocelyn Vargas			
Motion to approve Gravitas Animation Society - Animation Vising Artist for Steven Silver for \$150.00 .						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

s. Hispanic Business Society - ULSA Corporate Mixer - 2/29 - \$920.00

1. A club representative talked about their club and what their event was about.
2. Jocelyn asked about if the workshop stickers had to have the ASI logo on it and Tu answered that it would have to have ASI logo.
3. Tu asked if the paper and pens would be considered as office supplies and Dena answered that it would not be because it is a part of their conference.
4. Chris answered that in last administration, the precedent was set that parking would only be funded for Cal State LA students. The reduction for parking would be \$640.00 to \$160.00.
5. Dena asked if the club reached out to parking to see if they would waive the costs.
6. Tu asked if the club would be serving food at their event, and the club answered that they had received food donations for their event.
7. Candice said that the Event Registration Form did not say that there would be food at the event, so that information and the Food Permit would need to be received to have food at the event.
8. Tu asked that if it would still be ok to fund because they were not asking for funding for food.
9. Dena answered that we can fund them for what they asked for with the stipulation that ASI does not fund food.

Offered By:	Christopher Koo	Seconded by:	Jacquelyn Acosta			
Motion to approve Hispanic Business Society for ULSA Corporate Mixer for \$440.00.						



All in Favor	All	Opposed	None	Abstained	None	Motion: Passed
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IV. Reports

- a. ASI Vice Chair for Finance: Tu Nguyen
- b. ASI Vice President for Finance: Christopher Koo

V. Adjournment

Offered By:	Jacquelyn Acosta	Seconded by:	Jocelyn Vargas			
Motion to agenda the meeting at 1:02pm.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

CERTIFICATION

Official Minutes taken for the **Funding Sub-Committee** of the Associated Students, Inc. Cal State LA held on Friday, February 21, 2020, in the USU San Gabriel Room. Consensus by the ASI Funding Sub-Committee on Friday, March 6, 2020.

Prepared by:

Tu Nguyen, Vice Chair Funding Sub-Committee

David San, Secretary/Treasurer