



Funding Sub-Committee Meeting Minutes

Friday, November 1, 2019
 Time: 12:00-2:00 pm
 Location: U-SU San Gabriel Room
 Attendees: Funding Sub-Committee, Special Public

- I. **Organizational Items:**
 - a. **Call to Order @ 12 pm**
 - b. **Roll Call (Establishment of Quorum)**

Tu Nguyen	<i>Vice Chair for Finance</i>	Present
Christopher Koo	<i>Vice President for Finance</i>	Present
Aaron Castaneda	<i>ASI President</i>	Excused Absence
Matiana Parra	<i>Diversity & Inclusion Officer</i>	Present
Jocelyn Vargas	<i>BOD Member</i>	Present
Ryan Yoo	<i>Associate Justice</i>	Present
John Tcheng	<i>CFO Designee</i>	Unexcused Tardy @ 12:05pm
Amanda Tapia	<i>UAS Representative</i>	Unexcused Tardy @ 12:04pm
Candice Varnado	<i>CSI Representative</i>	Unexcused Absence
Han Nguyen	<i>U-SU Representative</i>	Unexcused Absence
Christopher Johnson	<i>Staff Support Director</i>	Present
Dena Florez	<i>Office Manager of Administration & Services</i>	Present
Guests of the Gallery		

- c. **Approval of Agenda for Friday, November 1, 2019.**

Offered By:	Chris Koo	Seconded by:	Jocelyn Vargas			
Motion to approve the Agenda for Friday, November 1, 2019.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

d. **Approval of Minutes for Friday, October 18, 2019.**

Offered By:	Chris Koo	Seconded by:	Jocelyn Vargas			
Motion to approve the Minutes for Friday, October 18, 2019.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

II. **Public Forum – Allotted time for members of the public to address the committee.**

None

III. **Action Items**

a. National Society of Black Engineers

1. Hold conference each semester for students to learn about internships, mentors, scholarships. Conference organized to help students succeed and develop academically and professionally. November 8-10.

Offered By:	Chris Koo	Seconded by:	Jocelyn Vargas			
Motion to approve total of \$1999.99. Change in amount due to request being over \$2000 which would need to be approved by Finance Committee.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

b. LA MuSCi

1. Club for STEM students. Concert for students to play. Money for decorations and table cloths.

Offered By:	Chris Koo	Seconded by:	Aaron Castaneda			
Motion to approve total of \$205.23. Change in amount due to table cloth being marketing material, of which ASI can only fund 75%.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

c. Alpha Tau Delta

1. Initiation ceremony every fall. Pre-nursing students can talk with classmates from 2020-2022. Talk about community service and nursing as a profession.

Offered By:	Jocelyn Vargas	Seconded by:	Chris Koo			
Motion to approve total of \$671.65.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

d. American Society of Mechanical Engineers

1. Fundraiser to sell Costco pizza. Money for club purchases in the future.

Offered By:	Chris Koo	Seconded by:	Jocelyn Vargas			
Motion to approve total of \$152.00. Change in amount due to club requesting less money.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- e. American Society of Mechanical Engineers

1. Workshop – need materials to build a robot that will be used in a competition. Autonomous machine. Robot will go on track of 600 sq. ft. in lowest time possible by software itself. Team working on it. 2 logitech fully-programmed cameras.

Offered By:	Chris Koo	Seconded by:	Jocelyn Vargas			
Motion to approve total of \$1643.00.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- f. Accounting society

1. Connect students to accounting/finance professionals. Professional student banquet with award ceremonies and to connect students with professionals.

Offered By:	Aaron Castaneda	Seconded by:	Jocelyn Vargas			
Motion to approve total of \$2415.42. Change in amount due to ASI policy that it can only fund \$24/per student and there were 75 students, equaling to \$1800 for food. Can also fund \$615.42 for equipment.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- g. Student Nurse Association

1. Fundraiser for Porto's food. Nursing/pre-nursing students. Money for chords when students graduate.

Offered By:	Chris Koo	Seconded by:	Jocelyn Vargas			
Motion to approve total of \$74.64.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- h. Association for Computing Machinery

1. Hackathon event – collaborate as team of CS students to create a project. Also will welcome other majors to learn about experience of being a coder.

Offered By:	Jocelyn Vargas	Seconded by:	Aaron Castaneda			
Motion to approve \$233.33. Change in amount due to BEO having different amount.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- i. Association for Computing Machinery
 - 1. Pizza and food fundraiser with Porto's.

Offered By:	Jocelyn Vargas	Seconded by:	Aaron Castaneda			
Motion to approve \$326.45						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- j. Early Entrance Program Club
 - 1. Boba and Banh Mi fundraiser – fund programs for EEP club students.

Offered By:	Chris Koo	Seconded by:	Jocelyn Vargas			
Motion to approve \$283.61.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- k. Beta Alpha Psi
 - 1. International Honors Society. Fundraiser of Banh-Mi sandwiches and boba.

Offered By:	Jocelyn Vargas	Seconded by:	Chris Koo			
Motion to approve \$297.60.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- l. Beta Alpha Psi
 - 1. International Honors Society. Fundraiser of Banh-Mi sandwiches and boba.

Offered By:	Jocelyn Vargas	Seconded by:	Chris Koo			
Motion to approve \$297.60.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- m. EEP club
 - 1. EFI exam – need to get CA license. Club provide study sessions with professors teaching topics on exams. Provide food and water for attendees.

Offered By:	Chris Koo	Seconded by:	Jocelyn Vargas			
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Motion to approve total amount of \$163.90. Change in amount due to total amount of all requests being over \$3000.

All in Favor	All	Opposed	None	Abstained	None	Motion: Passed
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n. **EEP club**

1. EFI exam – need to get CA license. Club provide study sessions with professors teaching topics on exams. Provide food and water for attendees.

Offered By:	Chris Koo	Seconded by:	Jocelyn Vargas
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Motion to approve \$283.61.

All in Favor	All	Opposed	None	Abstained	None	Motion: Passed
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o. **Autonomous Underwater Vehicle Club**

1. Club benefits anyone interested in engineering. Holding build day to work on building project. Teaching and holding workshops for everyone to learn about engineering.

Offered By:	Aaron Castaneda	Seconded by:	Jocelyn Vargas
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Motion to recommend total amount of \$2992.89 to Finance Committee.

All in Favor	All	Opposed	None	Abstained	None	Motion: Passed
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p. **Beta Gamma Nu**

1. Multicultural org on campus. Funding for Brosgiving event – thanksgiving dinner for associates and anyone interested in joining fraternity. Community-building event.

Offered By:	Aaron Castaneda	Seconded by:	Jocelyn Vargas
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Motion to approve total amount of \$746.25. Change in amount due to ASI only funding \$24 per student for food.

All in Favor	All	Opposed	None	Abstained	None	Motion: Passed
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IV. Reports

a. **ASI Vice Chair for Finance: Tu Nguyen**

Sweat-shop free companies list currently not used by many clubs. Would like company manufacturing and company printing on shirts to be a sweat-shop free company so clubs will need to provide verification from both companies. Suggestion from David – to update list as clubs submit companies.

b. **ASI Vice President for Finance: Christopher Koo**

Funding – now time to begin work on honing down policies for RPPs and missing checks. Evidence of clubs that have not submitted, next week will have suggestions for committee on both – regarding policy on these circumstances.

V. Adjournment

Consensus to adjourn the meeting at 12:48pm.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

CERTIFICATION

Official Minutes taken for the **Funding Sub-Committee** of the Associated Students, Inc. Cal State LA held on Friday, November 1, 2019 in the U-SU San Gabriel Room. Consensus by the ASI Funding Sub-Committee on Friday, November 15, 2019.

Prepared by:

Matiana Parra, Vice Chair Funding Sub-Committee

David San, Secretary/Treasurer