



ASI Strategic Committee Meeting

Minutes

Tuesday, October 2, 2018
 Type of meeting: General
 Time: 4:45-5:45 pm
 Location: U-SU Board Room 303 AB
 Attendees: Committee Members, General Public

I. Organizational Items:

a. Called to Order by Jennifer Martell at 4:46 pm

b. Roll Call

| | | |
|--------------------------|---|------------------------|
| Jennifer Martell | <i>Secretary/ Treasurer</i> | Present |
| Nia Johnson | <i>President</i> | Present |
| Jesus Mora | <i>Vice President for Administration</i> | Unexcused Absents |
| Jacquelyn Acosta | <i>Vice President for Academic Governance</i> | Present |
| Aaron Castaneda | <i>Vice President of Finance</i> | Present |
| Veronica Garcia-Martinez | <i>VP for External Affairs and Advancement</i> | Present |
| Jennifer Martell | <i>Secretary/ Treasurer</i> | Present |
| Raul Rodriguez | <i>Charter College of Education Representative</i> | Excused Tardy @4:54 pm |
| Intef W. Weser | <i>Executive Director</i> | Present |
| Marcus Rodriguez | <i>Director of Government Affairs & Leadership Programs</i> | Present |
| Dena Florez | <i>Office Manager of Administration & Services</i> | Present |

c. Adoption of Agenda for Tuesday:

| | | | | | | | |
|---|-------------|--------------|-----------------|-----------|---|---------|--------|
| Offered By: | Nia Johnson | Seconded by: | Aaron Castaneda | | | | |
| Motion to add referendum to informational item (b). | | | | | | | |
| All in Favor | 4 | Opposed | None | Abstained | 0 | Motion: | Passed |

d. Approval of Minutes (action):

| | | | | | | | |
|---|-----------------|--------------|-------------|-----------|---|---------|--------|
| Offered By: | Aaron Castaneda | Seconded by: | Nia Johnson | | | | |
| Motion to postpone the minutes for Tuesday, September 4, 2018 for next meeting. | | | | | | | |
| All in Favor | 4 | Opposed | None | Abstained | 0 | Motion: | Passed |

II. Public Forum/Announcement:

a. Allotted for members of the public or representatives to make announcements to the executive committee members.

None

III. New Business:

a. **Member Service Hours Proposal** - The committee will discuss the proposed service structure for ASI Members.

Jennifer reviewing the service structure documents in detail.

- ✚ Nia likes the structure that Jennifer has outlined. She wants to include commissioners doing club presentations.
- ✚ Aaron asked about the cap of hours.
- ✚ Jennifer clarifies for him why she chose 20 hours.
- ✚ Intef shares for members not to rush at the end.
- ✚ Veronica asking if campus wide events include clubs and orgs.
- ✚ Jennifer touches on the new form being based on member's ethics.
- ✚ Nia thinks picture evidence is a good idea.
- ✚ Jacquelyn disagrees about the photo idea because people can fake it.

b. Student Referendum (Nia Johnson)– Indexing Student Fees

- ✚ Where will the student fee go to?
- ✚ Nia says every ASI member should educate themselves more on the referendums.
- ✚ Aaron explaining the proposed referendum on the coast of living.
- ✚ Nia encourages ASI members to have great information when students ask questions.

IV. Old Business:

a. Action Item: The committee will elect and recommend a Vice Chair of the Strategic Planning Committee as mentioned in Policy 101.

- ✚ Nia nominated Raul for the Vice Chair position
- ✚ Raul declined due to internship issues.
- ✚ Nia asks what is the penalty of a Vice Chair not doing their duties.
- ✚ Aaron nominated Veronica Garcia-Martinez.
- ✚ Veronica declines.
- ✚ Veronica nominated Aaron.
- ✚ Aaron declined.

| | | | | | | |
|--|------------------------|---------------------|--------------------|------------------|----------|-----------------------|
| Offered By: | Aaron Castaneda | Seconded by: | Nia Johnson | | | |
| Motion to elect Jacquelyn Acosta Vice Chair of the Strategic Planning Committee. | | | | | | |
| All in Favor | 3 | Opposed | None | Abstained | 0 | Motion: Passed |

V. Discussion:

a. Mission Statement Changes - The committee will discuss potential changes to the mission statement.

- ✚ Jennifer suggested to remove # 6 and explains the changes.
- ✚ Nia wants to add the work create on #1 and #2.
- ✚ Aaron does not want bullet points.

b. Reporting Expectations for ASI Members - The committee will review the current expectations and languages relating to Biweekly and the State of Affairs Report -

- i. Bi-weekly**
 - ✚ Jacquelyn Acosta- Why is this discussion under bi-weekly and state of affairs, it seems like a discussion for work flow
 - ✚ Intef Weser- All 3 need to work together, give this committee an idea on what is accomplished.
- ii. State of Affairs Review:** The committee will review the current expectation and language relating Bi-weekly and the State of Affairs Report – State of Affairs – Policy 002 Strategic Board of Directors Code of Procedure Review Article II Section 3, A2B.

- ✚ Jennifer Martell- Maybe have State of Affairs due the 9th week instead of 7th week. The 7th week is too early for State of Affairs.
 - ✚ Nia Johnson- Having enough time to review all of the State of Affairs, something we should bring to the board on Thursday since this is the 7th week. I want to see what the committee thinks about it.
 - ✚ Jennifer Martell- I am going to offer an extension since it is the 7th week.
 - ✚ Aaron Castaneda- Policy it is due the 7th week which is in 48 hours from now, it should be due on Thursday latest Friday but not a week extension.
 - ✚ Jacquelyn Acosta- I agree with Nia, I do not think the 7th week is too early. Board of Directors should be aware. If you are up with ASI, 7th week is not too early especially if you did summer training.
 - ✚ Raul Rodriguez- Some of this questions are repetitive from the bi-weekly report just reworded.
 - ✚ Intef Weser- This policy was created when it was in a quarter system and gave the President enough time to review them.
 - ✚ Dena Florez- This is our policy and ASI needs to follow policy. We haven't had State of Affairs yet.
 - ✚ Jennifer Martell- I am just going over the content.
 - ✚ Nia Johnson- We do a biweekly ever 2 weeks so the State of Affairs is just restating your biweekly report. I don't think the 7th week is too early because the members should know what they are doing. Per policy, direct reports have enough time to review.
 - ✚ Aaron Castaneda- There is a reason why we have an internal audit and it was stated that we don't follow policy.
- c. **Excel Attendance Sheet:** The committee will discuss the excel attendance sheet and how to use it.
- d. **Policy 005-** The policy 005 Gant Aid (GIA), review student GPA requirements and late b-weekly time frame.
- ✚ Jennifer Martell: 3.1.3- to raise the gpa to 2.5. 3.3.4- can't turn in biweekly 6 months or 1 year, give them a 2 week grace period to turn biweekly report in.

VI. Reports:

VII. Adjournment:

| | | | | | | |
|---|----------|--------------|---|-----------|---|----------------|
| Offered By: | Censuses | Seconded by: | | | | |
| Motioned to adjourn the meeting at 5:45 pm. | | | | | | |
| All in Favor | All | Opposed | 0 | Abstained | 0 | Motion: Passed |

Associated Students, Inc.
Strategic Planning Committee Meeting
Summary of Actions Taken
Tuesday, October 2, 2018

I. Organizational Items:

a. Called to Order by Jennifer Martell at 4:46 pm

b. Roll Call

c. Adoption of Agenda for Tuesday:

| | | | | | | |
|--|-------------|--------------|-----------------|-----------|---|----------------|
| Offered By: | Nia Johnson | Seconded by: | Aaron Castaneda | | | |
| Motion to add referendum to information item (b) | | | | | | |
| All in Favor | 4 | Opposed | None | Abstained | 0 | Motion: Passed |

d. Approval of Minutes (action):

| | | | | | | |
|---|-----------------|--------------|-------------|-----------|---|----------------|
| Offered By: | Aaron Castaneda | Seconded by: | Nia Johnson | | | |
| Motion to postpone the minutes for Tuesday, September 4, 2018 for next meeting. | | | | | | |
| All in Favor | 4 | Opposed | None | Abstained | 0 | Motion: Passed |

II. Public Forum/Announcements:

III. New Business:

IV. Old Business:

V. Discussion Items:

VI. Reports:

VII. Adjournment:

| | | | | | | |
|--|----------|--------------|---|-----------|---|----------------|
| Offered By: | Censuses | Seconded by: | | | | |
| Motioned to adjourn the meeting at 5:45 pm | | | | | | |
| All in Favor | All | Opposed | 0 | Abstained | 0 | Motion: Passed |

CERTIFICATION

Official Minutes taken for the Strategic Planning Committee Meeting of the Associated Students, Inc., California State University, and Los Angeles held on Tuesday, October 2, 2018 in the University Student Union 303AB. Consensus by the ASI Personnel Committee on:

Prepared by:

Dena Florez
Recording Secretary

David San
Secretary/Treasurer