

Bylaws and Codes of Procedure

Sub-Committee - Meeting Minutes

- I. Organizational Items:
 a. Wednesday, November 7, 2018
 b. Call to Order: 3:20pm
 c. Roll Call

Nia Allen	<i>Chief Justice.</i>	Present
Mikaila Ishaaya	<i>Associate Justice</i>	Present
E'Leaya Harris	<i>Associate Justice</i>	Present
Vacant	<i>Associate Justice</i>	
Vacant	<i>Faculty Appointee</i>	
Jessal Salas	<i>Elections and Orientation Commissioner</i>	Present
Rashad Freeman	<i>ASI Board of Directors Appointment</i>	Absent
Vacant	<i>Charter College of Education Rep</i>	
Carol Roberts-Corb	<i>University Designee</i>	Present
Vacant	<i>Staff Support</i>	
Guests of the Gallery		

- d. Adoption of agenda for Wednesday, November 7, 2018

Offered By:	E'Leaya Harris	Seconded by:	Jessal Salas			
<p>Motion to approve the adoption of the agenda for November 7.</p> <p>Amendment by E'Leaya Harris, second by Jessal Salas: Add a new item to New Business to discuss changing bylaws meeting time.</p>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- e. Approval of Minutes for Wednesday, October 24, 2018

Offered By:	Mikaila Ishaaya	Seconded by:	E'Leaya Harris			
<p>Motion to approve the minutes for October 24.</p>						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Bylaws and Codes of Procedure

Sub-Committee - Meeting Minutes

II. Public Forum:

- a. This time is allotted to members of the public to address the board.
 - None

III. Action:

- a. **Review Policies pertaining to attendance** - The Bylaws committee will review the policies pertaining to attendance in all positions and make adjustments to them to ensure they are all aligned.

Motion to table action item A to next bylaws meeting.						
Offered By:	Jessal Salas		Seconded by:		E'Leaya Harris	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- b. **Approve policy 001**- The bylaws committee will approve the policy edits made to policy 001 by the executive committee
 - GPA requirement and maintenance changed
 - Minor terminology changes

Motion to approve of all amendments made to policy 001.						
Offered By:	E'Leaya Harris		Seconded by:		Mikaila Ishaaya	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- c. **Approve policy 002** - The bylaws committee will approve the policy edits made to policy 002 by the executive committee d. Review policy 302- The bylaws committee will review the Bylaws and Codes of Procedures SubCommittee codes of procedures

Motion to approve of all amendments made to policy 002.						
Amendment by E'Leaya Harris, second by Mikaila Ishaaya: Motion to table this action item until the next Bylaws meeting to attain the policy with edits.						
Offered By:	E'Leaya Harris		Seconded by:		Mikaila Ishaaya	

Bylaws and Codes of Procedure

SubCommittee - Meeting Minutes

All in Favor	All	Opposed	None	Abstained	None	Motion: Passed
--------------	-----	---------	------	-----------	------	-----------------------

- d. **Review policy 302** - The bylaws committee will review the Bylaws and Codes of Procedures SubCommittee codes of procedures
- Motion to change "2/3" in article 5 to "unanimous" → PASS
 - Motion to add responsibilities of a vice chair to Article 2, Section 4 → PASS
 - Will take on duties of the chair in their absence
 - Will record minutes for the Bylaws and Codes of Procedures Committee meetings

Motion to review policy 302.						
Offered By:	E'Leaya Harris		Seconded by:	Mikaila Ishaaya		
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Motion to change "2/3" in Article 5 to "unanimous" and add responsibilities of a vice chair to Article 2, Section 4.						
Offered By:	E'Leaya Harris		Seconded by:	Mikaila Ishaaya		
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

IV. New Business:

- a. **Bylaws Meeting Time** - The bylaws committee will discuss potentially moving the bylaws meeting time.
- Wednesday: 12:20pm-1:20pm
 - Tuesday: 11:00pm-12:00pm

Motion to change Spring Semester's Bylaws meeting time to Wednesdays from 12:20-1:20pm.						
Offered By:	E'Leaya Harris		Seconded by:	Mikaila Ishaaya		

Bylaws and Codes of Procedure

Sub-Committee - Meeting Minutes

All in Favor	All	Opposed	None	Abstained	None	Motion: Passed
--------------	-----	---------	------	-----------	------	----------------

V. Old Business:

- a. **Chief Justice & Associate Justice Position Duty Review** - The committee will review current position requirements and make possible recommendations regarding GIA allocations.
 - If parliamentarian duties are officially added to the requirements of associate justices, the GIA should reflect compensation for this additional responsibility.
- b. **Roberts rules training** - The bylaws committee will discuss a possible structure for the Roberts rules training.
 - February 1 at 10am as current date for Roberts rules training
 - Invite sororities, clubs, etc (regardless of whether they are currently using Roberts Rules)
 - Cheat-sheet notecards
 - Attendance Goal: 40 people
 - Split into 4
 - Each individual gets a group to lead
 - Craft agenda for Roberts rules training
 - Presentation
 - Google doc
 - Scenarios

VI. Reports:

- a. Chief Justice
 - Turned in Roberts rules proposals and will be making amendments, attempting to schedule meeting with Candace to pitch RR training
- b. Associate Justice 1
 - Tabled today and will be looking for more tabling opportunities
- c. Associate Justice 2
 - Cabinet of College Representatives meeting tomorrow
- d. Elections and Orientation Commissioner
 - Turned in program proposals
- e. ASI Staff: Vacant
 - N/A

VII. Adjournment:

Motion to adjourn at <u>4:08pm</u> .						
Discussion: get placards for all members of the Bylaws committee.						
Offered By:	E'Leaya Harris		Seconded by:	Mikaila Ishaaya		
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed