



# Cabinet of Academic Senators Meeting Minutes

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Tuesday, September 4, 2018  
 Time: 10:00 AM – 12:00 p.m.  
 Location: U-SU Board Room 303  
 Attendees: Committee Members & General Public  
 Type of Meeting: General

I. Organizational Items:

- a. Call to Order  
 Called to order by Jacquelyn Acosta at 10:08 a.m.
  
- b. Roll Call

|                  |                                                      |         |
|------------------|------------------------------------------------------|---------|
| Jacquelyn Acosta | Vice President for Academic Governance (VPAG)        | Present |
| Marcus Rodriguez | Director of Government Affairs & Leadership Programs | Present |
| Analiz Marmolejo | Undergraduate Academic Senator                       | Present |
| Medrik Minassian | Graduate Academic Senator                            | Present |
| Diana Chavez     | Undergraduate Academic Senator                       | Present |
| Sosseh Didarloo  | Graduate Academic Senator                            | Present |
| Intef W. Weser   | Executive Director                                   | Present |

c. Approval of Agenda (action):

|                                                                           |                  |              |                  |           |   |                |
|---------------------------------------------------------------------------|------------------|--------------|------------------|-----------|---|----------------|
| Offered By:                                                               | Analiz Marmolejo | Seconded by: | Medrik Minassian |           |   |                |
| Motion to approve the adoption of Agenda for Thursday, September 4, 2018. |                  |              |                  |           |   |                |
| All in Favor                                                              | All              | Opposed      | 0                | Abstained | 0 | Motion: PASSED |

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Executive Committee members.

✚ -NONE-

III. Reports

- a. Vice President for Administration Governance – Jacquelyn Acosta  
 The VP discussed plans for the Open Deliberation event and a possible Faculty lunch and how ASI could enhance awareness among the campus community regarding campus policy and shared governance. The VP also encouraged the Senators to be more engaged with the College Representatives and identify collaborative efforts and policy support.

- b. Undergraduate Academic Senator – Analiz Marmolejo  
Was meeting with the Dean of Undergraduate Studies regarding a proposed academic schedule planner for all colleges, allowing students to choose and make their schedules. The Senator was also interested in creating an ASI outreach event that would host Academic Senators and general students.
- c. Undergraduate Academic Senator – Diana Chavez  
Working with the Dean of Undergraduate Studies to create a fair for students to express themselves more freely.
- d. Graduate Academic Senator – Sosseh Didarloo  
Working with Matthew Keels on his survey data processing. There is a disconnection with and unawareness of resources among students. Working with Rashad Freeman to create a writing workshop for students planning to apply to graduate school. A panel of 5 faculty members are already in place.
- e. Graduate Academic Senator – Medrik Minassian  
Reported on committee meetings attended, Graduate Studies Sub-committee has discussed the graduate studies outcome, which is a statement put for all university master degree programs. The finalized version should be decided by the Graduate studies sub-committee.

IV. Action: Elect a Vice Chair for the Cabinet of Academic Senators

|                                                                                         |                  |         |              |                   |   |                |
|-----------------------------------------------------------------------------------------|------------------|---------|--------------|-------------------|---|----------------|
| Offered By:                                                                             | Analiz Marmolejo |         | Seconded by: | Medrick Minassian |   |                |
| Motion to elect Medrick Minassian to the Vice Chair of the Cabinet of Academic Senators |                  |         |              |                   |   |                |
| All in Favor                                                                            | All              | Opposed | 0            | Abstained         | 0 | Motion: PASSED |

V. Discussion

- Cabinet: Discussed the projects undertaken by different senate offices.
- Sosseh Didarloo: Discussed why there is no ASI Representative for students with disabilities and for undocumented and dreamer students.
- Diana Chavez: Discussed parking issues and proposed adding electronic boards to parking lots.
- Medrik Minassian: Discussed unit levels for graduate students.
- Cabinet: Discussed Students Rights and documented protections on campus.

VI. Motion to extend the meeting to 12:05 p.m.

|                                            |              |         |              |                 |   |                |
|--------------------------------------------|--------------|---------|--------------|-----------------|---|----------------|
| Offered By:                                | Diana Chavez |         | Seconded by: | Sosseh Didarloo |   |                |
| Motion to extend the meeting to 12:05 p.m. |              |         |              |                 |   |                |
| All in Favor                               | All          | Opposed | 0            | Abstained       | 0 | Motion: PASSED |

VII. Adjournment

|             |                 |  |              |              |  |  |
|-------------|-----------------|--|--------------|--------------|--|--|
| Offered By: | Sosseh Didarloo |  | Seconded by: | Diana Chavez |  |  |
|-------------|-----------------|--|--------------|--------------|--|--|

Motion to adjourn the meeting at 12:05 p.m.

|              |     |         |   |           |   |                |
|--------------|-----|---------|---|-----------|---|----------------|
| All in Favor | All | Opposed | 0 | Abstained | 0 | Motion: PASSED |
|--------------|-----|---------|---|-----------|---|----------------|

■ Adjourn at 12:05 p.m.

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