



# Finance Committee Meeting

## Minutes

---

Date: Friday, Feb. 16, 2018

Time: 12:00 pm- 2:00 pm

Location: U-SU Alhambra Room, 305

Attendees: Committee Members, General Public

Type of Meeting: Special

**I. Organizational Items:**

a. Call to order by: Aaron Castaneda, ASI Vice President for Finance at 12:05pm

**b. Roll Call**

Aaron Castaneda	Vice President for Finance	Present
David Zitser	President	Excused Absent
Barbara Hong	Vice Chair for Finance	Excused Tardy at 12:10pm
Kenya Pineda	Charter College of Education Representative	Present
Neyda Umana	Vice President for Academic Governance	Excused Absent
Marcos Montes	Vice President of External Affairs & Advancement	Present
Cesar Dominguez	Committee Member	Unexcused Tardy at 12:16pm
Alan Ramirez	Committee Member	Present
Joshua Luthi	Committee Member	Excused Absent
Lily Nguyen	College of Natural and Social Sciences Representative	Present
Jazmin Ortiz	Secretary/ Treasurer	Present
Jeovany Aguilar	Chief Justice	Unexcused Tardy at 12:16pm
Intef W. Weser	Executive Director	Present
Marcus Rodriguez	Director of Programs and Leadership	Present
Betty Kennedy	University President Designee	Present
John Tcheng	CFO Designee	Present
Dena Florez	Office Manager Administration & Services	Present
David Garcia	Vice President of	Excused Absent
Christopher Koo	Student member	Unexcused tardy at 12:28pm
Guest of the gallery	None.	

**c. Adoption of Agenda for Friday, February 16, 2018:**

<b>Offered By:</b>	<b>Lily Nguyen</b>	<b>Seconded by:</b>	<b>Kenya Pineda</b>
Motion to approve the adoption of the agenda for Friday, February 16, 2018. Motion received All votes and passed.			
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>0</b>
		<b>Abstained</b>	<b>0</b>
<b>Motion: Passed</b>			

**d. Approval of Minutes for Friday, February 2, 2018**

<b>Offered By:</b>	<b>Neyda Umana</b>	<b>Seconded by:</b>	<b>Lily Nguyen</b>			
Motion to approve the minutes for Friday, February 2, 2018 Motion received ALL votes and passed.						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

**e. Approval of Funding Committee Report for Friday, February 9, 2018**

<b>Offered By:</b>	<b>Kenya Pineda</b>	<b>Seconded by:</b>	<b>Lily Nguyen</b>			
Motion to approve the Funding Committee Report for Friday, February 9, 2018 Motion received ALL votes and passed.						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

**II. Public Forum:**

a. This time is allotted to members of the public to address the board.

**III. Action Items:**

- a. Rehabilitation Counseling Association - RCA Mixer 2018 - 5/18/18 - \$2,400.00

<b>Offered By:</b>	<b>Lily Nguyen</b>	<b>Seconded by:</b>	<b>Barbara Hong</b>			
Motion to approve the rehabilitation-counseling-association-revised-05.18.18- \$2,400.00 Motion received ALL votes and passed.						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

**b. Policy Review: Policy 212 Budgetary Control**

**Policy 212 Finance - Budgetary Control Edits 2.16.18**

**ASI 2017-18 Budget Approval Timeline 2.18**

**Suggestion:**

1. 5.2.2 with consultation of ASI president; VP OF FINANCE and Executive Director submit quarterly review to finance committee for proper review.
2. 5.6.4: who's issued a bank card: ASI president, and VP EX. put "frequently traveling members".

**Discussion:**

- Kenya: How do we define "frequently traveling member"?
- Kenya: I think we should specify what "frequently" means, and that card only goes to executive members.
- Dena: Can we leave it at VP E.A.A. or Designee?
- Intef: 5.2.2, I think we should keep the president involved in the process. Regards to the assessment process, ASI president should be as connected as possible.
- Aaron: President is involved with this, just with consultation.

<b>Offered By:</b>	<b>Marcos Montes</b>	<b>Seconded by:</b>	<b>Lily Nguyen</b>			
Motion to approve the policy 5.2.2.1 with amendment of "the budget review and modification done by the Vice President for Finance and Executive Director, in consultation with the ASI President, the quarterly assessments are presented to the Finance Committee for comment and recommendation to the Board of Directors". Motion received 8 votes, 1 Abstained and passed.						
<b>All in Favor</b>	<b>8</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>1</b>	<b>Motion: Passed</b>

**Discussion:**

- ✚ Marcos: How much the president should involve in this.
- ✚ Intef: The president sets the direction and works with V.P.F. and these two should work together. So I think the president should involve with the whole process.
- ✚ Marcos: This is not about the direction, this is about review. I think when it comes to “creating the budget”, the president should involve with the whole process.
- ✚ Kenya: I agree with Marcos.

<b>Offered By:</b>	<b>Marcos Montes</b>	<b>Seconded by:</b>				<b>Kenya Pineda</b>
Motion to approve the policy 5.2.2.2 with amendment of “the quarterly assessment will be forwarded to the Budget Office for Review, to the Vice President for Student Life, Vice President for Administration & Finance and University Presidents office for approval”.						
Motion received ALL votes and passed.						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

**Discussion:**

- ✚ Intef: For 5.2.2.2, we should add “review by V.P. for student life, and dean of student office”.
- ✚ Marcos: I am confused for the reason to add “V.P. for student life”. Isn’t dean of student office under student life department?
- ✚ Dena: Is there a ranking? Which office goes to the first, and the second?
- ✚ Intef: They go to different offices. For signature purpose, they go to vice president for student life, then go to dean of student office.

**Discussion:**

- ✚ Intef: 5.2.3, we do not do “PO”, so we should take out that part.
- ✚ Aaron: We do not approve funding during May and August.
- ✚ Aaron: “The Finance Committee shall prepare an annual budget which must be submitted to the ASI Board of Directors. The ASI Vice President for Finance, shall assume leadership and responsibility in preparing an annual budget in consultation with the ASI President” this part is directly from Bylaw.
- ✚ Intef: okay. But I just want to make sure nobody’s being cut out and there should be collaboration.
- ✚ Marcos: We just want to make sure V.P.F. plays a role here, as V.P.F. should play a role on budget. That’s why we need stronger words here to ensure nobody’s being cut out.
- ✚ Intef: I agree. There is room for E.D. in that part. It is also my responsibility.

<b>Offered By:</b>	<b>Marcos Montes</b>	<b>Seconded by:</b>				<b>Lily Nguyen</b>
Motion to approve the policy 5.2.3 with amendment of “The Finance Committee shall prepare an annual budget which must be submitted to the ASI Board of Directors. The ASI Vice President for Finance, shall assume leadership and responsibility in preparing an annual budget in consultation with the ASI President and Executive Director. Business Financial Services will coordinate the yearly audit activities with ASI”.						
Motion received ALL votes and passed.						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

**Discussion:**

- ✚ Marcos: Since you mentioned these words are from bylaw, should we still cite it because we changed the language here? Or we change our bylaw to match this language as soon as possible?
- ✚ Betty: The last sentence should belong 5.3, since it talks about Audit.
- ✚ Betty: 5.2.2. Is quarterly. I think we should do both quarterly and annually.
- ✚ Betty: For quarterly, it should be more detail oriented.  
For annually, it should be broad, to make sure we are on the same page.
- ✚ John: I think it is good to have both.
- ✚ John: Just add as "5.2.3.1".

<b>Offered By:</b>	<b>Marcos Montes</b>	<b>Seconded by:</b>	<b>Kenya Pineda</b>			
Motion to amend 5.2.3 to remove 5.3.2 and add to 5.2.3 under, to be 5.2.3.1. "Upon Successful review and approval by the Board of Directors, the quarterly assessment will be forwarded to the Budget Office for review, to the Vice president for Student Life, to the Vice President for Administration & Finance and University President's Office for approval". Motion received ALL votes and passed.						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

- ✚ Kenya: There are a couple of things Intef mentioned earlier but we did not vote on those.
- ✚ Aaron: You can make the amendments, so we can make those official.

<b>Offered By:</b>	<b>Kenya Pineda</b>	<b>Seconded by:</b>	<b>Lily Nguyen</b>			
Motion to amend 5.6.4 to change to "Pro Cards are issued to the professional staff, the ASI President, the Vice President for External Affairs and Advancement or designee"; to remove "freedom staff leasing" from 3.3; to remove all the periods of ASI. Motion received ALL votes and passed.						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

**Discussion:**

- ✚ Intef: I suggest student leaders should be approved by Executive Director.

<b>Offered By:</b>	<b>Kenya Pineda</b>	<b>Seconded by:</b>	<b>Lily Nguyen</b>			
Motion to approve the "Policy 212" changes. Motion received ALL votes and passed. Policy 212 will be sent to the next bylaw meeting before go to B.O.D. meeting.						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

- c. Referendum Fee analysis: The committee will review the referendum fee numbers presented from a recommendation from the Alternative Funding and Referendum Ad Hoc Committee.

**ASI Proposed Referendum Budget 2018 2.15.18 ALL**

**Discussion:**

- ✚ Intef: Student body fee increase by \$1.99.
- ✚ Intef: Fee increase 3.7% annually.
- ✚ Dena: Right now, for the purpose of projection, we are working on the last approved budget. Once 6&6 is being submitted and get approved, we will use 6&6.

- ✚ Intef: 2% increase for Administration and Student Government.
- ✚ Intef: We look at our current annual budget, and we expect 2% increase in the next 3-4 years.
- ✚ Aaron: can I motion to approve the Referendum Fee Analysis Report?
- ✚ Marcos: On our agenda, it says "the committee will review", it does not say "the committee will take action".
- ✚ Aaron: Yes. That is correct. So if there are no more questions about this, we will send this analysis report to the budget office for their review.

• d. 6&6 Budget Review:

Aaron: I only received one proposal, from Dena.

Proposal Review:

1. Office equipment upgrading by Dena.

- Total request for \$3,218 -> \$1280 (computer upgrades), the rest are for computer monitors for executives.

Discussion:

- ✚ Kenya: Dena, you mentioned the computers are upgraded every 3 years. What happened to those computers?
- ✚ Dena: In the past, these computers will come back to the main areas, then the executives will get the new computers.
- ✚ Intef: They usually go back to the university and they will recycle these.

Offered By:	Marcos Montes	Seconded by:	Kenya Pineda
Motion to approve to move this to 6&6 budget review.			
Motion to approve the amendment of fully fund the total amount of \$3,218.			
Motion received 8 votes, 1 abstained and passed.			
All in Favor	8	Opposed	Abstained
			1
Motion: Passed			

2. Two conferences events by Marcos.

Marcos:

- ✚ There will be a big event on campus on March 1<sup>st</sup>-2<sup>nd</sup>.
- ✚ March 1<sup>st</sup>: will be higher education conference, for college students
- ✚ March 2<sup>nd</sup>: for high school students.
- ✚ There will be a keynote speaker.
- ✚ ASI will have workshops on both days.
- ✚ On March 1<sup>st</sup>: I will host a student panel
- ✚ On March 2<sup>nd</sup>: a workshop called student government activist. We are going to introduce ASI. I am taking the money which has already being allocated in my area, about \$6,000. The lanyards (for all high school student who attend events) cost about \$4,000.
- ✚ I am planning to get t-shirts for student volunteers, about 100 t-shirts, cost about \$4,000.
- ✚ I only request for additional of \$2,000.

Discussion:

- ✚ Betty: the t-shirts are for students or volunteers?
- ✚ Marcos: CSULA student volunteers.
- ✚ Betty: I thought there was a budget of t-shirts for volunteers that day, including faculty staffs.
- ✚ Marcos: I talked to faculty staffs and they said they cannot afford these.

- ✚ Betty: Can I find out for you first then we make decisions?
- ✚ Marcos: Yes. I guess we can.

Offered By:	Marcos Montes	Seconded by:	Kenya Pineda
Motion to amend to allocate \$2,000 to the line item, under Programming. Motion received ALL votes and passed.			
All in Favor	ALL	Opposed	Motion: Passed

3. "End of the year rewards" by Marcos  
Marcos: request additional \$1500 for annual rewards.

Offered By:	Marcos Montes	Seconded by:	Jazmin Ortiz
Motion to amend to allocate \$1500 for Annual celebration. Motion received 7 votes, 1 opposed, 1 abstained and passed.			
All in Favor	7	Opposed	Motion: Passed

4. Binding machine proposal by Marcus  
This proposal is from budget priorities last semester- \$1,800.

Offered By:	Marcos Montes	Seconded by:	Kenya Pineda
Motion to amend to allocate \$1800 for ASI binding machine. Motion received 6 votes, 3 abstained and passed.			
All in Favor	6	Opposed	Motion: Passed

5. Business cards proposal by Cesar  
Request to allocate funding to every college for students to print business cards.  
Suggestion of \$20,000 amount to try out.

Offered By:	Cesar Dominguez	Seconded by:	Lily Nguyen
Motion to amend to allocate funding to every single college for students to get business card. No specific dollar amounts yet.			
All in Favor	/	Opposed	Motion: /

Discussion:

- ✚ Chris: Maybe you can allocate certain amounts to one place instead of every college. Career Center.
- ✚ Cesar: Maybe like Christ said, we can consider to allocate to Career Center.
- ✚ Cesar: How much do we have left?
- ✚ Aaron: Around \$48,000.
- ✚ Cesar: maybe allocate \$20,000.
- ✚ Jazmin: it is a great idea. But I think \$20,000 is a bit too high.
  
- ✚ Chris: Even \$5,000 I think is a bit too much.
- ✚ Chris: I am not sure how many students actually need these business cards.
- ✚ Kenya: is it one for entire school or one for each college?

- ✚ Kenya: I like the idea, but I would like it to be a bit formal.
- ✚ Aaron: We do need a formal proposal for this.
- ✚ Intef: I suggest we need it a bit more formal, even if it's internally.
- ✚ Marcos: I encourage we put the rest amounts on restricted and give finance committee the freedom to decide how to allocate these money as semester passes on.

#### 6. "Increase GIA" by Jazmin

**Request: Increase by 10% for everyone overall.**

Discussion:

- ✚ Intef: We have to look at the costs and then make recommendations.
- ✚ Intef: it will definitely be part of 2018/19 discussion.
- ✚ Dena: if it is being approved, it will impact the next two GIAs.

<b>Offered By:</b>	<b>Kenya Pineda</b>	<b>Seconded by:</b>				<b>Lily Nguyen</b>
Motion to approval \$48,000 unrestricted.						
<b>All in Favor</b>	<b>all</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: passes</b>

Discussion:

- ✚ Intef: we will definitely need formal writing proposals.
- ✚ Kenya: I would suggest we go internally first.
- ✚ Intef: it is open, but formalize in process.

<b>Offered By:</b>	<b>Marcos Montes</b>	<b>Seconded by:</b>				<b>Kenya Pineda</b>
Motion to approval 6&6 REVIEW. Will send to B.O.D. Meeting.						
<b>All in Favor</b>	<b>all</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: passes</b>

#### IV. Discussion Items:

a. Committee and Administrative Area Input: Respective areas will present initial thoughts and initial input on their budgets for 2018-19 after the first meeting with the Vice President for Finance.

- ✚ Aaron: We did these two weeks ago.
- ✚ Aaron: For the funding committee budget, stay the same as before.
- ✚ Marcos: In my area, it will probably stay with \$20k-\$25k.  
V.P.A should have a coordinator to better support him.
- ✚ Intef: Club funding may consider offer clubs marketing packages.

b. Strategic Planning Initiatives: The committee will review a draft of the strategic initiatives and look for ways the possibly be implemented in the Finance Committee.

Discussion:

- ✚ Marcos: how's the environment make students feel welcome, aim to improve students' relationships with ASI?
- ✚ Marcos: how do we find ways to collaborate with clubs, for example, ALPFA, where we get other key clubs on campus, to better prepare students in professional development.

c. Policy Review: Policy 214: Travel Procedures

✚ Will discuss at the next meeting

**V. Reports**

a. ASI Vice President for Finance: **Aaron Castaneda**

**VI. Adjournment**

<b>Offered By:</b>	<b>Jazmin Ortiz</b>	<b>Seconded by:</b>	<b>Christopher Koo</b>			
Motion to adjourn at 2:05pm						
<b>All in Favor</b>	<b>ALL</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: passes</b>

CERTIFIED

Finance Committee Meeting  
February 16, 2018  
Summary of Actions Taken

I. Organizational Items

a. Roll Call

b. Adoption of Agenda for Friday, February 16, 2018:

<b>Offered By:</b>	Lily Nguyen	<b>Seconded by:</b>	Kenya Pineda			
Motion to approve the adoption of the agenda for Friday, February 16, 2018. Motion received All votes and passed.						
<b>All in Favor</b>	All	<b>Opposed</b>	0	<b>Abstained</b>	0	<b>Motion: Passed</b>

c. Approval of Minutes for Friday, February 2, 2018

<b>Offered By:</b>	Neyda Umana	<b>Seconded by:</b>	Lily Nguyen			
Motion to approve the minutes for Friday, February 2, 2018 Motion received ALL votes and passed.						
<b>All in Favor</b>	All	<b>Opposed</b>	0	<b>Abstained</b>	0	<b>Motion: Passed</b>

a. Approval of Funding Committee Report for Friday, February 9, 2018

<b>Offered By:</b>	Kenya Pineda	<b>Seconded by:</b>	Lily Nguyen			
Motion to approve the Funding Committee Report for Friday, February 9, 2018 Motion received ALL votes and passed.						
<b>All in Favor</b>	All	<b>Opposed</b>	0	<b>Abstained</b>	0	<b>Motion: Passed</b>

• a. Rehabilitation Counseling Association - RCA Mixer 2018 - 5/18/18 - \$2,400.00

<b>Offered By:</b>	Lily Nguyen	<b>Seconded by:</b>	Barbara Hong			
Motion to approve the rehabilitation-counseling-association-revised-05.18.18- \$2,400.00 Motion received ALL votes and passed.						
<b>All in Favor</b>	All	<b>Opposed</b>	0	<b>Abstained</b>	0	<b>Motion: Passed</b>

<b>Offered By:</b>	Marcos Montes	<b>Seconded by:</b>	Lily Nguyen			
Motion to approve the policy 5.2.2.1 with amendment of "the budget review and modification done by the Vice President for Finance and Executive Director, in consultation with the ASI President, the quarterly assessments are presented to the Finance Committee for comment and recommendation to the Board of Directors". Motion received 8 votes, 1 Abstained and passed.						
<b>All in Favor</b>	8	<b>Opposed</b>	0	<b>Abstained</b>	1	<b>Motion: Passed</b>

<b>Offered By:</b>	Marcos Montes	<b>Seconded by:</b>	Kenya Pineda			
Motion to approve the policy 5.2.2.2 with amendment of "the quarterly assessment will be forwarded to the Budget Office for Review, to the Vice President for Student Life, Vice President for Administration & Finance and University Presidents office for approval". Motion received ALL votes and passed.						
<b>All in Favor</b>	All	<b>Opposed</b>	0	<b>Abstained</b>	0	<b>Motion: Passed</b>

<b>Offered By:</b>	<b>Marcos Montes</b>	<b>Seconded by:</b>				<b>Lily Nguyen</b>
<p>Motion to approve the policy 5.2.3 with amendment of "The Finance Committee shall prepare an annual budget which must be submitted to the ASI Board of Directors. The ASI Vice President for Finance, shall assume leadership and responsibility in preparing an annual budget in consultation with the ASI President and Executive Director. Business Financial Services will coordinate the yearly audit activities with ASI".</p> <p>Motion received ALL votes and passed.</p>						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

<b>Offered By:</b>	<b>Marcos Montes</b>	<b>Seconded by:</b>				<b>Kenya Pineda</b>
<p>Motion to amend 5.2.3 to remove 5.3.2 and add to 5.2.3 under, to be 5.2.3.1. "Upon Successful review and approval by the Board of Directors, the quarterly assessment will be forwarded to the Budget Office for review, to the Vice president for Student Life, to the Vice President for Administration &amp; Finance and University President's Office for approval".</p> <p>Motion received ALL votes and passed.</p>						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

<b>Offered By:</b>	<b>Kenya Pineda</b>	<b>Seconded by:</b>				<b>Lily Nguyen</b>
<p>Motion to amend 5.6.4 to change to "Pro Cards are issued to the professional staff, the ASI President, the Vice President for External Affairs and Advancement or designee"; to remove "freedom staff leasing" from 3.3; to remove all the periods of ASI.</p> <p>Motion received ALL votes and passed.</p>						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

<b>Offered By:</b>	<b>Kenya Pineda</b>	<b>Seconded by:</b>				<b>Lily Nguyen</b>
<p>Motion to approve the "Policy 212" changes.</p> <p>Motion received ALL votes and passed. Policy 212 will be sent to the next bylaw meeting before go to B.O.D. meeting.</p>						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

<b>Offered By:</b>	<b>Marcos Montes</b>	<b>Seconded by:</b>				<b>Kenya Pineda</b>
<p>Motion to approve to move this to 6&amp;6 budget review.</p> <p>Motion to approve the amendment of fully fund the total amount of \$3,218.</p> <p>Motion received 8 votes, 1 abstained and passed.</p>						
<b>All in Favor</b>	<b>8</b>	<b>Opposed</b>		<b>Abstained</b>	<b>1</b>	<b>Motion: Passed</b>

<b>Offered By:</b>	<b>Marcos Montes</b>	<b>Seconded by:</b>				<b>Kenya Pineda</b>
<p>Motion to amend to allocate \$2,000 to the line item, under Programming.</p> <p>Motion received ALL votes and passed.</p>						
<b>All in Favor</b>	<b>ALL</b>	<b>Opposed</b>		<b>Abstained</b>		<b>Motion: Passed</b>

1. "End of the year rewards" by Marcos

Marcos: request additional \$1500 for annual rewards.

Offered By:	Marcos Montes	Seconded by:	Jazmin Ortiz			
Motion to amend to allocate \$1500 for Annual celebration. Motion received 7 votes, 1 opposed, 1 abstained and passed.						
All in Favor	7	Opposed	1	Abstained	1	Motion: Passed

2. Binding machine proposal by Marcus

This proposal is from budget priorities last semester- \$1,800.

Offered By:	Marcos Montes	Seconded by:	Kenya Pineda			
Motion to amend to allocate \$1800 for ASI binding machine. Motion received 6 votes, 3 abstained and passed.						
All in Favor	6	Opposed	0	Abstained	3	Motion: Passed

3. Business cards proposal by Cesar

Request to allocate funding to every college for students to print business cards.

Suggestion of \$20,000 amount to try out.

Offered By:	Cesar Dominguez	Seconded by:	Lily Nguyen			
Motion to amend to allocate funding to every single college for students to get business card. No specific dollar amounts yet.						
All in Favor	/	Opposed	/	Abstained	/	Motion: /

4. "Increase GIA" by Jazmin

Request: Increase by 10% for everyone overall.

Offered By:	Kenya Pineda	Seconded by:	Lily Nguyen			
Motion to approval \$48,000 unrestricted.						
All in Favor	all	Opposed	0	Abstained	0	Motion: passes

Offered By:	Marcos Montes	Seconded by:	Kenya Pineda			
Motion to approval 6&6 REVIEW. Will send to B.O.D. Meeting.						
All in Favor	all	Opposed	0	Abstained	0	Motion: passes

VII. Adjournment

Offered By:	Jazmin Ortiz	Seconded by:	Christopher Koo			
Motion to adjourn at 2:05pm						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: passes

## CERTIFICATION

Official Minutes taken for the **Finance Committee** of the Associated Students, Inc., Cal State Los Angeles held on February 16, 2018 in the U-SU Alhambra Room, 305 and were approved by consensus by the finance committee on March 02, 2018.

Prepared by:

---

**Barbara Hong**  
Vice Chair for Finance

Confirmed by:

---

**Jazmin Ortiz**  
Secretary Treasurer