



Cabinet of Academic Senators

Minutes

Date: Monday, February 5, 2018

Time: 10:00 am to 12 pm

Location: US-U Board Room 303

Attendees: ASI VPAG, ASI Academic Senators, Executive Director, General Public

Type of Meeting: General

1. Organizational Items:

1.1. Call to order by: Neyda Umana, ASI VPAG at 10:01 am

1.2. Roll Call

(Name)	(Position)	(Present, Excused Tardy, Excused Absent, Unexcused Tardy, Unexcused Absent)
Neyda Umana	Vice President of Academic Governance	Present
Jacquelyn Acosta	Undergraduate Academic Senator 1	Present
Elise Dang	Undergraduate Academic Senator 2	Present
Marcial Romero	Undergraduate Academic Senator 3	Present
I' Jazz Brooks	Graduate Academic Senator 1	Unexcused - Absence
William Hess	Graduate Academic Senator 2	Excused- Absence
Marcus Rodriguez	Director of Government Affairs & Leadership Program	Unexcused-Tardy
Guests of the Gallery	None	

1.3. Adoption of Agenda:

Offered By: E. Dang	Seconded by: M. Romero					
Approved by Consensus						
All in Favor	3	Opposed	0	Abstained	0	Motion: Passed

1.4. Approval of Minutes (action):

Offered By: M. Romero	Seconded by: E. Dang					
Approved by Consensus						
All in Favor	3	Opposed	0	Abstained	0	Motion: Passed

2. Public Forum:

2.1. No Comments

3. Reports:

3.1. Vice President of Academic Governance

- ✦ **N. Umana:** points out some house-keeping, note: meeting with Dr. Miller clarified the difference between official committees (which ASI has the authority to appoint) then working groups that don't necessarily have to be appointed by ASI. She recommends that we evaluate the different incentives that can be given out to benefit the students.

3.2 Academic Senators

- ✦ **J. Acosta:** The University Appeals Board passed its first case (which consists of three students with the same issue) and will be holding its first hearing of the academic year. She also worked with **E. Dang** to create a form for College Representatives to fill out and bring back to the senators, which will be discussed later in the meeting.
- ✦ **E. Dang:** Educational Policy Committee (EPC) are working on the English writing competency requirement and GE policy; specifically, editorial adjustments that were recommended from the Executive Committee. Executive received two memos from Academic Advisement subcommittee, that differentiated professional advisors and faculty members, and they also wanted to add to Directors of student success to their committee; potentially, by the end of February. She also notes that due to the change of G.E requirements that the curriculum is going to change, and students should be notified of the changes.
- ✦ **M. Romero:** mentions that international students are struggling with joining organizations, finding jobs on campus and struggling with finding financial aid.

4. Old Business:

4.1. Action Item- Policy 015: Cabinet of Academic Senators Code of Procedure

Offered By:	M. Romero	Seconded by:	E. Dang		
Motion: To amend the main motion and renumber the Articles in the policy					
All in Favor	3	Opposed	0	Abstained	0
Motion: Passed					

Offered By:	E. Dang	Seconded by:	M. Romero		
Motion: Approve Policy 015 Approved by Consensus					
All in Favor	3	Opposed	0	Abstained	0
Motion: Passed					

4.2 Discussion Item- Addition of 6th Senator

- ✦ **J. Acosta** states that she favors the idea of the 6th Senator being the fourth Undergraduate Senator, but also points out that the main concern at the Academic Senate is adding the Provost as a voting member.
- ✦ **E. Dang** mentions that her concerns with adding the Provost member as a voting member to Senate may interfere with good policy making. Meaning, that the administrations job is to enforce policy, but if a proposed policy came to the Senate, and the Provost felt it may be hard to enforce, it's possible they could talk down the policy, even though the policy is beneficial to the students.

4.3- Discussion Item- Policy 023: Shared Governance Council Code of Procedure

- ✦ **M. Romero:** makes a remark that the responsibility of College Representatives should be determined in Cabinet of Senators, not at the Shared Governance Council.
- ✦ **N. Umana:** is looking forward an information hub that can be disseminated to the students
- ✦ **M. Rodriguez:** mentions that we'll find that students aren't sitting on college specific committees, because most of them aren't open to students; yet, every committee should be open for students to sit in.

5. New Business:

5.1. Discussion Item- Form Created by Senate Office of Collegiate Collaboration

- ✦ **N. Umana:** recommends that the Senate of Collegiate Collaboration hold off on any turn in dates on the form until it is finalized. She also recommends that they put a clause that would tell the College Representatives to only answer what applies to their college. She also points out that they expand question nine, while getting rid of question eleven on the form because it seems rather redundant.

5.2 Discussion Item- Strategic Plan Initiative from the Shared Governance Council

2015-2016

- ✦ **M. Romero:** emphasizes that the senators work on internal issues and testing out the Executive Senator offices during the spring semester.
- ✦ **E. Dang:** mentions that we have a foundation for Shared Governance to follow.
- ✦ **M. Romero:** suggests that Senators create ASI working groups to promote policies or any pressing issues.
- ✦ **N. Umana:** proposes that the cabinet create a chart to show progress throughout semester/academic year and have colleges create student seats for their college specific committees. She also suggests that we work on retention rates, which is necessary if we are going to have people come to Shared Governance; emphasizes that we must be intentional. She'd also like to honor the VPAG's work from 2016, which address same issues we are dealing with now; which shows things have not changed.

6. Adjournment @ 10:47 a.m.

Offered By:	N. Umana	Seconded by:	E. Dang
Approved by Consensus			
All in Favor	3	Opposed	0
		Abstained	0
Motion: Passed			

Cabinet of Academic Senators Meeting

February 5, 2018
Summary of Actions

- I. Organizational Items
 - a. Roll Call
 - b. Adoption of Agenda:
 - c. Adoption of the Minutes

6.1. Adoption of Agenda:

Offered By:	E. Dang	Seconded by:	M. Romero			
Approved by Consensus						
All in Favor	3	Opposed	0	Abstained	0	Motion: Passed

6.2. Approval of Minutes (action):

Offered By:	M. Romero	Seconded by:	E. Dang			
Approved by Consensus						
All in Favor	3	Opposed	0	Abstained	0	Motion: Passed

Offered By:	M. Romero	Seconded by:	E. Dang			
Motion: To amend the main motion and renumber the Articles in the policy						
All in Favor	3	Opposed	0	Abstained	0	Motion: Passed

Offered By:	E. Dang	Seconded by:	M. Romero			
Motion: Approve Policy 015 Approved by Consensus						
All in Favor	3	Opposed	0	Abstained	0	Motion: Passed

7. Adjournment @ 10:47 a.m.

Offered By:	N. Umana	Seconded by:	E. Dang			
Approved by Consensus						
All in Favor	3	Oppose	0	Abstained	0	Motion: Passed
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CERTIFICATION

Official Minutes taken for the **Cabinet of Academic Senators Meeting** of the Associated Students, Inc., Cal State Los Angeles held on February 5, 2018 in the USU Board Room 303 and were approved by consensus by the (your committee) on (date).

Prepared by:

Jacquelyn Acosta
Recording Secretary

Secretary/Treasurer