



# Cabinet of Commissioners Committee Meeting Minutes

Friday, September 15, 2017

10 am to 12 pm in the ASI Conference Room 203, U-SU

Attendees: Cabinet of Commissioners & General Public

**I. Organizational Items:**

**a. Call to Order**

The meeting was called to order at 10 am.

**b. Roll Call**

<b>David Garcia</b>	<i>Vice President for Administration</i>	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input type="checkbox"/> Late____ <input type="checkbox"/> Early Leave
<b>Vacant</b>	Environmental Affairs Commissioner	<input type="checkbox"/> Present <input type="checkbox"/> Absent	<input type="checkbox"/> Late____ <input type="checkbox"/> Early Leave
<b>Vacant</b>	Housing Commissioner	<input type="checkbox"/> Present <input type="checkbox"/> Absent	<input type="checkbox"/> Late____ <input type="checkbox"/> Early Leave
<b>Maximiliano Fernandez</b>	PR & Marketing Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input type="checkbox"/> Late____ <input type="checkbox"/> Early Leave
<b>Diana Pineda</b>	Spirit Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input type="checkbox"/> Late____ <input type="checkbox"/> Early Leave
<b>Adriana Navarrete</b>	Elections and Orientation Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input type="checkbox"/> Late____ <input type="checkbox"/> Early Leave
<b>Vacant</b>	Veterans Affairs Commissioner	<input type="checkbox"/> Present <input type="checkbox"/> Absent	<input type="checkbox"/> Late____ <input type="checkbox"/> Early Leave
<b>Jeovany Aguilar</b>	<i>JRC Representative (non-voting)</i>	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input type="checkbox"/> Late____ <input type="checkbox"/> Early Leave
<b>Marcus Rodriguez</b>	<i>Director of Government Affairs &amp; Leadership Programs (non-voting)</i>	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input type="checkbox"/> Late____ <input type="checkbox"/> Early Leave
<b>Guests of the Gallery</b>			

**c. Approval of Agenda (action):**

<b>Offered By:</b>	<b>Diana Pineda</b>	<b>Seconded by:</b>	<b>Adriana Navarrete</b>			
Motion: Approve the adoption of Agenda for Friday, September 15, 2017. Discussion: None						
<b>Vote Tally:</b>	<b>Consensus</b>					
<b>All in Favor</b>	<b>3</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

## II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Cabinet members.

- None

## III. Old Business

- Policy 017 Review: Cabinet of Commissioners Code of Procedure - The Cabinet will review the function and expectations of the Environmental Affairs Commissioner.
  - Marcus Rodriguez explained, in more detail, the duties and roles for the Environmental Affairs Commissioner.

### Action Items (action):

Offered By:	Diana Pineda	Seconded by:	Maximiliano Fernandez			
Motion: Move into Action Items Discussion: None						
Vote Tally:	Consensus					
All in Favor	3	Opposed	0	Abstained	0	Motion: Passed

## IV. Action Items

- Policy 017 Edit: Cabinet of Commissioners Code of Procedure - The Cabinet will consider action on suggested edits, including the structure, role and responsibilities of the Veterans Affairs Commissioner and Housing Commissioner positions.
  - Changes to title for Housing Commissioner and Veteran Affairs Commissioner to Housing Representative and Veterans Representative. In addition to changes in the amount for service hours for Housing Representative from 10 hours to 8 hours of require service. Service Hours for Veteran Representative will remain the same, 10 hours.
  - COC will oversee the selection process for both positions.

**Edits on Policy 017 (action):**

<b>Offered By:</b>	<b>Diana Pineda</b>	<b>Seconded by:</b>	<b>Adriana Navarrete</b>			
Motion: Approval for all change and edits, with stipulations for Policy 017. Discussion: None						
<b>Vote Tally:</b>	<b>Consensus</b>					
<b>All in Favor</b>	<b>3</b>	<b>Opposed</b>	<b>0</b>	<b>Abstained</b>	<b>0</b>	<b>Motion: Passed</b>

**V. Discussion**

- a. Cabinet of Commissioners Fall Calendar - The COC will discuss items to prepare for future COC meetings, including projects, initiatives, proposals, ASI Representatives Code of Ethics, and ASI Administrative & Marketing Procedures.
  - Commissioners proposed to have a chance to advocate for early registration for ASI Commissioners.

**VI. Reports**

- a. Vice President for Administration – David Garcia
  - David Garcia is working with Marcus Rodriguez to find the best course of action for A.S.I. in regards to the Environmental Affairs Committee and is looking forward to supporting the vision of the C.O.C. and goals of each member.
- b. Spirit Commissioner – Diana Pineda
  - Diana Pineda reported meetings with Cheer Squad, she proposed an idea for a shuttle for Cheer Squad, and reported emailing the PR of athletics.
- c. PR & Marketing Commissioner – Maximiliano Fernandez
  - None
- d. Elections and Orientation Commissioner – Adriana Navarrete
  - None

e. A.S.I. Staff - Marcus Rodriguez

✚ None

## VII. Adjournment

Offered By:	Diana Pineda	Seconded by:	Maximiliano Fernandez				
Motion to adjourn the meeting at 11:39_am.							
Vote Tally:	Consensus						
All in Favor	3	Opposed	0	Abstained	0	Motion:	passed

## CERTIFICATION

Official Minutes taken for the **CABINET OF COMMISSIONERS MEETING** of the Associated Students, Inc., Cal State L.A. held on Friday, September 15, 2017 in the A.S.I. Conference Room 203, U-SU. Approved by the A.S.I. Cabinet of Commissioners on: November 17, 2017.

Prepared by:

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Maximiliano Fernandez  
Vice Chair

Confirmed by:

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Jazmin Ortiz  
Secretary/Treasur

CERTIFIED