



Board of Directors Meeting

Minutes

Thursday, April 13, 2017

Time: 3:30pm

Location: U-SU Board Room 303AB

Attendees: Board of Directors committee, General Public

Type of Meeting: General

I. Organizational Items:

Call to order by: Chair Kayla Stamps, A.S.I. President at 3:32p.m

b. Roll Call

Kayla Stamps	<i>President</i>	Present
Leopold Saldana	<i>Vice President for Administration</i>	Present
John Martinez	<i>Vice President for Academic Governance</i>	Unexcused Tardy
Aaron Castaneda	<i>Vice President for Finance</i>	Present
Marcos Montes	<i>Vice President for External Affairs and Advancement</i>	Present
Bonnie Lee	<i>Secretary/ Treasurer</i>	Present
Vacant	<i>College of Health and Human Services Rep.</i>	Vacant
Samantha Moreno	<i>College of Health and Human Services Rep.</i>	Present
Shirali Shah	<i>College of Business & Economics Rep.</i>	Present
Adam Rteimeh	<i>College of Business & Economics Rep.</i>	Present
Vacant	<i>College of Arts and Letters Rep.</i>	Vacant
Maximiliano Fernandez	<i>College of Arts and Letters Rep.</i>	Present
Kenya Pineda	<i>Charter College of Education Rep.</i>	Present
Alyssa Garcia	<i>Charter College of Education Rep.</i>	Excused Absent
Richard Shu	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Present
Present	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Vacant
David Zitser	<i>College of Natural & Social Sciences Rep.</i>	Present
David Garcia	<i>College of Natural & Social Sciences Rep.</i>	Present
Nathan Lee	<i>Community Affairs Representative at Large</i>	Present
Alex Zhou	<i>Campus Affairs Representative At Large</i>	Present
Jeovany Aguilar	<i>Chief Justice</i>	Present
Dr. Jennifer Miller	<i>University President's Designee</i>	Excused Tardy
Intef W. Weser	<i>Executive Director</i>	Present
Marcus Rodriguez	<i>Director of Programs and Leadership</i>	Present
Dena Florez		Present
Guests of the Gallery		

c. Adoption of Agenda:

Offered By:	Aaron Castaneda	Seconded by:	Shirali Shah
Motion to approve the adoption of the agenda for Board of Director's meeting on Thursday, April 13, 2017			
All in Favor	All	Opposed	0
		Abstained	0
Motion: PASSED			

Offered By:	Bonnie Lee	Seconded by:	Shirali Shah
Amendment add Strategic Planning after May Day on Thursday, April 13, 2017			
All in Favor	All	Opposed	0
		Abstained	0
Motion: PASSED			

d. Approval of Minutes (action):

Offered By:	Bonnie Lee	Seconded by:	Shirali Shah
Motion to approve the minutes for Board of Director's meeting on Thursday, March 16, 2017 * Leopold Saldana called to order and Maximiliano Fernandez was present			
All in Favor	All	Opposed	0
		Abstained	0
		Motion:	Passed

II. Public Forum- Allotted time for members of the public to address the Board of Directors.

✚ None

III. Special Presentation:

a) I Serve LA Presentation – Taffany Lim, Senior Director of Center for Engagement, Service, and the Public Good. Time Certain 3:45pm.

✚ Taffany- I serve LA was an initiative promoted by President Covino. His belief is that people in the community contribute to Cal State LA. This is our first year doing this so we are trying to kicking it off. We know there is a lot going out in the community. Any time you or a fellow student, faculty, or staff member contributes or volunteers to the community we would like you to track your hours it takes less than 2 minutes to fill out on your GET account and you can receive an award. Please help us spread the word.

✚ Adam: Any past events?

✚ Taffany: Yes, they count. We are collecting hours for this academic year. There is a website that tracks your hours under www.calstatelaengagement.com. There is an application to get mobile. Every month we have a random raffle.

✚ Marcos: A.S.I has environmental affairs committee how can we incorporate I serve LA into this?

✚ Taffany: We would be happy to promote your events. We have hundreds of partners, so if you know have an event you would like a community partner we would be happy to set you up with that. We would be open to collaborate with A.S.I.

✚ Dena: Can full time staff participate?

✚ Taffany: Yes.

✚ David Z: Is this part of the requirements?

✚ Taffany: Part of the GE requirement is 40 hours with civic and service learning.

IV. New Business:

a. **Action Item – Board Appointments** – The Board will take action on A.S.I. Position, Campus Wide Committee, and A.S.I. Internal committee appointments.

✚ ECST Rep: Thomas

✚ Thomas: I got appointed about a month ago for EPC and now applying for ECST. One of my qualifications I have for this position is I've taken a lot of classes for different majors. I was not sure what major I wanted to do till this semester I choose ECST. I have a good knowledge of how each class is and the problems the students have with them. I think helping student's issues about the college will help me learn as a student as well.

✚ Richard Shu: What kind of events do you have in mind?

✚ Thomas: I want to collaborate with EPC for the engineering events. Also help stop smoking by the engineering building.

✚ Bonnie: What time of involvement do you have about the club and org?

✚ Thomas: I want to join ECI organization. I plan to go to meeting for different organizations to get a well knowledge of the struggle students are going through.

✚ David Z: Since we just have 4 week in the semester what do you think you can accomplish with that time?

✚ Thomas: I want to meet with the college dean to introduce myself and get information what they know about the struggle the students are going through. Also I want to have an event by the engineering building to meet the students and so they know who their representative is.

✚ Leo: I interviewed Thomas. I was looking to see if he was ready for a board position. He has flexible schedule.

Offered By:	Adam Rteimeh	Seconded by:	Richard Shu			
Motion to appoint Thomas meeting on Thursday, April 13, 2017						
All in Favor	13	Opposed	1	Abstained	0	Motion: PASSED

b. Action Items – Club & Internal Funding Proposals –

1. Alpha Tau Delta – Phi CSULA Chapter – Class of 2017 Pinning Ceremony – 05/21/2017 - \$2,940.00

- ✚ Aaron: Alpha Tau Delta came for the April 7th Finance funding meeting. We recommended from Finance Committee.
- ✚ Club: This event in to recognize the completion for the nursing profession. We want to expose and celebrate the students to their 4 years of hard work.
- ✚ David: Where do you plan to get the rest of the money?
- ✚ Club: Club will provide the additional fees. It is already raised through fundraisers.
- ✚ Marcos: How are you marketing to the rest of the campus?
- ✚ Club: We will be marketing through Cal State LA Facebook nursing page and flyers with contacts.
- ✚ Aaron: There will be no alcohol at the event.

Offered By:	Adam Rteimeh	Seconded by:	Aaron Castaneda			
Motion to approve Alpha Tau Delta – Phi CSULA Chapter – Class of 2017 Pinning Ceremony for \$2,940.00 on Thursday, April 13, 2017.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: PASSED

2. Statement Magazine – Statement Magazine Launch – 04/26/2017 - \$2,999.98

- ✚ Club: Statement magazine is off campus. We publish once a year. We are asking for funding for our launch party. We will give out 2 dean awards and an outside sponsor. This is open for the entire community and we are not charging.
- ✚ Marcos: Where is this magazine available?
- ✚ Club: It is available at our launch. This year we have a higher amount of magazine at city of orgs.
- ✚ Aaron: This was recommended by the Finance committee.
- ✚ David Z: How many quests are you expecting?
- ✚ Club: This is a free event so anyone can show up. We are scheduling for 150 students.

Offered By:	Kenya Pineda	Seconded by:	Leopold Saldana			
Motion to approve Statement Magazine Launch for \$2,999.98 on Thursday, April 13, 2017.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: PASSED

3. Forensics Speech and Debate – National Forensic Association (NFA) Nationals – 04/13/2017 – 04/17/2017 - \$3,000.00

- ✚ Club: The reason we are requesting \$3000.00 is because in the pasted 2 years our team has grown a lot with success. We have 10 students now. We continue for academic success. Forensics Speech and Debate competes in a national level for public speaking. The money is for travel to Wisconsin.
- ✚ Aaron: This was recommended by the Finance committee.

Offered By:	Marcos Montes	Seconded by:	Adam Rteimeh			
Motion to approve National Forensic Association (NFA) Nationals for \$3,000.00 on Thursday, April 13, 2017.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: PASSED

c. 6&6 Budget Review – Approved by the A.S.I. Finance Committee on 3/24/17

- Aaron: The budget numbers have been confirmed by the finance committee. We took out the assistant for the executive to be full time and put that money to savings and unrestricted. That was the only change made.

Offered By:	Marcos Montes	Seconded by:	Aaron Castaneda			
Motion to approve the 6&6 with the amendment to move surplus to unrestricted funding on Thursday, April 13, 2017.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: PASSED

- d. Action Item – Policy Review** – Review Cabinet of Commissioners Code of Procedure – Policy 017 – The BOD will review and act on recommended edits to the Cabinet of Commissioners Code of Procedure approved by the COC and Bylaws on Sub-Committees.

- Leo: Reviewed policy and updates.

Offered By:	David Zitser	Seconded by:	Leopold Saldana			
Motion to approve policy 017 with an amendment to strike out 6b (page 2 section 5) on Thursday, April 13, 2017.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: PASSED

- e. Action item – Programs Coordinator Position In- Range Salary Progression, Job Description changes, and title change to A.S.I. Senior Coordinator of Student Engagement & Outreach** – The Board will take action on a recommended in-range salary progressions, title change, and change in responsibilities approved by the Personnel Committee.

- Kayla: The current position is the A.S.I. Programs Coordinator that originally served as an entry-level position now the position has growth and developed there has been more tasks that has been undertaken in this role. Due to the changes in the job description this position is changed to a Senior Coordinator for Student Engagement and Outreach. This position works directly with the A.S.I. president and oversees the college reps so you are working with top level management. When applying for the position Programs Coordinator would not be suitable because we will be working with a top level management. This is a 5% increase in pay.

- Aaron: The 5% has been already accounted for in the budget.

Offered By:	Kenya Pineda	Seconded by:	Shirali Shah			
Motion to approve the position for A.S.I. Senior Coordinator for Student Engagement and Outreach with 5% increase pay on Thursday, April 13, 2017.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: PASSED

V. Old business

VI. Information Items:

- a. 2017 Proposed Operating Budget Review – draft** – The BOD will do a first reading of the 2017-18 Proposed Operating Budget.

- Aaron: Reviewed the Operating Budget draft. Aaron presented a survey to the BOD. This survey is to give your opinion on the proposals on how much you want A.S.I. to support. Please turn in by Wednesday.

- b. CSSA Executive Officer Elections** – The BOD will discuss a timeline and responsibilities to serve as a CSSA Executive Officer before students submit an application to run. For more applications and information go to <http://www.csustudents.org/who-we-are/officers/elections/>. There is a financial commitment from our A.S.I., which requires BOD support.

- Marcos & Aaron: CSSA Executive Officers. Vice President for External Affairs and Advancement (Marcos Montes) and Vice President for Finance (Aaron Castaneda)

- c. May Day 2017** – The committee will discuss endorsing student action on May Day to support student’s priorities and struggles.

- Marcos: Writing a resolution International Day. Marcos presented a resolution he has in the works.

VII. Reports

- a. A.S.I President: **Kayla Stamps**
- + DC was amazing. I meet with congress. Life after College Memo of Understanding (MOU) is in process.
- b. A.S.I Vice President for Administration: **Leopoldo Saldana**
- + Elections we have to 2 more debates. Earth Day we have environmental cars and new trash cans.
- c. A.S.I Vice President for Academic Governance: **John Martinez**
- + Dr. Sullivan input on budget priority. Intef, Marcus, and Aaron talked about budget.
- d. A.S.I Vice President for Finance: **Aaron Castaneda**
- + Please turn in survey by Wednesday. I am working on completing budget.
- e. A.S.I. Vice President for External Affairs and Advancement: **Marcos Montes**
- + No report
- f. A.S.I. Secretary/ Treasurer: **Bonnie Lee**
- + No report
- g. A.S.I. Chief Justice: **Jeovany Aguilar**
- + Nothing has come so far.
- h. A.S.I. Board of Directors
- + Max: Thank you everyone for supporting La Finesse.
- i. A.S.I. Staff: **Dena Florez, Marcus Rodriguez, and Intef W. Weser**
- + No report
- j. University Designee: **Dr. Jennifer Miller, Dean of Students**
- + No report
- + No report

VIII. Adjournment

Offered By:	Aaron Castaneda	Seconded by:	Leopold Saldana			
Motion to adjourn today's BOD meeting at 6:05pm						
All in Favor	All	Opposed	0	Abstained	0	Motion: PASSED

**Board of Directors Meeting
Thursday, April 13, 2017
Summary of Actions**

I. Organizational Items:

- a. **Call to order by: Chair Kayla Stamps, A.S.I. President at 3:32p.m**
- b. **Roll Call**
- c. **Adoption of Agenda**

Offered By:	Aaron Castaneda	Seconded by:	Shirali Shah			
Motion to approve the adoption of the agenda for Board of Director's meeting on Thursday, April 13, 2017						
All in Favor	All	Opposed	0	Abstained	0	Motion: PASSED

Offered By:	Bonnie Lee	Seconded by:	Shirali Shah			
Amendment add Strategic Planning after May Day on Thursday, April 13, 2017						
All in Favor	All	Opposed	0	Abstained	0	Motion: PASSED

d. Approval of Minutes (action):

Offered By:	Bonnie Lee	Seconded by:	Shirali Shah			
Motion to approve the minutes for Board of Director's meeting on Thursday, March 16, 2017 * Leopold Saldana called to order and Maximiliano Fernandez was present						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

IV. New Business:

- a. **Action Item – Board Appointments** – The Board will take action on A.S.I. Position, Campus Wide Committee, and A.S.I. Internal committee appointments.

Offered By:	Adam Rteimeh	Seconded by:	Richard Shu			
Motion to appoint Thomas Weatherell to ECST rep						
All in Favor	13	Opposed	1	Abstained	0	Motion: PASSED

b. **Action Items – Club & Internal Funding Proposals –**

1. **Alpha Tau Delta** – Phi CSULA Chapter – Class of 2017 Pinning Ceremony – 05/21/2017 - **\$2,940.00**

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Motion to approve the position for A.S.I. Senior Coordinator for Student Engagement and Outreach with 5% increase pay on Thursday, April 13, 2017.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: PASSED

VIII. Adjournment

Offered By:	Aaron Castaneda	Seconded by:	Leopold Saldana			
Motion to adjourn today's BOD meeting at 6:05pm						
All in Favor	All	Opposed	0	Abstained	0	Motion: PASSED

CERTIFICATION

Official Minutes taken for the **BOARD OF DIRECTORS MEETING** of the Associated Students, Inc, Cal State Los Angeles held on Thursday, April 13, 2017 in the U-SU Board Room 303AB and were approved by consensus by the A.S.I. Board of Directors on Thursday, May 4, 2017.

Prepared by:

Natalia Torres – Administrative Assistant

Bonnie Lee - Secretary/Treasurer