



Board of Directors Meeting Minutes

Thursday, May 26, 2016

Time: 4:30pm-6pm

Location: U-SU Board Room 303

Attendees: Board of Directors committee, General Public

Type of Meeting: General

I. Organizational Items:

Call to order by: Chair Ejmin Hakobian, A.S.I. President @ 4:35 pm

b. Roll Call

Ejmin Hakobian	<i>President</i>	xPresent
Samuel Garza	<i>Vice President for Administration</i>	xPresent
Nicole McCue	<i>Vice President for Academic Governance</i>	xExcused Absent
Antonio Canzona	<i>Vice President for Finance</i>	xPresent
Vacant	<i>Vice President for External Affairs and Advancement</i>	N/A
Vacant	<i>Secretary/ Treasurer</i>	N/A
Megan Marie Dia	<i>College of Health and Human Services Rep.</i>	xExcused Absent
Luis Chavez	<i>College of Health and Human Services Rep.</i>	xPresent
Cynthia Alvarez	<i>College of Business & Economics Rep.</i>	xPresent
Sean Weerasinghe	<i>College of Business & Economics Rep.</i>	xPresent
Gregory Bates	<i>College of Arts and Letters Rep.</i>	xPresent
Ashley Foskey	<i>College of Arts and Letters Rep.</i>	xPresent
Vacant	<i>Charter College of Education Rep.</i>	N/A
Chris Barreras	<i>Charter College of Education Rep</i>	xUn-excused Absent
Jacob Julag - Ay	<i>College of Engineering, Comp. Science & Technology Rep</i>	xPresent
Vacant	<i>College of Engineering, Comp. Science & Technology Rep.</i>	N/A
Jannah Mae De La Cuesta	<i>College of Natural & Social Sciences Rep.</i>	xPresent
Yasamin Babaali	<i>College of Natural & Social Sciences Rep.</i>	xPresent
Kent Lin	<i>Community Affairs Representative at Large</i>	xPresent
James Steele	<i>Campus Affairs Representative At Large</i>	xUn-excused Absent
Frances Tsai	<i>Chief Justice</i>	xPresent
Dr. Jennifer Miller	<i>University President's Designee</i>	xPresent
Intef W. Weser	<i>Executive Director</i>	xPresent
Marcus Rodriguez	<i>Director of Programs and Leadership</i>	xPresent
Dena Florez	<i>Office Manager of Administration & Services – RS</i>	xPresent
Guests of the Gallery		

c. Adoption of Agenda:

Offered By:	Kent Lin	Seconded by:	Ashley Foskey
Motion to approve the adoption of the agenda for Thursday, May 26, 2016			
- Friendly Amendment requested to change action item 'Consent Calendar H' and having the resolution be separate action items. They are time sensitive and straight forward items.			
All in Favor	ALL	Opposed	0
Abstained	0	Motion: Passed	

- a. **Reclassification-** The Board will review the cost benefits analysis and the recommendations of the Human Resource office and will consider taking action in regards to the reclassification of the ASI Programing and Leadership position (Closed session: requested by the Executive Director).

Offered By:	Kent Lin	Seconded by:	Ashley Foskey			
Motion to move reclassification into <u>closed session</u> .						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Samuel Garza	Seconded by:	Kent Lin			
Motion forward with the reclassification and move forward with discussion.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Sean Weerasinghe	Seconded by:	Gregory Bates			
Motion to move out of closed session back to open session. -Table the action back to open session						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

The order of business for the meeting moved down to item b and the consideration of the resolutions.

Offered By:	Kent Lin	Seconded by:	Samuel Garza			
Motion to move back to closed session. <ul style="list-style-type: none"> ☒ Discussion before moving into closed session: <ul style="list-style-type: none"> ○ Susie Varela, HR Director -Typically when we talk about re-class and it does involve Marcus, it is usually ideal that the person we are speaking about not be present. This happens when we re-class, typically when we are engaging with the manager of the person that employee is not there until there is a resolution. 						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Kent Lin	Seconded by:	Samuel Garza			
Motion to approve the reclassification.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Samuel Garza	Seconded by:	Cynthia Alvarez			
Amend the main motion to accept the HR Recommendation of the Director of Programs, Leadership, and Government Affairs.						
All in Favor	9	Opposed	3	Abstained	0	Motion: Passed

- b. **Resolution in support of CalPirg Voter Registration Initiative-** The committee will review the resolution and consider taking action in support of the Resolution.

Offered By:	Kent Lin	Seconded by:	Jannah Mae De La Cuesta			
Motion to approve resolution in support of by CalPirg.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

- ☒ Discussion on order of business but none on CalPirg.
- ☒ None

- c. **Resolution in support of the AB 2222:** The committee will review the resolution and consider taking action in support of the Resolution.

Offered By:	Kent Lin	Seconded by:	Jannah Mae De La Cuesta			
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- ☛ Antonio Canzona: I wanted this to actually happen being that they are healthy snacks. Which initially we would like to have this implemented on our campus. Therefore, I decided to have this company make a presentation about the products.
- ☛ Kent Lin: I wanted to add that some of the products were distributed during my event last week and have received positive feedback.
- ☛ Jannah Mae De La Cuesta: Daniel, would you be there with the College Representatives handing out the products as well as the surveys?
- ☛ Daniel (student): Yes, we will be there with college representatives.
- ☛ Ashely Foskey: Are we giving these snacks as well as the usual snacks we give out during D-Stress?
- ☛ Ejmin Hakobian: We will be giving out both; we will just be adding these items in.
- ☛ Ashely Foskey: Are we still offering coffee? (Answer yes.) Also, why don't we just buy the snacks rather than going through a third party.
- ☛ Sam Garza: Question to Daniel – Will your club benefit from the purchase of these items from the third party? Daniel answered yes.

Moved back to closed session. Go back to Item A.

- g. Fulltime Staff Reviews (Closed Session)-** The BOD will take action on recommendations from the A.S.I. Executive Director.

Offered By:	Kent Lin	Seconded by:	Ashely Foskey			
Motion to approve Fulltime Staff Reviews. Result from closed session: Marcus Rodriguez, Ashly Joseph, and Dena Florez were all approved for a 3% increase.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Antonio Canzona	Seconded by:	Kent Lin			
Motion to move out of closed session.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

IV. Discussion Item

- a. Policy Review: Bylaws, Board of Directors COP, Executive Committee- The Board will discuss proposed changes to these policies based on the Executive Committee and Bylaws Committee discussions. These changes include the implementation of the Authority Level System and the updating the committees to the Bylaws along with redesigning and reorganizing the policies.

V. Adjournment:

Offered By:	Sean Weerasinghe	Seconded by:	Gregory Bates			
-Motion to Adjourn meeting at 6:00pm						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Associated Students Inc.
Board of Directors Meeting
Summary of Actions Taken
Thursday, May 26, 2016

I. Organizational Items:

c. Adoption of Agenda:

Offered By:	Kent Lin	Seconded by:	Ashley Foskey			
Motion to approve the adoption of the agenda for Thursday, May 26, 2016						
- Friendly Amendment requested to change action item 'Consent Calendar H' and having the resolution be separate action items. They are time sensitive and straight forward items.						

All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed
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Offered By:	Samuel Garza	Seconded by:	Antonio Canzona			
Amendment to main move action item 'e' "Reclassification" to the first action item 'a'						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Kent Lin	Seconded by:	Ashley Foskey			
Amendment to the main motion to move action item 'H' and 'I' to move to action item 'b' and 'c'						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Ashley Foskey	Seconded by:	Cynthia Alvarez			
Amendment to main motion to move action item 'd Policy 301 and 302 to discussion:						
<ul style="list-style-type: none"> ☛ Francis Tsai: I just want to let the Board know that the bylaws committee and the JRC committee did not meet or take any action of changing these policies 301 or 302. I would recommend the board remove item 'f' policy 301 and 302, because by our policies it has to be approved by the committee first before coming to the board. ☛ Antonio Canzona: This is a request I made over a month ago to the bylaws committee. I would like to see this organization 100% student base. We already had the executive director as a non-voting member; this was place as a discussion but nothing really was discussed about this matter. Francis then denied that she wouldn't want to eliminate the faculty member's voice, I told her it would not be eliminating it would be a non-voting staff in our committees. I do believe that the board has the full discussion whether or not we want to make this organization a 100% student base. 						
All in Favor	10	Opposed	2	Abstained	0	Motion: Passed

Offered By:	Samuel Garza	Seconded by:	Ashley Foskey			
Amendment to main motion to strike Item F the Executive Director Evaluation from the agenda.						
☛ Intef W. Weser: I have not seeing my evaluation; I don't think there should be a <i>close session</i> as a discussion. I do recommend for action item 'f' to be removed.						
All in Favor	10	Opposed	2	Abstained	0	Motion: Passed

Main motion to approve the agenda for Thursday, May 26, 2016 with the approved changes.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

d. Approval of Minutes (action):

Offered By:	Ashley Foskey	Seconded by:	Kent Lin			
Motion to approve the minutes for May 19, 2016 Item d. Motion to approve the minutes for May 5, 2016 Item e. Friendly amendment to remove the minutes for April 28, 2016 -Sweeping motion						
All in Favor	11	Opposed	0	Abstained	1	Motion: Passed

III. Action Items:

- a. **Reclassification**- The Board will review the cost benefits analysis and the recommendations of the Human Resource office and will consider taking action in regards to the reclassification of the ASI Programing and Leadership position (Closed session: requested by the Executive Director).

Offered By:	Kent Lin	Seconded by:	Ashley Foskey			
Motion to move reclassification into <i>closed session</i> .						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Samuel Garza	Seconded by:	Kent Lin
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Motion forward with the reclassification and move forward with discussion.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Sean Weerasinghe	Seconded by:	Gregory Bates			
Motion to move out of closed session back to open session. -Table the action back to open session						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

The order of business for the meeting moved down to item b and the consideration of the resolutions.

Offered By:	Kent Lin	Seconded by:	Samuel Garza			
Motion to move back to closed session. <ul style="list-style-type: none"> ☒ Discussion before moving into closed session: <ul style="list-style-type: none"> ○ Susie Varela, HR Director -Typically when we talk about re-class and it does involve Marcus, it is usually ideal that the person we are speaking about not be present. This happens when we re-class, typically when we are engaging with the manager of the person that employee is not there until there is a resolution. 						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Kent Lin	Seconded by:	Samuel Garza			
Motion to approve the reclassification.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Samuel Garza	Seconded by:	Cynthia Alvarez			
Amend the main motion to accept the HR Recommendation of the Director of Programs, Leadership, and Government Affairs.						
All in Favor	9	Opposed	3	Abstained	0	Motion: Passed

b. **Resolution in support of CalPirg Voter Registration Initiative-** The committee will review the resolution and consider taking action in support of the Resolution.

Offered By:	Kent Lin	Seconded by:	Jannah Mae De La Cuesta			
Motion to approve resolution in support of by CalPirg. <ul style="list-style-type: none"> ☒ Discussion on order of business but none on CalPirg. ☒ None 						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

c. **Resolution in support of the AB 2222:** The committee will review the resolution and consider taking action in support of the Resolution.

Offered By:	Kent Lin	Seconded by:	Jannah Mae De La Cuesta			
Motion to approve resolution in support of by CalPirg.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

d. **Policy 204 Funding Guidelines-** The BOD will take action on Executive Committee action on updates to the policy approved by the Finance and Bylaws Committee. Requires 2/3rds to overturn.

Offered By:	Gregory Bates	Seconded by:	Kent Lin			
Motion to approve policy 204 "A" & "B"						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

- e. **Policy 225 Signatures Authorization Policy**- The BOD will take action on Executive Committee action on updates to the policy approved by the Finance and Bylaws Committee. Requires 2/3rds to overturn.

Offered By:	Kent Lin	Seconded by:	Gregory Bates			
Motion to approve policy 225						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

- f. **Approval of expenditure for food options for D stress event**- Cal State LA students will present healthy snack options for ASI to utilize for the D STRESS event. They will also be providing a survey during the event for possibly implementing the food option on campus.

Offered By:	Antonio Canzona	Seconded by:	Kent Lin			
Motion to approve expenditure for foods options for D-stress event.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Moved back to closed session. Go back to Item A.

- g. **Fulltime Staff Reviews (Closed Session)** - The BOD will take action on recommendations from the A.S.I. Executive Director.

Offered By:	Kent Lin	Seconded by:	Ashely Foskey			
Motion to approve Fulltime Staff Reviews. Result from closed session: Marcus Rodriguez, Ashly Joseph, and Dena Florez were all approved for a 3% increase.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

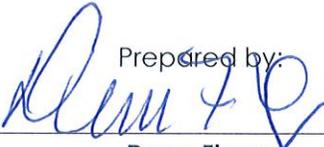
Offered By:	Antonio Canzona	Seconded by:	Kent Lin			
Motion to move out of closed session.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

- v. **Adjournment:**

Offered By:	Sean Weerasinghe	Seconded by:	Gregory Bates			
-Motion to Adjourn meeting at 6:00pm						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the **BOARD OF DIRECTORS MEETING** of the Associated Students, Inc, Cal State Los Angeles held on Thursday, May 26, 2016 in the University Student Union 303AB. Consensus by the A.S.I. Board of Directors on Thursday, May 19, 2016.

Prepared by:


Dena Florez
 Recording Secretary



Bonnie Lee
 Secretary/Treasurer

Offered By:	Samuel Garza	Seconded by:	Antonio Canzona			
Amendment to main move action item 'e' "Reclassification" to the first action item 'a'						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Kent Lin	Seconded by:	Ashley Foskey			
Amendment to the main motion to move action item 'H' and 'I' to move to action item 'b' and 'c'						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Ashley Foskey	Seconded by:	Cynthia Alvarez			
Amendment to main motion to move action item 'd Policy 301 and 302 to discussion:						
<ul style="list-style-type: none"> ❖ Francis Tsai: I just want to let the Board know that the bylaws committee and the JRC committee did not meet or take any action of changing these policies 301 or 302. I would recommend the board remove item 'f' policy 301 and 302, because by our policies it has to be approved by the committee first before coming to the board. ❖ Antonio Canzona: This is a request I made over a month ago to the bylaws committee. I would like to see this organization 100% student base. We already had the executive director as a non-voting member; this was place as a discussion but nothing really was discussed about this matter. Francis then denied that she wouldn't want to eliminate the faculty member's voice, I told her it would not be eliminating it would be a non-voting staff in our committees. I do believe that the board has the full discussion whether or not we want to make this organization a 100% student base. 						
All in Favor	10	Opposed	2	Abstained	0	Motion: Passed

Offered By:	Samuel Garza	Seconded by:	Ashley Foskey			
Amendment to main motion to strike Item F the Executive Director Evaluation from the agenda.						
All in Favor	10	Opposed	2	Abstained	0	Motion: Passed
<ul style="list-style-type: none"> ❖ Intef W. Weser: I have not seeing my evaluation; I don't think there should be a close session as a discussion. I do recommend for action item 'f' to be removed. 						

Main motion to approve the agenda for Thursday, May 26, 2016 with the approved changes.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

d. Approval of Minutes (action):

Offered By:	Ashley Foskey	Seconded by:	Kent Lin			
Motion to approve the minutes for May 19, 2016 Motion to approve the minutes for May 5, 2016 Friendly amendment to remove the minutes for April 28, 2016 -Sweeping motion						
All in Favor	11	Opposed	0	Abstained	1	Motion: Passed

e. Approval of Minutes

f. Approval of Minutes

II. Public Forum

- a. This time is allotted to members of the public to address the board.
 - ❖ Public forum was not considered at designated time but it was considered later in the meeting for those in the gallery to make a statement.
 - Brian Wu stated he wanted to thank everyone for their effort and all that they did.
 - Cynthia Alvarez made a statement regarding her happiness with the end of the year hear and thanking everyone.

Action Items:

Motion to approve resolution in support of by CalPirg.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

❖ None

d. **Policy 204 Funding Guidelines**- The BOD will take action on Executive Committee action on updates to the policy approved by the Finance and Bylaws Committee. Requires 2/3rds to overturn.

Offered By:	Gregory Bates	Seconded by:	Kent Lin			
Motion to approve policy 204 "A" & "B"						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

- ❖ Samuel Garza: Can you explain further, where we are and the recommended changes.
- ❖ Antonio Canzona: (Explains changes for policy 204 & policy 225).
- ❖ Antonio Canzona: (Continues explaining the same policy 204; refer to policies with the track changes noted.)
- ❖ Changed from letter system to numbers system
- ❖ 5.1.1 fall and spring semester rather than quarters
- ❖ Club members rather than just officers can be sent to present funding proposals to the Finance Committee
- ❖ Changed to five business days rather than 10 business days
- ❖ Monday deadline to submit requests.
- ❖ Request by Ejmin to pass the gavel to Sam which was rejected by Sam.

e. **Policy 225 Signatures Authorization Policy**- The BOD will take action on Executive Committee action on updates to the policy approved by the Finance and Bylaws Committee. Requires 2/3rds to overturn.

Offered By:	Kent Lin	Seconded by:	Gregory Bates			
Motion to approve policy 225						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

- ❖ Samuel Garza: Can I ask Antonio to go over the purpose of all the changes.
- ❖ Antonio Canzona: Again, a lot of the changes are dealt with practice. Also, the Dean of Students was added to the signature process; and the major changes were D-i which formalizes the process for moving 10% of line item savings for major budget changes; which is similar to what we did at the last BOD meeting in regards to the tablets.

f. **Approval of expenditure for food options for D stress event**- Cal State LA students will present healthy snack options for ASI to utilize for the D STRESS event. They will also be providing a survey during the event for possibly implementing the food option on campus.

Offered By:	Antonio Canzona	Seconded by:	Kent Lin			
Motion to approve expenditure for foods options for D-stress event.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

- ❖ Daniel (student): The reason why I am here is because I want to be a part of what students want to bring to our campus. Reason behind these surveys are that we as a company have talked about what we can do to survey students on campus and figure out what exactly it is our students want for events in general. The goal is to survey what student want.
- ❖ Cynthia Alvarez: The product "Quota," are those the products that will be going to be used at D-Stress?
- ❖ Daniel (student): Yes. These will be some of the items being given out during D-Stress.
- ❖ Samuel Garza: I have a question for Intef. If we had previously purchase food for an event and got the approval of the board. Why can't this time around just be approved by the Program Coordinator.
- ❖ Intef W. Weser: I have asked the same question and have spoken with them as well about this issue.

- e. **Policy 225 Signatures Authorization Policy**- The BOD will take action on Executive Committee action on updates to the policy approved by the Finance and Bylaws Committee. Requires 2/3rds to overturn.

Offered By:	Kent Lin	Seconded by:	Gregory Bates			
Motion to approve policy 225						
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Offered By:	Antonio Canzona	Seconded by:	Kent Lin			
Motion to approve expenditure for foods options for D-stress event.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Moved back to closed session. Go back to Item A.

- g. **Fulltime Staff Reviews (Closed Session)** - The BOD will take action on recommendations from the A.S.I. Executive Director.

Offered By:	Kent Lin	Seconded by:	Ashely Foskey			
Motion to approve Fulltime Staff Reviews. Result from closed session: Marcus Rodriguez, Ashly Joseph, and Dena Florez were all approved for a 3% increase.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Antonio Canzona	Seconded by:	Kent Lin			
Motion to move out of closed session.						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

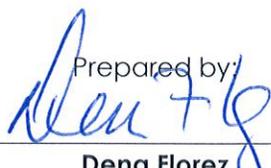
V. Adjournment:

Offered By:	Sean Weerasinghe	Seconded by:	Gregory Bates			
-Motion to Adjourn meeting at 6:00pm						
All in Favor	ALL	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the **BOARD OF DIRECTORS MEETING** of the Associated Students, Inc, Cal State Los Angeles held on Thursday, May 26, 2016 in the University Student Union 303AB. Consensus by the A.S.I. Board of Directors on Thursday, May 19, 2016.

Prepared by:



Dena Florez
Recording Secretary



Samuel Garza
Vice President for Administration