



# Bylaws/ COP Subcommittee Meeting

## Minutes

Tuesday, October 20, 2015

3:15 pm - 4:30 pm; A.S.I. Conference Room U-SU 203

Attendees: Judicial Review Committee & General Public

### I. Organizational Items:

#### a. Call to Order

The meeting was called to order at  3:21  PM.

#### b. Roll Call

Frances Tsai	Chief Justice	<input checked="" type="checkbox"/> Present
Joanna Tien	Associate Justice	<input checked="" type="checkbox"/> Unexcused Late 3:24 PM
Salvador Alejo III	Associate Justice	<input checked="" type="checkbox"/> Present
Melody Liu	Associate Justice	<input checked="" type="checkbox"/> Present
Alejandro Gamboa	Student Representative at Large	<input checked="" type="checkbox"/> Present
Vacant	Board of Directors Representative	
Ishan Shah	Elections and Orientation Commissioner	<input checked="" type="checkbox"/> Present
Dr. Martin Adamian	Faculty Member	<input checked="" type="checkbox"/> Excused Absent
Ashley Joseph	Programs Coordinator	<input checked="" type="checkbox"/> Present
Intef W. Weser	Executive Director	<input checked="" type="checkbox"/> Present
Letycia Gomez	University President's Designee	<input checked="" type="checkbox"/> Unexcused Late 3:33 PM
Guests of the Gallery	➤ Dr. Gar Culbert	

#### c. Approval of Agenda (action):

➤ Additional Notes (if necessary)

<b>Offered By:</b>	<b>Melody L.</b>	<b>Seconded by:</b>	<b>Salvador A.</b>
Motion to approve the adoption of Agenda for Tuesday, October 20, 2015.			
Discussion:			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>
		<b>Abstained:</b>	<b>0</b>
		<b>Motion:</b>	<input checked="" type="checkbox"/> <b>PASSED</b> <input type="checkbox"/> <b>FAILED</b>

#### d. Adoption of Minutes (action):

➤ Additional Notes (if necessary)

<b>Offered By:</b>	<b>Joanna T.</b>	<b>Seconded by:</b>	<b>Salvador A.</b>
Motion to approve the adoption of Minutes for Tuesday, May 26, 2015.			
Discussion:			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>
		<b>Abstained:</b>	<b>0</b>
		<b>Motion:</b>	<input checked="" type="checkbox"/> <b>PASSED</b> <input type="checkbox"/> <b>FAILED</b>

#### e. Adoption of Minutes (action):

➤ Additional Notes (if necessary)

<b>Offered By:</b>	<b>Joanna T.</b>	<b>Seconded by:</b>	<b>Melody L.</b>
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Motion to approve the adoption of Minutes for Tuesday, October 6, 2015.

Discussion:

<b>Vote Tally:</b>								
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>	<b>Abstained:</b>	<b>0</b>	<b>Motion:</b>	<input checked="" type="checkbox"/> <b>PASSED</b>	<input type="checkbox"/> <b>FAILED</b>

**II. Public Forum/Announcement:**

**This time is allotted for members of the public or representatives to make announcements to the Bylaws/COP Committee members.**

**III. Action**

a. Shared Governance Committee Policy 023 - The committee will take action on the suggested changes to the policy.

<b>Offered By:</b>	<b>Melody L.</b>	<b>Seconded by:</b>	<b>Salvador A.</b>					
<ul style="list-style-type: none"> <li>➤ Frances: Most of the purple is formatting. A lot of the policies don't have the same formatting. Adding section numbers to titles, bullets points. Nicole added the option to have a designee go for her to attend the Executive Committee of Academic Senate.</li> <li>➤ Frances: In the event of tie, chair can vote was added as an item. The Committee Reports section has all parts related to committee reports on this policy and removed all parts regarding committee reports on 024. There was wordiness and unclarity, but the committee decided to keep as is. All student representatives rather than committee member and committee name for consistency.</li> </ul>								
<b>Vote Tally:</b>								
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>	<b>Abstained:</b>	<b>0</b>	<b>Motion:</b>	<input checked="" type="checkbox"/> <b>PASSED</b>	<input type="checkbox"/> <b>FAILED</b>

b. Shared Governance Committee Policy 024—The committee will take action on suggested changes.

<b>Offered By:</b>	<b>Joanna T.</b>	<b>Seconded by:</b>	<b>Alejandro G.</b>					
<ul style="list-style-type: none"> <li>➤ Frances: Formatting were the main changes.</li> <li>➤ Joanna: Are we still noting the quarter changes on policies?</li> <li>➤ Frances: No. Associate Justices will go through all the policies and highlight terms.</li> <li>➤ Frances: On the policy, there is an addition of meetings to fit the committee's meeting schedule. Student representative change in Article 6 is same as said in Policy 023.</li> <li>➤ Alejandro: On B, the next line, the heading and the line are to be on the same line?</li> <li>➤ Frances: The document formatting error, so it will be changed in final format.</li> </ul>								
<b>Vote Tally:</b>								
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>	<b>Abstained:</b>	<b>0</b>	<b>Motion:</b>	<input checked="" type="checkbox"/> <b>PASSED</b>	<input type="checkbox"/> <b>FAILED</b>

c. Bylaws and JRC Policy 301—The committee will take action on the suggested changes.

<b>Offered By:</b>	<b>Joanna T.</b>	<b>Seconded by:</b>	<b>Salvador A.</b>					
<ul style="list-style-type: none"> <li>➤ Frances: We changed A, added B to article 1.</li> <li>➤ Intef: We can't overturn what a board makes, but we can challenge the board's decision.</li> <li>➤ Frances: We can add "an advisory committee" in Article 2, formatting. Wasn't sure about section 3 of Article 2 A through D if we can put together. Added Grievance to non-election hearings title. It just says closed section and removes the parentheses about the CSUs. I placed a comment about whether to put Article 4, Section 2, Letter A, number v under major violations.</li> <li>➤ Salvador: I think it's right under minor violations.</li> <li>➤ Frances: All font will be changed into Century Gothic.</li> <li>➤ Alejandro: Section 5, Letter A: The second sentence is confusing. Does it refer to removal of Chief Justice or just justices?</li> <li>➤ Intef: Maybe it should be clarified by placing it in a different section.</li> <li>➤ Melody: It would be a lot easier to read by making it B.</li> <li>➤ Joanna: I agree with Melody.</li> </ul>								

- Frances: Make the second sentence the second bullet point?
- Intef: We should specify policy.
- Frances: Should we put letter E, policy 20?
- Intef: We should put everything in the same policy or keep it as is.
- Frances: One of our justices were removed last year, didn't it work like this?
- Intef: The justice stepped down. Why don't we look over the policy? We can come back later. Justices don't follow under the regular A.S.I. removal process.
- Frances: But then in 20 we'd have to specify with justices as well?
- Intef: Policy 20, responsibilities and someone to follow up; this one doesn't have that process.

<b>Offered By:</b>	<b>Melody L.</b>	<b>Seconded by:</b>	<b>Alejandro G.</b>			
Motion to Postpone Decision and approval until later.						
<b>Vote Tally:</b>						
<b>All in Favor:</b>	<b>ALL</b>	<b>Opposed:</b>	<b>0</b>	<b>Abstained:</b>	<b>0</b>	<b>Motion:</b> <input checked="" type="checkbox"/> <b>PASSED</b> <input type="checkbox"/> <b>FAILED</b>
<b>Vote Tally:</b>						
<b>All in Favor:</b>	<b>0</b>	<b>Opposed:</b>	<b>ALL</b>	<b>Abstained:</b>	<b>0</b>	<b>Motion:</b> <input type="checkbox"/> <b>PASSED</b> <input checked="" type="checkbox"/> <b>FAILED</b>

**IV. Information Items**

a. Elections Committee Policy 004— The committee will review suggested changes to the policy.

- Ashley: Going over the changes. Figured out the different wording, election workshops. This fall, we will have different workshops. We will have a candidate briefing rather than orientation because it caused confusion. Changed the wording, title fixed spacing error, date changes.
- Frances: For the titles that are italicized, is there a difference?
- Ashley: No.
- Letycia: Article 3, section D "the Dean of Students Office", could it be worded around differently?
- Frances: Yes it's Office of the Dean of Students.
- Letycia: Is there a reason why some bullet items aren't capitalized?
- Ashley: No, we can fix them.
- Dr. Culbert: Suggestion: Rank order your preferences in voting (preferential voting), because your second choice preference matter, ends up being more fair and in the mathematical sense. It allows for better student opinion.
- Intef: Changes in some upcoming things: the USU BOD is supposed to do elections, instead of A.S.I. appointing. Over the next meeting, I will talk to the person over there about their game plan and election process for people to the board of directors.
- Ashley: Getting rid of extended deadline.
- Intef: All of these dates correspond with the policy for all CSUs.

b. Bylaws & JRC Policy 302 – The committee will review the policy for changes.

- Frances: Didn't look it over on my own.
- Intef: Page 2 Article 4 Section 1 – it should say Bylaws committee not Executive.
- Frances: Will be an Action item for a following meeting

**V. Discussion – None.**

**VI. Reports**

- a. Chief Justice
  - i. Reviewing Policies and creating memos addressing Q2S and policy changes for BOD cover letter
- b. Associate Justices
  - i. Melody – Reviewing Policy

- ii. Joanna – Reviewing Policy
- iii. Salvador – Reviewing Policy
- c. Programs Coordinator: **Ashley Joseph**
- d. University Designee: **Letycia Gomez**
- e. Faculty Advisor: **Dr. Martin Adamian**
- f. A.S.I. Executive Director: **Intef Weser**

**VII. Adjournment**

<b>Offered By:</b>	Joanna T.	<b>Seconded by:</b>	Alejandro G.			
Discussion: Adjourn at 4:15 PM						
<b>Vote Tally:</b>						
<b>All in Favor:</b>	ALL	<b>Opposed:</b>	0	<b>Abstained:</b>	0	<b>Motion:</b> <input checked="" type="checkbox"/> <b>PASSED</b> <input type="checkbox"/> <b>FAILED</b>

Associated Students, Inc.  
 Bylaws/COP Subcommittee Meeting  
**Summary of Actions Taken**  
**Tuesday October 20, 2015**

**Organizational Items**

**a. Approval of Agenda (action):**

<b>Offered By:</b>	Melody L.	<b>Seconded by:</b>	Salvador A.
Motion to approve the adoption of Agenda for Tuesday, October 20, 2015.			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	ALL	<b>Opposed:</b>	0
		<b>Abstained:</b>	0
		<b>Motion:</b>	<input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED

**b. Adoption of Minutes (action):**

<b>Offered By:</b>	Joanna T.	<b>Seconded by:</b>	Salvador A.
Motion to approve the adoption of Minutes for Tuesday, May 26, 2015.			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	ALL	<b>Opposed:</b>	0
		<b>Abstained:</b>	0
		<b>Motion:</b>	<input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED

**c. Adoption of Minutes (action):**

<b>Offered By:</b>	Joanna T.	<b>Seconded by:</b>	Melody L.
Motion to approve the adoption of Minutes for Tuesday, October 6, 2015.			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	ALL	<b>Opposed:</b>	0
		<b>Abstained:</b>	0
		<b>Motion:</b>	<input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED

**Action Items**

**a. Shared Governance Committee Policy 023 - The committee will take action on the suggested changes.**

<b>Offered By:</b>	Melody L.	<b>Seconded by:</b>	Salvador A.
Motion to approve Policy 023 with said changes.			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	ALL	<b>Opposed:</b>	0
		<b>Abstained:</b>	0
		<b>Motion:</b>	<input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED

**b. Shared Governance Committee Policy 024—The committee will take action on suggested changes.**

<b>Offered By:</b>	Joanna T.	<b>Seconded by:</b>	Alejandro G.
Motion to approve Policy 024 with said changes.			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	ALL	<b>Opposed:</b>	0
		<b>Abstained:</b>	0
		<b>Motion:</b>	<input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED

**c. Bylaws and JRC Policy 301—The committee will take action on the suggested changes.**

<b>Offered By:</b>	Joanna T.	<b>Seconded by:</b>	Salvador A.
Motion to approve Policy 301.			
<b>Offered By:</b>	Melody L.	<b>Seconded by:</b>	Alejandro G.
Motion to Postpone Decision and approval until later.			
<b>Vote Tally:</b>			
<b>All in Favor:</b>	ALL	<b>Opposed:</b>	0
		<b>Abstained:</b>	0
		<b>Motion:</b>	<input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED
<b>Vote Tally:</b>			
<b>All in Favor:</b>	0	<b>Opposed:</b>	ALL
		<b>Abstained:</b>	0
		<b>Motion:</b>	<input type="checkbox"/> PASSED <input checked="" type="checkbox"/> FAILED

**Adjournment**

Offered By:	Joanna T.	Seconded by:	Alejandro G.					
Motion to Adjourn at 4:15 PM								
Vote Tally:								
All in Favor:	ALL	Opposed:	0	Abstained:	0	Motion:	<input checked="" type="checkbox"/> PASSED	<input type="checkbox"/> FAILED

**VIII. CERTIFICATION**

Official Minutes taken for the **BYLAWS COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on Tuesday, October 20, 2015 in the A.S.I. Conference Room, U-SU 203. Approved by the A.S.I. Bylaws Committee on: Tuesday, November 3, 2015.

Prepared by:



**Melody Liu and Frances Tsai**  
Recording Secretary

Confirmed by:



**Joselyn Diaz**  
Secretary/Treasurer