



Bylaws/ COP Subcommittee Meeting

Minutes

Tuesday, December 1st, 2015
 3:15 pm - 4:30 pm; A.S.I. Conference Room U-SU 203
 Attendees: Judicial Review Committee & General Public

I. Organizational Items:

a. Call to Order

The meeting was called to order at 3: 21 PM.

b. Roll Call

Frances Tsai	Chief Justice	<input checked="" type="checkbox"/> Present
Joanna Tien	Associate Justice	<input checked="" type="checkbox"/> Present
Salvador Alejo III	Associate Justice	<input checked="" type="checkbox"/> Present
Melody Liu	Associate Justice	<input checked="" type="checkbox"/> Present
Alejandro Gamboa	Student Representative at Large	<input checked="" type="checkbox"/> Present – Early Leave 3:44 PM
Ishan Shah	Elections and Orientation Commissioner	<input checked="" type="checkbox"/> Present
Megan Marie Dia	Board of Directors Representative	<input checked="" type="checkbox"/> Excused Absent
Dr. Martin Adamian	Faculty Member	<input checked="" type="checkbox"/> Excused Absent
Ashley Joseph	Programs Coordinator	<input checked="" type="checkbox"/> Excused Absent
Intef W. Weser	Executive Director	<input checked="" type="checkbox"/> Excused Late 3:32 PM
Letycia Gomez	University President's Designee	<input checked="" type="checkbox"/> Excused Absent
Guests of the Gallery	➤ Dr. Gar Culbert	

c. Approval of Agenda (action):

➤ Additional Notes (if necessary)

Offered By: Melody L.	Seconded by: Salvador A.
Motion to approve the adoption of Agenda for December 1, 2015. Discussion:	
Vote Tally:	
All in Favor: ALL	Opposed: 0 Abstained: 0 Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED

d. Approval of Minutes (action):

➤ Additional Notes (if necessary)

Offered By: Salvador A.	Seconded by: Melody L.
Motion to approve the adoption of Minutes for November 17, 2015. Discussion	
Vote Tally:	
All in Favor: ALL	Opposed: 0 Abstained: 0 Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Bylaws/COP Committee members.

III. Action – None.

IV. Information Items – None.

V. Discussion

- a. Parliamentary Procedures - The committee will discuss plans on improving parliamentary roles and informing other officers about Robert's Rules and Parliamentary Procedures.

- Melody: I know the videos were sent out to all of ASI but I doubt that people actually watched them as everyone is still acting the same.
- Frances: We didn't get a chance to show it at BOD. I discussed with Marcus a few ways to get justices real certification. However, looking into it, it costs a lot of money.
- Frances: Ejin bought me Parliamentary Procedure books so both him and I could be more educated. I will read that over break to pick up bits and pieces to put into our own policy 303.
- Intef: Certification sounds like an investment, and we don't need to put that money down. If we could take from the book and take things from websites, we can create an internal certification test for justices in the future.
- Frances: Looking at all certifications tests they're all national certification tests. We don't need hours of study for those.
- Frances: I'm still pushing for a 10-15 minute video before BOD.
- Melody: What do other A.S.I.'s do as their process of certification?
- Frances: We will look into that, I'll delegate the process to Justices.

- b. Finance Committee Grievance—The committee will discuss the grievance filed against the Finance Committee.

- Intef: So every club on campus has a 3000 dollar threshold for each quarter for fundraisers. This club already got 3000 dollars for a fundraiser in the Fall Quarter. They applied for another 3000 dollars for a fundraiser during winter break. That's what the problem is: That the break is a grey area - there's disagreement. Sam wants us not to fund them. His argument being that the interpretation of the policy has always been according to the academic calendar, which states that winter quarter does not include winter break, making the event still fall under fall quarter. He claims the funding should not have been approved.
- Frances: Looking at the situation, this committee has to decide on what is going to happen next. Right now, the entire process is on hold, and will be until we have made a decision.
- Intef: This means the money is going to be on hold so we have to take a look at the grievance policy (301) and see what to do next.
- Dr. Culbert: We really should decide whether or not, looking at the urgency. We also have to be ethical while looking at the options. We can't just not give this guy his hearing because of time convenience.
- Time deferral to Ernie: I'd just like to say that we requested this fundraiser money as our winter quarter event. Please keep in mind the club's fundraiser.
- Melody: Looking at this policy, it looks as if none of the procedures were done correctly while filing this grievance anyway. There was no form submitted. No one sat down with the Chief Justice.
- Frances: I did not necessarily sit down to meet with everyone, but I was able to communicate with all parties via email and receive their recommendations and thoughts. Assuming that all steps were followed, what would happen if we decided to hold a hearing? Is this hearing a time sensitive thing and it would have to be held during winter break?
- Intef: No we could technically hold a hearing after the break.

- Dr. Culbert: So at this time, we can technically decide right now at this meeting whether or not we can hold a hearing?
- Intef: No, the decision would have to be made in a JRC meeting and right now this is a Bylaws meeting.
- Frances: Let's end the meeting right now then to hold a JRC.

VI. Reports

- a. Chief Justice
- b. Associate Justices
- c. Programs Coordinator: **Ashley Joseph**
- d. University Designee: **Leticia Gomez**
- e. Faculty Advisor: **Dr. Martin Adamian**
- f. A.S.I. Executive Director: **Intef Weser**

VII. Adjournment

Offered By:	Salvador A.	Seconded by:	Joanna T.		
Motion to adjourn the meeting at 4:02 pm.					
Discussion:					
Vote Tally:					
All in Favor:	ALL	Opposed:	0	Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED					

Associated Students, Inc.
 Bylaws/COP Subcommittee Meeting
Summary of Actions Taken
Tuesday, December 1, 2015

Organizational Items

a. Approval of Agenda (action):

Offered By:	Melody L.	Seconded by:	Salvador A.		
Motion to approve the adoption of Agenda for December 1, 2015.					
Vote Tally:					
All in Favor:	ALL	Opposed:	0	Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED					

b. Adoption of Minutes (action):

Offered By:	Salvador A.	Seconded by:	Melody L.		
Motion to approve the adoption of Minutes for November 17, 2015.					
Vote Tally:					
All in Favor:	ALL	Opposed:	0	Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED					

Action Items – None.

Adjournment

Offered By:	Salvador A.	Seconded by:	Joanna T.		
Motion to adjourn the meeting at <u>4:02</u> pm.					
Vote Tally:					
All in Favor:	ALL	Opposed:	0	Abstained:	0
Motion: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED					

VIII. CERTIFICATION

Official Minutes taken for the **BYLAWS COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on Tuesday, December 1, 2015 in the A.S.I. Conference Room, U-SU 203. Approved by the A.S.I. Bylaws Committee on: _____ Tuesday, January 5, 2016 _____.

Prepared by:



Melody Liu and Frances Tsai
 Recording Secretary

Confirmed by:



Joselyn Diaz
 Secretary/Treasurer