



# Finance Committee Meeting Minutes

Day/Date: Thursday, October 10, 2024  
 Time: 2:00- 4:00PM  
 Location: Alhambra—USU Room 305  
 Attendees: Finance Committee, General Public  
 Type of Meeting: General

**I. Organizational Items:**

**A. Call to order by: Alonso Serrano, Vice President for Finance, @ 2:05 pm**

**B. Roll Call**

|                     |  |                         |
|---------------------|--|-------------------------|
| Alonso Serrano      | Vice President for Finance                 | Present                 |
| Yahir Flores        | ASI President                              | Present                 |
| Caitlin Jane Calica | Vice President for Community Engagement    | Present                 |
| Arwa Mohamed Hammad | Vice President for External Affairs        | Present                 |
| VACANT              | Vice President for University Affairs      |                         |
| Cindy Nguyen        | Chief-of Staff                             | Present                 |
| Valerie Canizales   | College of Health and Human Representative | Present                 |
| Victoria Montoya    | College of Arts and Letters Representative | Present                 |
| Carlos Beltran      | Director of Budget Administration          | Excused Tardy @ 2:08 pm |
| Frangelito Ayran    | Senior Associate Dean of Students          | Excused Absence         |
| Dena Florez         | Associate Executive Director               | Present                 |
| Barnaby Peake       | ASI Executive Director                     | Present                 |
| Amanda Maldonado    | Administrative Coordinator                 | Present                 |

**C. Approval of Agenda for Thursday, October 10, 2024**

|   |              |              |             |           |   |                |
|---|--------------|--------------|-------------|-----------|---|----------------|
| Offered By:   | Cindy Nguyen | Seconded by: | Arwa Hammad |           |   |                |
| Motion to approve the Agenda for Thursday October 10, 2024. |              |              |             |           |   |                |
| Consensus reached   |              |              |             |           |   |                |
| All in Favor  | All          | Opposed      | 0           | Abstained | 0 | Motion: Passed |

**D. Certification of Minutes for Thursday, September 26, 2024**

|             |              |              |                   |
|-------------|--------------|--------------|-------------------|
| Offered By: | Cindy Nguyen | Seconded by: | Valerie Canizales |
|-------------|--------------|--------------|-------------------|



# Finance Committee Meeting Minutes

|  |     |         |   |           |   |                |
|--|-----|---------|---|-----------|---|----------------|
| Motion to Certify the Minutes for Thursday September 26, 2024. |     |         |   |           |   |                |
| Consensus reached  |     |         |   |           |   |                |
| All in Favor   | All | Opposed | 0 | Abstained | 0 | Motion: Passed |

**II. Public Comment:** This time is allotted for the public to address the committee regarding items not included on the meeting agenda.

### III. Action Items

**A. Charging Eagles – Resume & Cover Letter Workshop – 10/21/24 - \$738.95**

**Charging Eagles:** Share who they are and what event they will be doing they as well will need funding for with explanations.

**CJ:** Asks a question on what the difference between this event is and another one.

**Charging Eagles:** Give their explanation

**Barnaby:** Asks a question on some things

**Charging Eagles:** Gives clarification

**Valerie:** Asks a question about event being in a different campus

**Charging Eagles:** Answers and give explanation

**Arwa:** Asks what changes them between the other workshops they have on campus because it is the same thing.

**Charging Eagles:** Gives an explanation to the difference

**CJ:** Asks questions on shirts they will want to have such as making sure there are check in forms for all students to get a shirt.

**Cindy:** Shares an option they can use such as presence

**Dena:** Gives explanation that yes, the career center does this workshop, but resumes are different from everyone in different colleges and if a professor can help but differnt colleges they are in their resumes will look different.

**Motion to Charging Eagles – Resume & Cover Letter Workshop – 10/21/24 - \$738.95**

|  |              |              |                   |
|--|--------------|--------------|-------------------|
| Offered By:  | Yahir Flores | Seconded by: | Valerie Canizales |
| Motion to Charging Eagles – Resume & Cover Letter Workshop – 10/21/24 - \$738.95 |              |              |                   |
| Consensus reached  |              |              |                   |



# Finance Committee

## Meeting Minutes

|              |     |         |   |           |   |                |
|--------------|-----|---------|---|-----------|---|----------------|
| All in Favor | All | Opposed | 0 | Abstained | 0 | Motion: Passed |
|--------------|-----|---------|---|-----------|---|----------------|

**B. American Indian & Indigenous Student Alliance for Indigenous – Indigenous People’s Day – 10/14/24 - \$3,287.50**

**VP for AIISA:** Talk about their event and give a document with the breakdown of how their event will go and what they are providing with all money information.

**President for AIISA:** Talks about the whole event and with all information money wise and event with speakers as well as the dancers and their amount and time.

**Both VP and President:** Give further explanation

**CJ:** Asks a question about the cross-cultural center doing something similar for the day.

**Both VP and President:** Share yes, they know but are hurt by as students that they also have not responded to their email but also, they've never talked back to them on maybe doing it together.

**Yahir:** Shares that as he and ASI apologize that they are hurt from the CCC and others and will set a one on one with him and ASI to help this event in the future, and to know he and ASI are always there for them.

**Both VP and President:** Appreciate Yahir and ASI and will soon plan to meet with Yahir

**Valerie:** Asks a question on the box lunch

**CJ:** Asks a question if University Times will be documenting or another social media related will document this.

**Motion to Approve the American Indian & Indigenous Student Alliance for Indigenous – Indigenous People’s Day – 10/14/24 - \$3,287.50**

|  |              |              |              |           |   |                |
|--|--------------|--------------|--------------|-----------|---|----------------|
| Offered By:  | Cindy Nguyen | Seconded by: | Yahir Flores |           |   |                |
| Motion to Approve the American Indian & Indigenous Student Alliance for Indigenous – Indigenous People’s Day – 10/14/24 - \$3,287.50 |              |              |              |           |   |                |
| Consensus reached  |              |              |              |           |   |                |
| All in Favor   | All          | Opposed      | 0            | Abstained | 0 | Motion: Passed |

**C. School Psychology Student Association – Fall Social – 10/19/24 - \$414.66**

**SPSA:** Shares who they are and what they do as an organization, shares aspect they do and shares their fall social they will be having with explaining the amount requested and what it is for such as networking and self-care in the midterm time.

**CJ:** Asks a question on how many members are in the association



# Finance Committee

## Meeting Minutes

**SPSA:** Answers

**Valerie:** Asks a question regarding the lights

**CJ:** Asks questions such as check ins on presence and materials being used

**SPSA:** Answers all questions with explanation and will have a check in but will check on presence as well.

**Cindy:** Shares the lights if they would be able to keep them

**Barnaby:** Answers

**Dena:** Asks about the lights/candles

**SPSA:** Answers

**Motion to Approve the School Psychology Student Association – Fall Social – 10/19/24 - \$414.66**

|   |              |              |              |           |   |                |
|---|--------------|--------------|--------------|-----------|---|----------------|
| Offered By:   | Cindy Nguyen | Seconded by: | Yahir Flores |           |   |                |
| Motion to Approve Motion to Approve the School Psychology Student Association – Fall Social – 10/19/24 - \$414.66 |              |              |              |           |   |                |
| Consensus reached   |              |              |              |           |   |                |
| All in Favor  | All          | Opposed      | 0            | Abstained | 0 | Motion: Passed |

**D. Black Student Union – BSU’s Knott’s Scary Farm – 10/31/24 - \$1,100.00**

**Motion to Table this to the next meeting**

|                               |              |              |              |           |   |                |
|-------------------------------|--------------|--------------|--------------|-----------|---|----------------|
| Offered By:                   | Cindy Nguyen | Seconded by: | Yahir Flores |           |   |                |
| Motion to Table Action Item D |              |              |              |           |   |                |
| Consensus reached             |              |              |              |           |   |                |
| All in Favor                  | All          | Opposed      | 0            | Abstained | 0 | Motion: Passed |

**Cindy:** Shares she doesn't think this is something great but for that amount and shares this isn't where all students can attend it is only for 20 students and there's no networking or programming unlike the others that we approved where all events students can attend, and it is assisting students.

**Valerie:** Asks a question based off the students going and the amount

**CJ:** Shares she agrees since other clubs to go to trips like that their students who can have to go to a certain number of events meetings etc.

**Yahir:** Shares that it this isn't a policy for them that they can't go and getting funding



# Finance Committee Meeting Minutes

**Barnaby:** Clarifies for them

## IV. Discussion Items

### A. Funding Policy Questions

**Amanda:** Shares that since last meeting and the funding policy questions and revising policies and shares they can leave them as is.

**Cindy:** Asks a question for clarification

**Yahir:** Shares what he thinks

**Arwa:** Shares what she thinks as well for revisions

**Cindy:** Shares she agrees with Arwa

**Dena:** Shares she understands but wants them to keep in mind that budget is based on head count of students coming in, explains and shares to look at it and think about it.

**Valerie:** Asks a question

**Yahir:** Answers and clarifies

**Amanda:** Shares that the next meeting there will be an org that is asking if they can use a car here on campus and the amount be refunded to them. Allow funding for a car rental to pick up the materials for the event. They would use the ZIP car

**Yahir:** Shares the cost he paid using the campus car we have

**Cindy:** Shares there are other options they can pick it up and that money they use more for the event to be better.

**Barnaby:** Shares this is an important question but also there's much to consider with this

**Dena:** Shares her opinion and to really think about it

**Valerie:** Asks questions

**Cindy:** Shares her opinion and what else they can do

**Yahir:** Shares what he thinks and asks what they would need the car for

**Amanda:** Answers it is to pick up their catering order

**Barnaby:** Shares some examples but this is something the leaders should think about

**CJ:** Shares it is a less of a liability and more of what can go wrong if they allow that

**Dena:** Shares financial literacy to this

## V. Informational Items

### A. LAIF Account



# Finance Committee Meeting Minutes

**Dena:** Shares the budget and savings account and all accounts, and shares over the summer she had to make sure we were going to be fine for the next payroll and bills and such. Moving forward they will have to pay back LAIF a certain amount since we took that certain amount out last time, and to keep in mind we are experiencing a decline in students

## VI. Reports

### A. Committee Members

**Yahir:** Shares his reports and what he has been working on in the past weeks with Cindy and 3 members are traveling to Monterey Bay for CSSA in the next week and has a meeting with President Eanes soon.

**Valerie:** Shares she had a meeting with the Chair for Kinesiology their dance club was using a space in the P.E. department, but their shoes was damaging their floor, but she shared with them about ASI funding, and they can use funding for buying floors to dance.

**Arwa:** Shares what has coming in the next coming weeks with voting and meetings

**Cindy:** Shares her thoughts on everything that was talked about today and shares what she has been working on

**CJ:** Shares she has some meetings coming up and events

### B. Advisors

**Barnaby:** Shares what he has coming up and a few updates that are on the website

**Dena:** Shares here and Barnby are coming up with clarity of budgets and accounts to share, and happy to sit down with people on personal finances or on the finances of ASI also shares on the ADP spin.

**Amanda:** Shares her updates on banking and questions but she's willing to answer all questions on banking

**Carlos:** Shares his updates on campus and the C

## VII. Adjournment

|                                |                   |              |              |           |   |                |
|--------------------------------|-------------------|--------------|--------------|-----------|---|----------------|
| Offered By:                    | Valerie Canizales | Seconded by: | Cindy Nguyen |           |   |                |
| Motion to Adjourn this meeting |                   |              |              |           |   |                |
| Consensus reached              |                   |              |              |           |   |                |
| All in Favor                   | All               | Opposed      | 0            | Abstained | 0 | Motion: Passed |



# Finance Committee Meeting **Minutes**

The meeting was adjourned at 3:53 pm

## CERTIFICATION

Official Minutes taken for the ASI Finance Committee of the Associated Students, Inc., Cal State Los Angeles, held on September 26, 2024, at Alhambra Room—USU Room 305 and were approved by consensus by the ASI Finance Committee on October 10, 2024.

Prepared by:

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Alexis Narvaez, Recording Secretary

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Cindy Nguyen, Chief of Staff

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