



# Executive Committee Meeting **Minutes**

Day/Date: February 27, 2024  
Time: 3:00 - 4:15 pm  
Location: USU- Alhambra Room 305  
Attendees: Executive Committee, General Public  
Type of Meeting: General

## I. Organizational Items

### a. Land Acknowledgement:

With great respect, Cal State LA acknowledges the Tongva people as the traditional caretakers of Tovaangar (TOE-von-gar) – the Tongva world, including the Los Angeles Basin, South Channel Islands, San Gabriel and Pomona Valleys, and portions of Orange, San Bernardino, and Riverside Counties. Cal State LA is located within these lands. As an institution located on unceded Tongva land, we pay our respects to the ancestors, elders, and our relatives/relations, past, present, and Emerging. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the university’s relationship to Native peoples. By offering this Land Acknowledgement, we affirm Indigenous sovereignty and will work to hold Cal State LA more accountable to the needs of American Indian peoples.

### b. Call to Order

### c. Roll Call

**Call to order by: Yahir Flores, ASI President @ 3:07PM**

Yahir Flores	ASI President	Present
Arwa Hammad	Vice President for Administration	Present
Cindy Nguyen	Chief of Staff	Present
Andrew Klein	Vice President for Finance	Present
Caitlin Jane Calica	Rongxiang Xu College of Health and Human Services Representative	Present



# Executive Committee Meeting **Minutes**

Jared Blanco	College of Business and Economics Representative	Unexcused Absence
Jenny Lucas	Vice President for External Affairs and Advancement	Present
Santhosh Kumar	Vice President for Academic Governance	Unexcused Tardy @3:13pm
Ashley Foskey	Program Coordinator	Present
Dena Florez	Associate Executive Director	Present
Barnaby Peake	Executive Director	Excused Absence
Blanca Martinez Navarro	Dean of Students	Excused Tardy @3:21pm
Amanda Maldonado	Administrative Coordinator	Present
Gus Salazar	Director of Graphics and Marketing	Excused Absence

### **c. Approval of agenda for February 27, 2024**

Offered By:	Cindy Nguyen	Seconded by:	Andrew Klein
Motion to Approve Agenda for Tuesday, February 27, 2024			
Consensus reached			
All in Favor	All	Opposed 0	Abstained 0
			Motion: Passed

o

### **d. Certification of minutes for January 30, 2024**

Offered By:	Arwa Hammad	Seconded by:	Cindy Nguyen
-------------	-------------	--------------	--------------



# Executive Committee Meeting **Minutes**

Motion to Certify the Minutes for January 30 <sup>th</sup> , 2024, pending the revisions and amend page 1 of correcting Caitlin's name and adding the S on Spill Tea Get Tea						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**II. Public Comment: We will now move on to Public Comment. This time is allotted for the public to bring up comments or concerns of interest to the board. Please be advised that due to a set agenda, the board will not address the items brought up at this time but will note them down for the Executive Committee's review and action. If members of the public would like to be followed up with directly, please provide your contact information through the QR code on the door or through the form provided on the ASI website meeting agenda. We will now call on members of the public in the order of registration before moving on to the general public.**

N/A

### III. Reports

#### a. Members

**Santhosh:** He speaks on what he has been focusing on, such as AI, and what should and should not be permitted as far as cheating and plagiarism. I will also work on increasing the number of people on the committees.

**Jenny:** I worked with Shivani the other week and director Steve for an event for engagement and connection talks on CHESS and other things she has worked on and plans to work on.

**Cindy:** She speaks on things she has worked on and shares if ASI will be willing to table and give some snacks out. She asks Ashley for some help.

**Ashley :** Shared that she would reach out to Cindy later.

**Arwa:** Shares what she is working on for her upcoming events and asks if ASI can provide incentives like gift cards or giveaways.



# Executive Committee Meeting **Minutes**

**Yahir:** Shares yes.

**Dena:** Likes Arwa's idea for the Olympics.

**Arwa:** Answers Dena's question

**Yahir:** Shares some thoughts for getting into contact with some coordinators.

**Dena:** Offers some advice.

**Ashley:** Agrees and will speak later.

**CJ:** Speaks on who she's meeting with for her upcoming events

**Andrew:** He speaks of people he has been meeting with at the audits and the meetings he has been to for school and shares other things he is meeting with for money and the university.

**Yahir:** Shares some updates from the president and ways to best support the needs of the students and everything she is doing to help the students and goes into further details on what she has planned and what's on her radar.

## **b. Advisors**

**Ashley:** She goes over Student leader elections and has three weeks left. She will be tabling shares on things she has been working on, such as preview day and meetings and events.

**Dena:** Speaks on having the conversation on the 24-25 budget and the payroll spin that is doing well.

**Amanda:** Speaks on GIA's and shares apologies for the delay but they will be ready soon.

**Dena:** She shares more about the new system on the GIAs and when they will be ready for pick up. She also shares that some checks need to be picked up soon and what the process is if they don't pick up for a while.

**CJ:** Asks what can be done for her as she had a situation involving her ID.

**Dena:** Shared that she would speak to her later.

**Blanca:** Shares what she has been working on like basic needs and such.

**Yahir:** Agrees and shares what they will be focusing on.

**Andrew:** Asks a question about a building.

**Yahir:** He will follow up and see.



# Executive Committee Meeting **Minutes**

## IV. Informational Items

- a. ASI Resolution Calling for a Ceasefire in the Gaza Strip (Yahir)
- b. ASI Resolution in Solidarity with the California Faculty Association (CFA) (Yahir)

## V. Action Items

### a. Revised Legislative Affairs Code of Procedure-014

**Yahir:** Gives a run thru.

**Ashley:** She goes over the committee's purpose and shares further details on revising the code of procedure, revising the membership, making changes to the authority and purpose, and removing the lobby corps subcommittee section.

**Yahir:** Shares his thoughts and concerns on it

**Arwa:** She agrees with Yahir and shares some good ideas, but she thinks some of them don't make sense.

**Yahir:** Agrees and thanks her for her thoughts.

**Cindy:** Shares what her thoughts are.

**Dena:** Shares her thoughts and ideas.

**Jenny:** Shares what she has been told about how the committee works.

**Santhosh:** Shares his thoughts and ideas for the committee and question.

**Dena:** Clarifies Santosh and his questions with the senators, then agrees with Dena.



# Executive Committee Meeting **Minutes**

**Cindy:** Ask a question.

**Yahir:** Answers.

**Dena:** Goes through everything that will happen if they motion it.

**Jenny:** Shares her thoughts on it.

**Ashley:** Shares information

**Dena:** Speaks on examples - Funding sub-committee and finance committee. Funding is the sub-committee to Finance - each have their own Code of Procedures.

**Jenny:** Thinks that the committee name should stay as Legislative Affairs and Advocacy.

**Yahir:** Goes over everything.

**Amanda:** Shares a recommendation - list ASI Staff as non-voting members instead of writing out all staff member positions.

**Andrew:** Questions

**Yahir:** Asks how everyone would feel about a certain number of staff on the committee.

## **Motion to extend the meeting to 4:20pm**

Offered By:	Cindy Nguyen	Seconded by:	Santhosh Kumar
Motion to extend the meeting			
All in Favor	All	Opposed 0	Abstained 0
			Motion: Passed



# Executive Committee Meeting **Minutes**

**Yahir:** Adds the motion and it description Motion to approve the ASI Policy 014 Legislative Affairs and Advocacy Committee Code of Procedures with recommendations and changes to keep it to the same as Legislative Affairs and Advocacy and Article 2 section 1 membership - changing it to ASI staff adding additional sub-line K to PBI representative and with Revisions sub-line F changing it to 2 board directors representative and H the change to 3 student at large rather 5.

**Motion to Approve**

Offered By:	Cindy Nguyen	Seconded by:	Jenny Lucas
Motion to approve the ASI Policy 014 Legislative Affairs and Advocacy Committee Code of Procedures with recommendations and changes stated by Yahir Flores.			
All in Favor	All	Opposed 0	Abstained 0
			Motion: Passed

**VI. Discussion Items**

- a. Student Concerns
- b. Student Leader attendance for members with exceeded tardies & unexcused absences
- c. ASI organizational structure and position responsibilities/titles
- d. Standing discussion items –
  - i. BOD agenda items
  - ii. Any feedback from student leaders and committees?

N/A

**VII. Adjournment**



# Executive Committee Meeting **Minutes**

Offered By:	Cindy Nguyen	Seconded by:	Andrew Klein
Motion to Adjourn the meeting.			
All in Favor	All	Opposed 0	Abstained 0
Motion: Passed			

Meeting adjourned @4:19pm

---

## CERTIFICATION

---

Official Minutes taken for the **Executive Committee** of the Associated Students, Inc. Cal State LA held on Tuesday, February 27, 2024 in USU-Alhambra Room 305. Consensus by the ASI Executive Committee on Tuesday March 26, 2024

Prepared by:

---

**Alexis Narvaez, Recording Secretary**

---

**Cindy Nguyen, Chief of Staff**