



Executive Committee Meeting

Minutes

Day/Date: Tuesday, July 12, 2022
 Time: 2:00- 3:00 PM
 Location: Zoom
 Attendees: Executive Committee, General Public
 Type of Meeting: General

❖ **Organizational Items:**

- **Call to order by: Chair Jaime Arellano ASI President @ 2:00 PM**
- **Roll Call**

Jaime Arellano	President	Present
Brian Nguyen	Vice President for Administration	Present
Andrew Klein	Vice President for Finance	Present
Sasha Prakir	Vice President for External Affairs and Advancement	Present
Mike Garcia	Vice President for Academic Governance	Excused Absence
Emily Chen	Secretary Treasurer	Present
VACANT	Chief Justice	Present
Danielle Chambers	University President's Designee	Tardy
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present

➤ **Adoption of the Agenda**

Offered By:	Andrew Klein	Seconded by:	Brian Nguyen			
Motion to Approve Agenda for Tuesday, July 12, 2022						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Approval of the Minutes**

Offered By:	Andrew Klein	Seconded by:	Brian Nguyen			
Motion to approve Minutes for June 28, 2022.						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

❖ **Public Forum**

- This time is allotted to members of the public to address the board regarding items not included on the meeting agenda.

❖ **Informational Items**

➤ **ASI Strategic Plan**

- Barnaby goes over what has been going on the strategic plan and what the strategic planning committee is about.
- Jaime asked about the stakeholders and who speaks to them.
- Barnaby explains how it worked. Barnaby proceeds to go over the strategic plan PowerPoint.
- Danielle asks about the community around the campus and what that means.
- Barnaby confirms that it is the community around campus.

- Danielle shares her concern about the statement and needing to broaden the word community and areas.
- Barnaby acknowledges how the wording of the statement can be better.
- Dena Florez goes over how lobby corps works.
- Danielle expresses that she understands now.
- Dena continues on the opportunity for students on the student level.
- Danielle goes over that there are some things the college still needs like a financial literacy course and suggest that it can something ASI can contribute to.
- Barnaby continues going over the power point.
- Dena shares on what part of the strategic plan has ASI started on and asks the question, how do you get ASI out there?
- Barnaby continues and explains that strategic planning is something that keeps ASI on track to get some goals done and it is time to make another strategic plan.
- **Program planning process & Program Proposal**
 - Barnaby goes over what the program proposal entails.
 - Dena adds that when execs are reviewing program proposal to keep in mind meeting days.
 - John adds to keep in mind other committee meetings.
 - Barnaby adds that proposal should be turned in a timely manner to make a calendar and time the marketing.
- ❖ **Discussion Items**
 - **Office hours- Summer and Fall**
 - Barnaby talks about office hours and how that process works.
 - **July 21 training- draft agenda**
 - Barnaby goes over the agenda for the training.
 - John asks where the location is.
 - Barnaby shares that it will be sent out.
 - **Task Force for 75th Anniversary Time Capsule**
 - Sasha shares what the task force will for the time capsule.
 - **Standing Discussion Items**
 - **Any feedback from student leaders and committees?**
 - Barnaby asks if there are feedback from execs direct reports.
 - Sasha adds that there is a student they want to recommend for chief justice.
 - Emily elaborates on the student they want to recommends.
 - Dena adds some things about Adam to be chief justice.
 - Sasha adds that he thinks he can bring Adam up to speed with the position along with Jaime.
 - Dena adds she isn't against but believes that he should be interviewed.
- ❖ **Reports**
 - ASI President: Jaime Arellano
 - ASI Vice President for Administration: Brian Nguyen
 - ASI Vice President for Finance: Andrew Klein
 - ASI Vice President for Academic Governance: Mike Garcia
 - ASI Vice President for External Affairs and Advancement: Sasha Prakir.
 - ASI Secretary/ Treasurer: Emily Chen
 - Executive Director: Barnaby Peake
 - Associate Executive Director: Dena Florez
 - University Designee: Danielle Chambers

❖ Adjournment:

Offered By:	Brian Nguyen	Seconded by:	Sasha Prakir			
Motion to adjourn the meeting at 3:00 PM. Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Executive Committee Meeting of the Associated Students, Inc., Cal State Los Angeles held on July 12, 2022, on Zoom and were approved by consensus by the ASI Executive Committee on Tuesday, July 26, 2022.

Prepared by:

Kaina Orozco- Recording Secretary

Emily Chen- Secretary Treasurer