

Associated Students, Inc.  
California State University, Los Angeles  
2021-22 3&9 Operating Budget Detail

## **CORPORATE COSTS**

**Updated:**

Thursday, October 7, 2021

The projections are based on our current Student Body Fee per student  
of \$26.88 in the Fall semester and \$26.87 in the Spring semester

**Associated Students, Inc.**  
**2021-2022 3&9 Corporate Cost Budget Detail**  
**Updated: 10/07/21**

Account	<b>607010</b>	<b>00001</b>	<b>783000</b>
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**TECHNOLOGY - Equipment**

*This line-item address the organizations technology needs via computer purchases, copier and printers.*

**- Desktop Computer Systems (Administration) - Next refresh required Fall 2026**

13 Desktop Computers	\$ 1,310.65	x	13	=	\$17,038.45
<i>4 - Full-Time Staff; 6 Executives; 3 Student Staff</i>					

**- Laptops (Administration) - Next refresh required Fall 2026**

3 Laptop for Full-time Staff	\$ 2,460.85	x	3	=	\$ 7,382.55
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**- Printer (Administration) -**

1 Printer	\$ 450.00	x	1	=	\$ 450.00
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<b>Total</b>					<b>\$ 24,871.00</b>
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**Associated Students, Inc.**  
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OPERATING EXPENSES (SUPPLIES & SERVICES)

Account	Supplies and Services	660830	660950	00001
	Postage & Freight	660800	660950	00001
	Telephone Usage	604001	660950	00001
	Telephone Equipment Lease	604822	660950	00001

University Chargebacks  
 - Telephone Equipment Fee \$ 334.00 x 12 \$ 4,008.00

- Telephone Usage \$ 35.00 x 12 \$ 420.00

Total \$ 4,428.00

- Postage & Fed Ex (\$25 X 12) \$ 300.00

*Centralizing all phone usage, phone equipment, and postage expenses are cents Administrative costs. Due to usage patterns we were able to reduce projected annual expenses .*

- Livescan \$ 190.00 x 1 \$ 190.00 Move to Personnel  
 Livescan costs for new hires

Office Supplies

*Office Supplies including pens, pencils, paper clips, envelopes, staplers, staples, scissors, printer cartridges, computer paper, binders, labels, file folders, desk calendars, tape, stationery, etc.*

Summer \$ 500.00  
 Fall \$ 500.00  
 Spring \$ 500.00

\$ 1,500.00

**Grand Total \$ 6,418.00**

Associated Students, Inc.  
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**OPERATING EXPENSES (SUPPLIES & SERVICES)**

*Office Supplies was removed from this line item as any supplies needed should be allocated to the event they are purchased for.*

Account 

660830	00001	783000
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- Social Media iPhone \$125.00 x 12 \$ 1,500

**Grand Total \$ 1,500.00**

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**DUES / SUBS / PUBLICATIONS**

*Professional organizational dues; membership dues; subscriptions to newspapers, publications, magazines, periodicals, newsletters, resource materials, etc.*

Account	660950	00001	780000
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Auxiliary Organizations Association Dues					\$ 550.00
NACAS Dues	\$ 1,330.00	x	3	(Split between U-SU, ASI, & UAS)	\$ 443.33
Progressive Business Compliance					\$ 50.00
<b>Grand Total</b>					<b>\$ 1,043.33</b>



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**CS-ACCOUNTING**

Account 

613930	00001	780000
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University Chargebacks for Accounting Services  
- Accounting Services (\$14,821.70 X 4) \$ 59,286.80

**Grand Total \$ 59,286.80**

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**CS-AUDITING SERVICES**

Account 

613804	00001	780000
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	<b>2021-22</b>
Audit Firm - CohnReznick	\$ 20,900.00
<i>CSU &amp; IRS required external annual audit and preparation financial statements.</i>	
Tax Services and CSULA Processing Fee	\$ 2,900.00
Cost to annually file and prepare our coporprate taxes with the IRS	
Actuarial Services	\$ 2,340.00
CSU Annual Auxiliary Audit Assessment	\$ 1,093.00
<b>Grand Total</b>	<b>\$ 27,233.00</b>

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**CS-Fee Collection Services**

Account	613932	00001	780000
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Fee Collection Services	\$ -	Summer		
	\$ 5,605.45	Fall	Semester	
	\$ -	Winter		
	\$ 5,016.51	Spring	Semester	\$ 10,621.96

<b>Grand Total</b>				<b>\$ 10,621.96</b>
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INSURANCE

*Cost of insurance related to specific activities/programs. Other organizational insurance.*

Account	660880	00001	780000
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CSURMA - Insurance Renewal \$ 8,000.00

**Grand Total \$ 8,000.00**

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**LEGAL SERVICES- Litigation Cost**

Account 

660810	00001	780000
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Legal Services \$ 5,000.00

**Grand Total \$ 5,000.00**

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**LEASE EQUIPMENT/TECHNOLOGY**

*This line-item address the organizations technology needs via computer purchases, copier and printer rentals.*

<b>Account</b>	<b>607010</b>	<b>00001</b>	<b>783000</b>
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**University Chargebacks**

- Tech Support from Educational Technology Support (ETS) \$ 4,000

**Grand Total \$4,000.00**

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**UNIVERSITY CHARGEBACKS - U-SU Space Lease**

Account 

660041	00001	780000
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-SU Chargebacks

								Per Month
Utilities	2835 Sq.Feet	x	\$0.24	12	months	\$ 8,164.80		\$ 680.40
	<i>Cost of heating and cooling, electricity, gas, water, and sewer.</i>							
Custodial Services	2835 Sq.Feet	x	\$0.42	12	months	\$ 14,288.40		\$ 1,190.70
Floor Maintenance						\$ -		
	<i>(gloss, buffing floor one time per year)</i>							

<b>Grand Total</b>	<b>\$ 22,453.20</b>
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