



Date: Friday September 3, 2021

Time: 12:00-2:00 pm

Location: Zoom

Attendees: Finance Committee, Special Public

Type of Meeting: General

I. Organizational Items

- a. Call to Order by Josue Montenegro, Vice President for Finance, at (12:00)
- b. Roll Call (Establishment of Quorum)

Josue Montenegro	Vice President for Finance	Present
Alexandra Kurokawa	Vice Chair for Finance	Present
Diana Chavez	ASI President	Present
Angelina Gomez	VP for Administration	Present
Amber Beasley	VP for Academic Governance	Present
Analiz Marmolejo	VP for External Affairs & Advancement	Present
Anna Nguyen	Secretary Treasurer	Present
Andrew Klein	BOD Member	Present
	BOD Member	
	BOD Member	
	Student Committee Member	
	Student Committee Member	
	Student Committee Member	
	Student Committee Member	
Daniel Gonzalez	Associate Justice	Present
Betty Kennedy	University President Designee	Present
John Tchong	CFO Designee	Present
Barnaby Peake	Executive Director	Present
Dena Florez	Associate Executive Director	Present
Guest of the Gallery		

c. Approval of the Agenda for Friday, (date: Friday Sept. 3, 2021)

Motioned By:	Anna Nguyen	Seconded by:	Daniel Gonzalez
Discussion: None			
All in Favor		Opposed	
		Abstained	
			Motion: Consensus



d. **Approval of the Minutes for Friday, (date: Friday August 6, 2021)
 minutes for were tabled to the next meeting**

Motioned By:	Amber Beasley	Seconded by:	Angelina Gomez
Discussion: None			
All in Favor		Opposed	
		Abstained	
			Motion: Consensus

II. **Public Comment** – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or Cal State LA
 a. Any public comments- None

III. **Information Items** – ASI change in revenue, ASI no longer doing ticket sales, will be doing locker sales (Student Union lockers). Third party partnership for ticket sales. Movie tickets which is a part of ticket sales (current inventory AMC, Regal)

IV. **Discussion**

V. **Action Items**

A. Computer Purchase

*(ASI administration presented a quote for purchase of \$17, 038 (monitors were not a part of this quote, computer only) for 13 new computers due to the fact that the existing computers are out of date and IT services no longer support software.)

All in Favor		Opposed		Abstained		Motion: Consensus

Motion to approve the purchase of computers:

Motioned By:	Analiz Marmolejo	Seconded by:	Anna Nguyen
Discussion: \$167,000 rollover from 2021 to come from previous budget and won't dip into any line items. Also, ASI already has 13 monitors.			
All in Favor		Opposed	
		Abstained	
			Motion: Consensus



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B. Reports

- a. ASI Vice President for Finance: **Josue Montenegro-** Is working to currently transition into his new position and the current existing changes he is presented with. Also, to touch base with me, **Alexandra Kurokawa** to administer duties for the position and acquaint ourselves with one another. Josue was the Vice Chair of Finance from last semester.
- b. ASI Vice Chair for Finance: **Alexandra Kurokawa-** I have been working on my orientation, training, as well as setting up my email for contact within ASI.
- c. ASI Executive Director – Barnaby Peake – Is currently focused and working on next steps for Audit reports (Dena-waiting for draft to come in), working to change chart of accounts. The Book Voucher program application provided by financial aid is live and now posted to the ASI website (electronic form). We have about \$6,000 per semester to aid students on a first-come, first-serve basis. We will reimburse students after they have already purchased their textbook and provided full documentation supporting the appropriate class textbook.

C. Adjournment

Motion to Adjourn:

Motioned By:	Diana Chavez	Seconded by:	Analiz Marmolejo
Discussion: None			
All in Favor		Opposed	
		Abstained	
			Motion: Consensus



CERTIFICATION

Official Minutes taken for the **Finance Committee** of the Associated Students, Inc. Cal State LA held on Friday, September 3, 2021, through Zoom. Consensus by the ASI Finance Committee on Friday, September 17, 2021.

Prepared by:

Alexandra Kurokawa, Vice Chair for the Finance Committee

Anna Nguyen, Secretary/Treasurer

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