



Personnel Meeting

Minutes

Day/Date: Tuesday, November 10, 2020
 Time: 2:50
 Location: Zoom
 Attendees: Personnel committee
 Type of Meeting: General Public

I. Organizational Items:

Call to order by: Chair Ledi Loot, ASI Vice President for Academic Governance @ 3:17

b. Roll Call

Ma Ledi Ham Loot	Vice President for Administration	Present
Diana Chavez	President	Present
Kayla Misa	Vice President for Finance	Excused Absence
Jocelyn	Vice President for Academic Governance	Excused Absence
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Ryan Yoo	Chief Justice	Excused Tardy 3:19
John Vi	College of Business and Economics	Present
Emily Sandoval	College of Natural and Social Sciences	Present
Susie Varela	Human Resources	Present
Carol Roberts-Corb	University President's Designee	Present
Dena Florez	Office Manager of Administration & Services	Present

c. Adoption of Agenda:

Offered By:	Diana Chavez	Seconded by:	Emily Sandoval
Motion to Approve Agenda for Tuesday, November 10, 2020 Consensus to Approve Agenda for Tuesday, November 10, 2020- Consensus reached			
All in Favor	All	Opposed	Abstained
			Motion: Passed

d. Approval of Minutes (action):

Offered By:	Emily Sandoval	Seconded by:	Diana Chavez
Motion to table Minutes from Thursday, October 27, 2020 Consensus to table Minutes from Thursday, May 7, 2020- Consensus reached			
All in Favor	All	Opposed	Abstained
			Motion: Passed

II. Public Forum

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

- i. Eliza Viveros: I am an intern for a non-profit student run organization, and we are relatively small in this campus and our goal for next week is hunger and homelessness awareness week where we are hosting events and we already know that the campus has some resources to help students with resources and hunger so if you guys are interested in collaborating with our organization you can let me know and I'll put my email in the chat. That's just my quick message for this.

III. Discussion Items

- a. **Pro-Staff Compensation- The committee will review and discuss the approved 7% retroactive increase for clarification (Closed Session)**

Offered By:	Diana Chavez	Seconded by:	Emily Sandoval
Motion to go into closed session Consensus to go into closed session- Consensus Reached			
All in Favor	All	Opposed	Abstained
			Motion: Passed

Offered By:	Diana Chavez	Seconded by:	
Motion to exit closed session Consensus to exit closed session- Consensus reached			
All in Favor	All	Opposed	Abstained
			Motion: Passed

IV. Information Items:

- a. **ED Search committee:**

- i. **Ledi Loot:** Our first meeting is this Friday. The meeting will be introductions and timeline and the executive director candidates.

V. Action Item:

- a. **Temporary Part-Time Position- The committee will discuss and approve the temporary part time position**

- i. **Ledi Loot:** Dena Came last meeting with a proposal of temporary part-time position for the reason that we are losing some of our student assistants and especially during this time it is hard for us to train during this time and Dena maybe you can help explain this because we are making a motion today.
- ii. **Dena Florez:** As Ledi mentioned that one of our assistance will be terming out and because at this time the student does not have a position I proposed to the committee if we can create a temporary part-time position and the student we are looking at is Amanda Maldonado and she graduated lasted spring however she did have courses in the summer to complete her degree so with that the fall term was her added term and she would term out in December and this position would keep her with ASI at least until June 30th however she does have the opportunity to go have full time job and she is very knowledgeable of ASI and has been here for three years and she has a great working report. I did present also financial fiscal impact and we will still be saving money by just having her a temporary and she would not have medical benefits like a full timer. Any questions?
- iii. **Diana Chavez:** I think this is a very good idea and it will help in our transition during this whole transition and going into spring and this will help out the staff.

Offered By:	Diana Chavez	Seconded by:	Emily Sandoval
Motion to approve temporary part position as proposed by Dena Consensus to approve temporary part position as proposed by Dena - Consensus reached			
All in Favor	All	Opposed	Abstained
			Motion: Passed

VI. Reports -

- a. **ASI Vice President for Administration- Ledi Loot**

- i. **Ledi-l've.** Been forming the ED search committee and getting a ED before the spring committee and I'm excited for the meeting. Aldo just monitoring everyone and making sure everyone is supported.

- b. **Representative from the University's Office of Human Resources Management- Susie Varela**

- i. Susie- None
- c. University President's Designee- Carol Roberts-Corb
 - i. Carol- None
- d. Full Time Staff
 - i. Dena Florez- Nothing much just excited to move forward
 - ii. Gus Salazar- Nothing just working on spring projects and state of affairs. We got one application and it is not the candidate we are looking for.

VII. Adjournment

Offered By:	Diana Chavez	Seconded by:	Analiz Marmolejo			
Motion to adjourn meeting @ 4:20						
Consensus to adjourn meeting @ 4:20 Consensus reached						
All in Favor	All	Opposed		Abstained		Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on November 10, 2020, on Zoom and were approved by consensus by the A.S.I. Board of Director Committee on Thursday, November 00, 2020.
Prepared by:

Dena Florez- Recording Secretary

Anna Nguyen- Secretary/Treasurer