



Board of Directors Meeting

Minutes

Date: Thursday, September 10, 2020

Time: 3:15pm-5:45pm

Location: Zoom

Attendees: Board of Directors & General Public

Type of Meeting: General

I. Organizational Items:

A. Call to order by: Chair Diana Chavez, A.S.I. President 3:19 PM

B. Roll Call:

Diana Chavez	President	Present
Ma Ledi Ham Loot	Vice President for Administration	Present
Kayla Misa	Vice President for Finance	Present
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Gabriel Avila	VP for Academic Governance	Present
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Rochelle Andrea Cordero	College of Health and Human Services Rep.	Present
Jazmin Ennis	College of Health and Human Services Rep.	Present
Johannakate Connally	College of Business & Economics Rep.	Excused Tardy
Jonathan Villagra Silva	College of Business and Economics Rep	Present
Lauren Diana	College of Arts and Letters Rep.	Present
Brajohn Hicks	College of Arts and Letters Rep.	Present
Kyle Misa	College of Engineering, Comp. Science & Technology Rep	Present
Diana Valdez	College of Engineering, Comp. Science & Technology Rep.	Present
Emily Sandoval	College of Natural & Social Sciences Rep.	Present
Kristy Lam	College of Natural & Social Sciences Rep.	Present
Jasmine Parker	Diversity and Inclusion Officer	Present
Brooke Mero	Civic Engagement Officer	Present
Ryan Yoo	Chief Justice	Present
Dr. Jennifer Miller	University President's Designee	Excused Tardy
	ASI Interim Executive Director	
Dena Florez	Office Manager of Administration & Services	Present
Guests of the Gallery		

c. Adoption of Agenda: Thursday, September 10, 2020

❖ Discussion:

- Analiz: I'd like to amend the agenda. Can I remove Jasmine Parker from the Lobby Corps position please?
- Dena: She can sit on lobby corps, but she is already in legislative affairs committee.
- Analiz: I'd like to motion to table Jasmine Parker for lobby corps to next BOD.

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Offered By:	Analiz Marmolejo	Seconded by:	Anna Nguyen			
Motion to approve the table Jasmine Parker for lobby corps to next BOD						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Ma Ledi Ham Loot	Seconded by:	Anna Nguyen			
Motion to approve the agenda for Thursday, September 10, 2020 with the amendments Consensus to approve the agenda for Thursday, September 10, 2020 - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

D. Approval of Minutes: Thursday, August 27, 2020

Offered By:	Anna Nguyen	Seconded by:	Kayla Misa			
Motion to approve the minutes for Thursday, August 27, 2020 Consensus to approve the agenda for Thursday, August 27, 2020 - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. **Public Comment:** This time is allotted for the public to address the Board regarding items not included on the meeting agenda.

➤ None.

III. **Action Items:**

A. ASI Appointed Positions: The Board will consider action on appointing candidates to open ASI positions.

1. ASI Internal Committee Appointments: The Board will consider action on appointing candidates to open ASI internal committee positions.

a. Executive Committee

i. **Brajohn Hicks**

➤ Diana: I give my full recommendation to Brajohn.

Offered By:	Gabriel Avila	Seconded by:	Ma Ledi Ham Loot			
Motion to appoint Brajohn Hicks to the executive committee. Consensus established.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

a. ASI Finance Committee

i. **Emily Sandoval**

ii. **Jazmin Ennis**

➤ Kayla: We only have one spot left so this is hard. I recommend Jazmin because she has shown interest and attended finance meetings and given ideas.

Offered By:	Anna Nguyen	Seconded by:	Gabriel Avila			
Motion to appoint Jazmin Ennis to the finance committee. Consensus established.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

a. ASI Alternative Funding and Referendum Ad Hoc

i. **Kate Connally**

- Kayla: I'm not leaning toward having referendum this year, so even though she did show interest she didn't really attend any finance meetings before. I don't give my recommendation but suggest she look for committees that suit her interests more.

Offered By:	Anna Nguyen	Seconded by:	Ma Ledi Ham Loot			
Motion to reject Kate Connally from the alternative funding and referendum ad hoc committee. Consensus established.						
All in Favor		Opposed	0	Abstained	0	Motion: Passed

a. Strategic Planning Committee

i. **Kyle Misa**

- Anna: I give my full recommendation. He has experience from last year.

Offered By:	Ma Ledi Ham Loot	Seconded by:	Jazmin Ennis			
Motion to appoint Kyle Misa to the strategic planning committee. Consensus established.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

a. Environmental Policy Committee

i. **Rochelle Andrea Cordero**

- Ledi: Right now the only members are Hannah and Rochelle. They need more members. I give my full recommendation.

Offered By:	Anna Nguyen	Seconded by:	Gabriel Avila			
Motion to appoint Rochelle Cordero to the environmental policy committee. Consensus established.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

B. University Committee Appointments: The Board will consider action on appointing candidates to open external university committee positions

1. Alcohol and Drug Awareness Committee – **Jazmin Ennis**

- Gabriel: I give my full recommendation.

Offered By:	Anna Nguyen	Seconded by:	Jasmine Parker			
Motion to appoint Jazmin Ennis to the alcohol and drug awareness committee. Consensus established.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

2. Student Grievance Committee Member – **Kate Connally**

- Gabriel: I also give my full recommendation to Kate.

Offered By:	Anna Nguyen	Seconded by:	Jazmin Ennis			
Motion to appoint Kate Connally to the student grievance committee. Consensus established.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

3. OSD Presidential Advisory Committee – **Kyle Misa**

- Gabriel: I give my full recommendation to Kyle.

Offered By:	Emily Sandoval	Seconded by:	Ma Ledi Ham Loot			
Motion to appoint Kyle Misa to the OSD presidential advisory committee. Consensus established.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

4. Student Health Advisory Committee – **Kristy Lam**

➤ Gabriel: I give my full recommendation to Kristy for this committee.

Offered By:	Emily Sandoval	Seconded by:	Ma Ledi Ham Loot			
Motion to appoint Kristy Lam to the student health advisory committee. Consensus established.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

c. College Specific Committee Appointments: The Board will consider action on appointing candidates to open college specific committees.

1. HHS Undergraduate Committee

a. **Rochelle Cordero**

➤ Gabriel: I give my full recommendation.

Offered By:	Emily Sandoval	Seconded by:	Kyle Misa			
Motion to appoint Rochelle Cordero to the HHS undergraduate committee. Consensus established.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

2. NSS Student Affairs Subcommittee

a. **Emily Sandoval**

➤ Gabriel: I give my full recommendation.

Offered By:	Ma Ledi Ham Loot	Seconded by:	Lauren Diana			
Motion to appoint Emily Sandoval to the NSS student affairs subcommittee. Consensus established.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

3. The College of Arts and Letters Resource Allocation Committee

a. **Lauren Diana**

b. **Brajohn Hicks**

➤ Gabriel: I'd like to do a sweeping motion to approve both.

Offered By:	Anna Nguyen	Seconded by:	Jazmin Ennis			
Motion to appoint Lauren Diana and Brajohm Hicks to the college of arts and letters resource allocation committee. Consensus established.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

IV. **Action Items**

A. **CSSA Resolution** in Support of International Students – The Board will take action on the CSSA resolution in support of international students.

➤ Diana: The new resolution has been posted and you all should have looked at it and are familiar with it.

Offered By:	Ma Ledi Ham Loot	Seconded by:	Emily Sandoval			
Motion to approve the new CSSA resolution. Consensus established.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

V. Discussion Items

- A. **Mid-year Evaluations Timeline** – The Board will discuss mid-year evaluations timeline presented by the Vice President for Administration.
- Ledi: Every year we do an evaluation of our staff. Right now we have Dena and Gus. This happens twice a year. The deadline to submit will be October 16th and you can send them to Diana. *Ledi goes over the process and steps of staff evaluations.*
- B. **CAPS Resolution** – The Board will discuss new edits to the CAPS Resolution.
- Diana: In April, me and a couple other students came up with the CAPS resolution. I'll share my screen to go over it. *Diana goes over her resolution for CAPS and how the issue should be resolved.*
 - Analiz: Do students get to be part of the interview process?
 - Diana: We'll update it at the next BOD. *Diana makes some minor edits to the document.*
 - Ledi: Is there anything in here about COVID? I know this was made prior to COVID.
 - Gabriel: *Asked a question regarding teletherapy for students in different states.*
 - Brajohn: On the 25th Lauren and I are hosting a table talk and I feel that would be a good time to ask students how they feel about CAPS services.
 - Jasmine Parker: I think students are just not aware of teletherapy. Privacy is also an issue because many people are at home with their family and it's hard to keep that privacy with your whole family.
 - Jen: Monica is the director of the student health center. I was in contact with her. It's a system wide issue. We are always able to figure something out, we are trying to find a solution and our campus is committed to helping our students.
 - Diana: Dena did mention that out of state students can apply for an emergency grant and use those funds to pay for out of pocket services. *Diana reads comments from the public about CAPS sessions being shorter and other concerns.* We will finalize these edits made at the next BOD.
- C. **New Representatives Positions** – The Board will discuss ideas on new student representative positions.
- Diana: *She goes over the new positions that were added and begins a dialogue with the other members of the board.*
 - Gabriel: I like this idea of having representatives for these underrepresented groups. Is there room for these actual positions or would this fall under Jasmine?
 - Analiz: Maybe we could go over their scope of responsibility. There are representatives that we get from different centers on campus, so what would these ASI reps be doing?
 - Diana: The executive board would be making this up from scratch, so it is up to us to decide. If we like it how it is, we can just leave it.
 - Ledi: *Explains why she thinks it is important to have representatives that work with those other offices to truly understand the needs of students.*
 - Dena: All of the areas discussed are valid, but I feel that these all fall under the diversity and inclusion officer.
 - Lauren: The way that diversity and inclusion is executed is often not done correctly. It's important to have representatives that are part of those communities.

- Jasmine: I do agree with Ledi, Gabe, and Lauren. We should add these reps and have them work under the diversity and inclusion officer to work as a team.
- Gabriel: It's a lot easier for students to reach out to someone that knows what they are going through.
- Analiz: Should the diversity and inclusion officer have their own committee?
- Ledi: We should start this and even if we don't get it done this year we can pass it on to the next administration.
- Dena: *She explains the details of when these positions would actually be available due to technicalities.*

VI. Reports:

- A. ASI President: Diana Chavez
 - Diana: I'm working with all of the college reps applying to committees. I got most college reps. I changed the time for one of the meetings. Working on student fees, the CAPS resolution. I'm meeting with president Covino soon where I'll bring up student issues.
- B. ASI Vice President for Administration: Ma Ledi Ham Loot
 - Ledi: We started the golden eagle tournament which has raised our social media count. Make sure to advertise our events. I'm working on recruiting members for EPC.
- C. ASI Vice President for Finance: Kayla Misa
 - Kayla: I'm thinking of the best use of funds based on the circumstances. I am in active communication with many people on campus.
- D. ASI Vice President for Academic Governance: Gabriel Avila
 - Gabriel: We met with the cabinet of academic senators. Open deliberation has a set date in November.
- E. ASI Vice President for External Affairs and Advancement: Analiz Marmolejo
 - Analiz: I just wanted to share our graphics, thank you Gus. *She goes over her event "We The People" and explains that there will be speakers.*
- F. ASI Secretary/ Treasurer: Anna Nguyen
 - Anna: SPC still needs two more board members. If you're interested please apply.
- G. ASI Board of Directors:
 - 1. Reps at Large
 - i. Civic Engagement
 - i. Brooke: I've just been working on the event with Analiz.
 - ii. Diversity & Inclusion
 - i. Jasmine: I'm working on a women's leadership and advocacy event that will be on October 5. I'm still working out the details.
 - 2. College Reps
 - i. College of A&L
 - ii. College of HHS
 - iii. College of NSS
 - iv. College of ECST
 - v. College of B&E
- H. ASI Interim Executive Director:
 - None.
- I. University Designee: Dr. Jennifer Miller, Dean of Students
 - Dr. Jennifer Miller: None.

VII. Adjournment:

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Offered By:	Brajohn Hicks	Seconded by:	Gabriel Avila			
Motion to adjourn the meeting at 5:35 PM. Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

DRAFT

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on September 10, 2020, on Zoom and were approved by consensus by the A.S.I. Board of Director Committee on Thursday, September 24, 2020.

Prepared by:

Dena Florez- Recording Secretary

Anna Nguyen- Secretary/Treasurer