



# Cabinet of Academic Senators Meeting Minutes

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Tuesday, February 4, 2020  
 Time: 1:45pm to 3:15pm  
 Location: U-SU Board Room #203  
 Attendees: Committee Members & General Public  
 Type of Meeting: General

- I. Organizational Items:
  - a. Call to Order  
Called to order by Diana Chavez at 1:47pm
  - b. Roll Call

|                 |   |         |
|-----------------|---|---------|
| Diana Chavez    | Vice President for Academic Governance (VPAG) | Present |
| Ledi Loot       | Graduate Academic Senator                     | Present |
| Merridith Chou  | Undergraduate Academic Senator                | Present |
| Cristian Flores | Graduate Academic Senator                     | Present |
| Kyle Taing      | Undergraduate Academic Senator                | Present |
| Isai Amaya      | Undergraduate Academic Senator                | Present |

- c. Concerns from the Floor
  - i. None
- d. Approval of Agenda (action): Tuesday, February 4

|  |             |              |        |           |   |                |
|--|-------------|--------------|--------|-----------|---|----------------|
| Offered By:  | Merridith C | Seconded by: | Kyle T |           |   |                |
| Motion to approve the adoption of Agenda for <u>February 4, 2020</u> |             |              |        |           |   |                |
| All in Favor   | All         | Opposed      | 0      | Abstained | 0 | Motion: PASSED |

☒ approved

- II. Public Forum/Announcement:
 

This time is allotted for members of the public or representatives to make announcements to the Executive Committee members.

☒ -NONE-

- III. Reports
  - a. Vice President for Academic Governance – Diana

The Social Justice Caucus is addressing the shortage of CAPS counselors and mental health resources on campus and creating a resolution to present to the ASI Board of Directors. As VPAG, Diana would like to increase programming and engage more with students at large.

b. Undergraduate Academic Senator Report – Isai

The Student Policy Committee deliberated over giving the Fast Track teaching credential program early registration and whether that would be inequitable. SPC also talked about the effects of impaction, electing lecturers to the Academic Senate, and campus security regarding the issues with informing students about emergencies quickly. SPC also went over the Timing Makeup policy to clarify excused and unexcused absences. The Curriculum Subcommittee is discussing the length of the time limit for special topic classes.

c. Graduate Academic Senator- Cristian

The Educational Policy Committee has been talking about time to graduation, disbanded the Academic Advisement Subcommittee, and increasing the time window when it is required for students to declare a major. The Graduate Studies Subcommittee finalized degree descriptions for the catalog with CIP codes to comply with financial aid regulations.

d. Undergraduate Academic Senator – Merridith

The Fiscal Policy Committee is working on learning more about the different divisions of the University, how they are allocated resources fiscally, and what they do with funding. FiPC would like to learn more about how to influence fiscal policy to advocate for students and faculty.

e. Undergraduate Academic Senator – Kyle

Merridith and Kyle are working on the Student Engagement Fair. The Faculty Policy Committee is debating over whether posters should be put up in departments when faculty are being evaluated, or whether students should be informed about their ability to give feedback on faculty online. The Cabinet suggested that, at the time of the semester during the evaluations, department chairs could send out emails to students who had taken a course with the faculty members being evaluated.

**IV. Discussion Items**

a. Plan to Soar Social Media Campaign

Diana: Undergraduate Studies and the Center for Academic Success are spearheading this campaign, tying it to the Graduate 2025 initiative. It will focus on Diana’s journey of graduating in 4 years, regarding unit counts, academic advising, declaring a major and minor, and commencement. It will focus on time management skills, maximizing advisement resources, and using academic resources such as the Center for Academic Success.

b. Cabinet Focus- The Cabinet will discuss issues students are facing system-wide and plan on how to empower their voices.

|  |      |              |           |           |   |                |
|--|------|--------------|-----------|-----------|---|----------------|
| Offered By:  | Isai | Seconded by: | Merridith |           |   |                |
| Motion to table Cabinet Focus discussion item for 02/18/2020 CAS meeting |      |              |           |           |   |                |
| All in Favor   | All  | Opposed      | 0         | Abstained | 0 | Motion: PASSED |

c. Graduate Students Involvement During ASI Elections

Cristian: Cristian would like to increase graduate student involvement in voting and running in ASI elections. He plans to table in the Graduate Resource Center and possibly send out emails reminding graduate students of ASI elections.

V. Adjournment

|   |          |              |      |           |   |                |
|---|----------|--------------|------|-----------|---|----------------|
| Offered By:                             | Cristian | Seconded by: | Kyle |           |   |                |
| Motion to adjourn the meeting at 2:36PM |          |              |      |           |   |                |
| All in Favor                            | All      | Opposed      | 0    | Abstained | 0 | Motion: PASSED |

■ Adjourn at 2:36PM