



Cabinet of Commissioners Committee Meeting Minutes

Friday, November 2, 2018

10:00am – 12:00 pm ASI Conference Room 203, University-Student Union

Attendees: Cabinet of Commissioners & General Public

I. Organizational Items:

a. Call to Order

Jourdan Pineda called the meeting to order at 10:09 AM

b. Roll Call

Vacant	Vice President for Administration	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
Javier Moro	Environmental Affairs Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
Caitlin Ramirez	Housing Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
Jourdan Pineda	PR & Marketing Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
Vacant	Spirit Commissioner	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
Jessal Salas	Elections and Orientation Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
Matthew Keels	Veterans Affairs Commissioner	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/> Excused Absent
Marcus Rodriguez	Interim Executive Director (non-voting)	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late ____ <input type="checkbox"/> Early Leave
Guests of the Gallery	None	

c. Approval of Agenda (action):

Offered By:	Jessal Salas	Seconded by:	Caitlin Ramirez
Motion to approve the adoption of Agenda for <u>Friday, November 2, 2018.</u> Discussion: AMENDMENT " To remove discussion item: Review of the Cabinet Code of Procedure Amendment offered by: Jessal Salas Seconded by: Caitlin Ramirez			
Vote Tally:	Consensus		
All in Favor	Consensus	Opposed	0
		Abstained	0
		Motion:	<input checked="" type="checkbox"/> passed <input type="checkbox"/> failed

d. Approval of Minutes (action):

Offered By:	Javier Moro	Seconded by:	Jessal Salas			
Vote Tally:	Consensus					
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: ✓ passed failed

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Cabinet members.

✚ None

III. Discussion Items

- a. University Support: Marcus Rodriguez clarified the role of Frangelo Ayran, Assistant Dean of Students and encouraged the Cabinet members to setup meetings starting Friday, November 16, 2018.
- b. Direct Report Update: Jourdan Pineda confirmed the new commissioner/representative reporting lines that would be in tact until the new ASI VP for Administration was appointed.
- c. Support System and Communication: Jourdan Pineda relayed expectations and Jessal Salas offered the suggestion that the members seek assistance beyond just the Cabinet. Jourdan Pineda encouraged members to ask for additional help and seek resources across the organization.
- d. Homecoming and Spirit Week Planning: Marcus Rodriguez offered the 2019 Spirit Week schedule.
- e. Electrify Dance: Jourdan Pineda reported that the planning group was considering opening performance time to organizations that would not audition (e.g. Cheer). He also asked for help with decorations and judge recruitment. He reported that four groups had shown interest in participating and that he was attempting to reserve the mascot.
- f. ASI Referendum and Election Support: Jessal Salas reported that she was working with Nia Allen to plan workshops for the upcoming semester (i.e. Robert’s Rules training).
- g. CSSA Plenary Meeting: Marcus Rodriguez informed the group about the ASI hosted CSSA Plenary meeting planned for April and the need for volunteers.
- h. Possible Title Change: Jessal Salas offered her preferred title of ASI Elections, Outreach and Engagement Commissioner.

IV. Reports

- ASI Vice President for Administration: Vacant
- ASI PR & Marketing Commissioner: Jourdan Pineda encouraged the members to support each other and outlined best practices for tabling.
- ASI Spirit Commissioner: Shaunteria Guerrier

- ASI Elections & Orientations Commissioner: Jessal Salas is considering what Election outreach looks like on the campus walkway and how we can reach students via social media and campus-wide emails. She is also going to start meeting with the U-SU Election Group to coordinate efforts.
- Environmental Affairs Commissioner: Javier Moro had the first EPC meeting and is working on spring semester proposals, most specifically Earth Day. His committee is also interested in sustainability efforts and landscaping/planting on campus. Currently his group is also considering tabling best practices.
- Housing and Residence Life Representative: Caitlin Ramirez reported big numbers for the Harvest Fest event and a successful collaboration with the Residence Hall Association. She is currently gearing up for winter move-out and preparing for the Think Tank event. She reported the possibility of a Food Drive in winter and a Clothes Drive in Spring.
- Veterans Affairs Representative: Matthew Keels
- ASI Interim Executive Director: Marcus Rodriguez

V. Adjournment

Offered By:	Javier Moro			Seconded by:	Caitlin Ramirez		
Vote Tally:	Consensus						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: ✓ passed failed	

VII. CERTIFICATION

Official Minutes taken for the **CABINET OF COMMISSIONERS** of the Associated Students, Inc., Cal State L.A. held on Friday, November 2, 2018 in the ASI Conference Room 203, University-Student Union. Approved by the ASI Cabinet of Commissioners on: _____.

Prepared by:

Recording Secretary

Confirmed by:

Secretary/Treasurer