



Executive Committee Meeting

Minutes

Tuesday, May 1st, 2018

Time: 4:55 – 6:00PM

Location: U-SU Board Room 303 AB

Attendees: Executive Committee, General Public

Type of Meeting: Special

I. Organizational Items:

a. Call to order by: Executive Committee at 4:18pm

b. Roll Call

David Zitser	<i>President</i>	Present
Neyda Umana	<i>Vice President for Academic Governance</i>	Excused Tardy
Marcial Romero	<i>Vice President for Administration</i>	Excused Tardy
Aaron Castaneda	<i>Vice President for Finance</i>	Present
Marcos Montes	<i>Vice President for External Affairs</i>	Excused Absent
Jazmin Ortiz	<i>Secretary/ Treasurer</i>	Present
Jeovany Aguilar	<i>Chief Justice</i>	Excused Absent
Lavernis Martin	<i>BOD Member</i>	Present
Jennifer Miller	<i>University Presidents Designee</i>	Present
Intef W. Weser	<i>Executive Director</i>	Present
Marcus Rodriguez	<i>Director of Programs and Leadership</i>	Present
Dena Florez	<i>Office Manager of Administration & Services</i>	Present

c. Adoption of Agenda for Tuesday:

Offered By:	Aaron Castaneda	Seconded by:	Lavernis Martin			
Motion to approve the adoption of Agenda for Tuesday, May 1 st , 2018.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

d. Amendment to Main Motion:

Offered By:	Aaron Castaneda	Seconded by:	Lavernis Martin				
Motion to add the September 26 th , 2017 minutes to the Agenda.							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

e. Approval of Minutes:

Offered By:	Aaron Castaneda	Seconded by:	Lavernis Martin				
Motion to approve the minutes for February 23 rd , 2018.							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

f. Approval of Minutes:

Offered By:	Aaron Castaneda	Seconded by:	Lavernis Martin				
Motion to approve the minutes for September 26 th , 2017.							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

II. Public Forum/Announcement

This time is allotted for members of the public or representatives to make announcements to the executive committee members.

None.

III. Standing Discussion

a. BOD Agenda: The committee will discuss potential agenda items for the next BOD.

Approving the tax documents for the previous calendar year will be added to the BOD Agenda, as well as the member evaluations.

IV. Discussion

a. Appointment and Recommendation Procedure – Policy 016 – The Executive committee will take action on the recommend edits to the Appointment and Recommendation Procedure – Policy 016.

Main Motion:

Offered By:	Lavernis Martin	Seconded by:	Jasmin Ortiz				
Motion to approve Policy 016 with offered amendment.							
All in Favor	All	Opposed	0	Abstained	0	Motion:	Passed

Amendment to Main Motion:

Offered By:	Neyda Umana	Seconded by:	Aaron Castaneda				
Add a line under Section 5.7.1.5 (final line, 5.7.1.6), stating that the VPAG will provide an interview for all committee appointment applications.							
All in Favor	3	Opposed	0	Abstained	1	Motion:	Passed

- b. Performance Expectations & Management Procedure Policy 025 – The Committee will take action on Policy 025.

Main Motion:

Offered By:	Aaron Castaneda	Seconded by:	Jazmin Ortiz			
Motion to approve Policy 025 with all offered amendments.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Amendment to Main Motion:

Offered By:	Jazmin Ortiz	Seconded by:	Aaron Castaneda			
Edit Section 3.2.4 to include a line that states, "if a training is excused, the member must schedule the make-up session to earn the value of the training."						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- The committee expressed that it would be beneficial to define "excused" within the policy to ensure proper use of the Retreat Training budget. Defining "excused" should be done because this interferes with a member's eligibility. If a member is not prepared for their position on the first day of the academic year, this would be very detrimental and possibly deem them ineligible to hold their position.

Amendment to Main Motion:

Offered By:	Aaron Castaneda	Seconded by:	Lavernis Martin			
Add guideline: a member can only be deemed excused from training on the basis of the following criteria: medical emergency, family emergency, work or school-related issue.						
All in Favor	3	Opposed	1	Abstained	0	Motion: Passed

Motion:

Offered By:	Lavernis Martin	Seconded by:				
Extend meeting time by 5 minutes.						
All in Favor	Consensus	Opposed	0	Abstained	0	Motion: Passed

- c. Executive Officer Workflow – The Committee will take action on edits to the Executive Officer Workflow Proposal.

- Two additional committees were added onto the pdf file that were not there prior; Spirit, and Public Relations & Outreach. Making them formalized biweekly committees would distribute the commissioners work load and provide beneficial feedback and outside opinions.
- Several members have left the meeting. **Quorum cannot be met; no adjournment.**

CERTIFICATION

Official Minutes taken for the **EXECUTIVE COMMITTEE MEETING** of the Associated Students, Inc, Cal State Los Angeles held on Tuesday, May 1st, 2018 in the University Student Union 303AB. Consensus by the A.S.I. Board of Directors on Tuesday, May 1st, 2018.

Prepared by:

Dena Florez
Recording Secretary

Jazmin Ortiz
Secretary/Treasurer

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