



Associated Students, Inc.

Funding Request Form

2016-17

"...For the Students, by the Students!"

- Necessary Documents:
- Event Flyer w/ A.S.I. Logo
 - CSI Event Reg. Form
 - Estimates / Food Permits
 - Event Estimates / Invoices

Contact

[Redacted Contact Information]

Organization

Club/Organization: Eagle Jiu-Jitsu
 Event Title: Pizza Fundraiser
 Date(s) of Event: 4/6/17 Quarter: Spring
 Location of Event: King Hall Main Walkway
 Expected Total Attendance: 200
 Expected Attendance of Cal State LA Students: 200

Event Description and Total Cost Breakdown

Briefly describe the event:

Our club will be selling food products to the Students of CSULA to provide funding for our club.

Is the event open to all Cal State LA students?: **Yes**

How will this program enhance the Cal State LA experience?:

Our program will enhance the Cal State LA experience by giving students another alternative for food.

Hospitality

Description	Amount
Banh Mi sandwiches x 100	\$231.00
Milk Tea with Boba x 50	\$81.25
Chips x 4	\$48.66
Donuts x 5	\$45.00

Honoraria/Contracts

Description	Amount

Marketing

Description	Amount
	\$0.00

Other

Description	Amount
Water x1	\$2.99
Soda x 6	\$35.94

Event Summary

Total Cost of Event:	\$444.84
Amount Requested from A.S.I.:	\$444.84
Amount from other sources:	\$0.00

What other resources are you employing for this event?

For Office Use Only • Do Not Write Below

Important:

- (1) All Funding Request Forms must be turned in by 12 PM Monday, the week of the Finance Committee Meetings.
- (2) Additionally, funding request forms must be turned in no less than 10 business days (2 weeks) prior to the event.
- (3) Deadline for Request for Payment or Purchase Order (RPP) is 15 days after the event.

All forms must have a Time Stamp and

staff initial:

[Handwritten Initials]

17 MAR 20 10:05:05

COMPLETE



STUDENT ORGANIZATION EVENT REGISTRATION FORM

This form must be completed 10 working days prior to the event date. Reservations for on campus events will not be confirmed unless this form has been completed. No publicity may be distributed or posted on websites until this form has been submitted for off campus events or until the reservation confirmation process has been completed for on campus events. **Signatures must be completed in blue or black ink.**

NAME OF ORGANIZATION: Eagle Jim Jitsu PHONE: 323 683 7516 DATE: 3/2/17
 EVENT CONTACT NAME: Joshua Gabran EMAIL: gabran412@gmail.com
 NAME OF EVENT: Ej LOCATION: King Hall
 EVENT DATE: See Description BEGIN TIME: 11 am END TIME: 6 pm ESTIMATED ATTENDANCE: 15

TYPE OF ACTIVITY (THE UNIVERSITY'S GENERAL RELEASE WILL BE REQUIRED FOR CERTAIN EVENTS.)

FUNDRAISER EDUCATIONAL PROGRAM SPIRITUAL PROGRAM RECREATIONAL PROGRAM
 DANCE/PARTY SOCIAL PROGRAM COMMUNITY SERVICE CONFERENCE/CONVENTION
 OTHER: _____

WILL YOUR EVENT INCLUDE ANY OF THE FOLLOWING? (PLEASE CHECK ALL THAT APPLY)

SPORTS ACTIVITY OR TOURNAMENT FOREST CLEAN-UP INTERNATIONAL TRAVEL
 BEACH CLEAN-UP INDOOR/OUTDOOR COOKING DOMESTIC TRAVEL
 BEACH BONFIRE

PLEASE DESCRIBE THE EVENT BELOW (INCLUDE ALL ACTIVITIES):

Banh Mi Daks
3/12
3/27
4/6
4/10

WHO IS INVITED (CHECK ALL THAT APPLY):

STUDENT ORG. MEMBERS CAL STATE L.A. COMMUNITY OTHER COLLEGES & UNIV. GENERAL PUBLIC GUEST LIST

Events intended for the general Cal State L.A. campus will be listed in the Student Organization Calendar of Events distributed in a bi-weekly email by the Center for Student Involvement. NO, I DO NOT WISH FOR MY EVENT TO BE POSTED.

WILL THE EVENT HAVE AN ADMISSION CHARGE, REGISTRATION FEE, OR DONATION?
 (If yes, please complete statement regarding cash transactions on the back of this form) NO YES, HOW MUCH? Donation

WILL A MOVIE BE SHOWN? NO YES (If yes, please attach written proof of viewing rights.)

WILL THE EVENT HAVE SECURITY? NO YES If yes, please explain _____

WILL FOOD BE SERVED AT THE EVENT? NO YES
 IF YES, WHO WILL PROVIDE THE FOOD? UNIVERSITY CATERING OTHER: Costo Pizza
 A completed food permit is required for all on-campus events with food unless the food is provided by University Catering.

WILL ALCOHOL BE PRESENT AT THE EVENT? NO YES. Please attach a completed request to serve alcoholic beverages. (This form may take up to two weeks for review and possible approval.)

WILL THE EVENT BE HELD IN A RESTAURANT/VENUE WHERE ALCOHOL IS AVAILABLE? NO YES Initials _____
 If so, please affirm organization members and guests will not consume alcohol.

WILL OFF-CAMPUS MEDIA BE NOTIFIED ABOUT THE EVENT (NEWSPAPER, TV, RADIO, ETC.)? NO YES

DOES THE STUDENT ORGANIZATION WANT TO PURCHASE SPECIAL EVENT INSURANCE FOR THIS EVENT? NO YES

Please be aware that student organization events are not covered for liability or other insurance by California State University, Los Angeles or the University-Student Union. Student organization officers or the advisor may be held personally liable. If the student organization would like to purchase Special Event Insurance for a particular event, please contact CSI.

STATEMENT REGARDING CASH TRANSACTIONS

As an officer of Eagle Jiu Jitsu, a recognized student organization at Cal State University, Los Angeles, I affirm that all funds raised by this organization or assets assigned to this organization will be used for the benefit of the organization as a whole. Further, it is affirmed that no funds or assets of this organization will accrue to the benefit of any officer or member, or any private person.

Description of fundraiser (including how the fundraiser or donation process will work, items to be sold, prize(s), etc):

Bunz Mi Sandwiches: \$3
Soda/water/chips: \$1
money goes to funds that help club members bro on trips

PRES: Lionel Reyes SIGNATURE: Lionel Reyes DATE: 3/2/17
TREAS: Kehm Huang SIGNATURE: Kehm Huang DATE: 3/2/17

EVENT GUIDELINES

The following guidelines are provided for the benefit of the student organization. They are intended to be followed completely. Failure to comply with any of the following guidelines may result in disciplinary action taken against the organization including suspension of recognition and use of facilities.

CONDUCT: The organization assumes full responsibility for the conduct of participants at the event. Any violation of University policy may subject the participants and/or the organization to disciplinary action by the Center for Student Involvement or Judicial Affairs.

ALCOHOL: Any event that involves consumption of alcoholic beverages requires authorization from the University. Your organization must complete a Request to Serve Alcoholic Beverages form available in the Center for Student Involvement. Please allow at least 3 weeks for this form to be reviewed by the University.

PUBLICITY: All publicity material including banners, brochures, announcements, etc. must have the name of the sponsoring group and the following statement: "The actions and opinions of this organization do not necessarily reflect those of the students, faculty, or administration of Cal State L.A."

MY SIGNATURE BELOW INDICATES THAT I WILL TAKE RESPONSIBILITY TO ENSURE THAT THE EVENT WHICH MY ORGANIZATION IS SPONSORING WILL FOLLOW ALL GUIDELINES SET FORTH BY THE UNIVERSITY.

STUDENT OFFICER'S NAME: Joshua Galvan SIGNATURE (PLEASE USE BLUE OR BLACK INK ONLY): Joshua Galvan DATE: 3/2/17
ADVISOR'S NAME: Robert Weide SIGNATURE: Robert Weide DATE: 3/2/17

ACKNOWLEDGMENT - FOR OFFICE USE ONLY

CENTER FOR STUDENT INVOLVEMENT (U-SU 204) SIGNATURE: [Signature] DATE: 3-2-17
CSI VERIFIES THE ORG. IS RECOGNIZED BY THE UNIVERSITY
CENTER FOR STUDENT INVOLVEMENT DIRECTOR:

GENERAL RELEASE REQUIRED FOR ALL PARTICIPANTS? NO YES DATE REQUIRED: _____

NOTIFICATIONS:

PUBLIC AFFAIRS DATE: _____ ATHLETICS DATE: _____
 DEPT. OF PUBLIC SAFETY DATE: _____ FACILITIES USE COORDINATOR DATE: _____

NOTES OR UPDATES:

CALIFORNIA STATE UNIVERSITY, LOS ANGELES
TEMPORARY FOOD FACILITY PERMIT



Date of Event: 3/27, 4/6, 10, 24 Estimated Attendance: 15
 Name of Event: EJ Fundraiser
 Type of Event: Fundraiser Location: King Hall
 Sponsoring Organization: Eagle jiu Jitsu
 Authorized Representative: Joshua Galvan Phone: 323 683 7516 Fax: _____

Time:
 Access Time: 10:30 a.m./p.m. to 6:30 a.m./p.m.
 Event Time: 11 a.m./p.m. to 6 a.m./p.m.

Type of Food Service:
 Bake Sale Snacks Food Sale Catering
 Barbecue Potluck Other (describe below)

(Provide caterer's complete name and address in space above this box; see Paragraph 6.2(e) in Temporary Food Facility Guidelines for further instructions.)

Describe Other: _____

List all food and potentially hazardous food (see Temporary Food Facility Guidelines for definition) items to be sold/served (include ingredients), use back of page if necessary. Banh Mi Sandwiches, Chips

Where will this food be prepared or purchased [Note no Home Baked/Cooked Items are Allowed]? Banh Mi...
647 W valley Blvd, Costo 2207 W Commonwealth Ave Alhambra CA 91803

List all beverages to be sold/served: PeppiCo Soda, water, coffee

Where will beverages be prepared or purchased? Costo 2207 W Commonwealth Ave CA 91803

Method/s of maintaining proper holding temperatures for potentially hazardous food/s during transportation and service:
Ice Box

Agreement: For the privilege of selling foods and/or beverages on campus, the Sponsoring Organization shall have attended a food handling orientation (offered at the beginning of Fall and Spring quarters), agrees to read, understand, and comply with the CSLA Temporary Food Facility Guidelines governing food sales or service. Failure to comply with the rules may result in the loss of food and/or beverage selling/serving privileges and possibly disciplinary action.

Insurance: (Student Organizations Only) As a prerequisite, the Sponsoring Student Organization agrees to obtain proper insurance coverage from the Associated Students, Inc. (ASI) at least two weeks prior to the event date and ASI agrees to include the Sponsoring Student Organization's activity in its insurance policy. This Temporary Food Permit will not be approved unless accompanied by a proof of ASI insurance.

No liability will be assumed by California State University, Los Angeles, University-Student Union, or University Auxiliary Services for any food or beverage the sponsoring organization provides to the campus community. This permit should be submitted at least 10 days prior to the activity for proper reviews and approvals; otherwise there is no guarantee of completion by the event date.

All signatures shall be obtained in the following order. Student organizations need all signatures; other organizations 1, 3 and 4 only.

<u>Joshua Galvan</u> 1. Signature of Sponsoring Organization Chairperson	<u>Joshua Galvan</u> Authorized Representative to be present at event
<u>[Signature]</u> 2. Center for Student Involvement (UU 204) (Student Organizations Only)	<u>3.2.17</u> Date
<u>Amy Mees</u> 3. University Auxiliary Services, Inc. (Golden Eagle Bldg 314)	<u>3/2/17</u> Date
<u>Alhambra 17-278</u> 4. Environmental Health & Safety (Corporate Yard Bldg. 244)	<u>3/2/17</u> Date

EAGLE JIU-JITSU
BANH MI
FUNDRAISER

4/6/2017
8am-6pm
King Hall Walkway



'...For the Students, by the Students!'

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4/6/2017
8am-6pm
King Hall Walkway



'...For the Students, by the Students!'

Bánh Mì & Chè Cali

647 W. Valley Blvd., Alhambra, CA 91803

Tel: (626) 293-8396

Open Daily: 6:00 AM – 12:00 AM

Khai Vị/ Appetizers

1. Nem Tôm Cuốn/ BBQ Pork & Shrimp Rolls (3)..... \$4.95
2. Nem Cuốn/ BBQ Meatloaf (3)..... \$4.95
3. Chả Giò/ Egg Rolls (5)..... \$4.50

Phở/ Rice Noodle Soup

11. Đặc Biệt/ Special Noodle Combination..... \$6.95
12. Tái/ Rare Steak..... \$6.95
13. Chín Nạm/ Well-Done Brisket & Flank..... \$6.95
15. Gà/ Chicken Noodle Soup..... \$6.95
16. Tôm/ Shrimp Noodle Soup..... \$6.95
17. Phở Bò Kho/ Beef Stew Noodle Soup..... \$6.95
18. Tái Nạm/ Rare Steak, Well-Done Beef Noodle Soup..... \$6.95
19. Tái Bò Viên/ Rare Steak, Beef Balls Soup..... \$6.95
20. Soup Bò Viên/ Beef Balls (W/out Noodle)..... \$4.00
21. Phở Không Thịt/ Noodle Soup (W/out meat)..... \$5.00

Bún/ Vermicelli

30. Bún Tôm Thịt Nướng Chả Giò/ Shrimp, BBQ Pork & Egg Roll..... \$6.95
31. Bún Bò Xào/ Beef & Grilled Onion..... \$6.95
32. Bún Bì Chả Giò/ Shredded Pork Skin, Egg Roll..... \$6.95
34. Bún Cà-ri Gà/ Vermicelli w/ Curry Chicken..... \$6.95
36. Bún Tôm Thịt Nướng/ Shrimp, BBQ Pork w/ Vermicelli..... \$6.95
37. Bún Thịt Nướng/ BBQ Pork w/ Vermicelli..... \$6.95
38. Bún Bò Huế/ Hue Noodle Soup..... \$6.95

Cơm/ Rice (Steam Rice or Fried Rice)

50. Cơm Thịt Trứng/ BBQ Pork, Egg w/ Rice..... \$6.95
51. Cơm Tôm, Thịt, Trứng/ Shrimp, BBQ Pork, Fried Egg w/ Rice..... \$6.95
52. Cơm Bò Xào Salad / Sautéed Beef w/ Rice..... \$6.95
53. Cơm Gà Dòn/ Crispy Chicken w/ Fried Rice..... \$6.95
54. Cơm Cà-ri Gà/ Curry Chicken w/ Rice..... \$6.95
55. Cơm Bò Kho/ Beef Stew w/ Steam Rice..... \$6.95
56. Cơm Bì, Thịt, Trứng/ Shredded Pork Skin, BBQ Pork, Fried Egg w/ Rice..... \$6.95
57. Cơm Sườn, Bì, Chả/ Shredded Pork Skin, Eggloaf, Pork Chop w/ Rice..... \$6.95
58. Cơm Sườn Nướng/ Pork Chop w/ Rice..... \$6.95
59. Cơm Chiên Dương Châu/ Yang Chou Fried Rice..... \$6.95
60. Cơm Trắng/ Steam Rice..... \$1.00
61. Sườn Miếng/ Pork Chop..... \$1.75

Mì / Egg Noodle Soup

39. Mì Hoành Thánh/ Wonton Noodle..... \$6.95
40. Mì Đùi Gà/ Chicken Noodle Soup..... \$6.95

Bánh Cuốn, Bánh Ướt/ Steamed Roll

70. Bánh Cuốn Thịt Chả/ Steamed Rolls with Ground Pork..... \$4.95
71. Bánh Ướt Chả Lụa/ Steamed Rolls with Meatloaf..... \$4.95
72. Bánh Ướt Tôm Chấy/ Steamed Rolls with Dried Shrimp..... \$4.95

Extra Fish Sauce \$0.25, large cup 16 oz for \$2.00

Cháo/ Congee

81. Cháo Lòng/ Pork Stripe Congee..... \$6.95
82. Cháo Gà/ Chicken Rice Congee..... \$6.95
83. Cháo Huyết/ Pork Blood Congee..... \$6.95

Chè/ Dessert

** Buy 2 Get 1 Free **

\$2.25/Bowl

- Bà Ba ➢ Chuối ➢ Khoai Môn ➢ Thái ➢ Trôi Nước
- Bắp ➢ Đậu ➢ Sâm Bô Lượng ➢ Thưng ➢ Táo Sộn

Extra Coconut Milk..... \$0.50, \$1.00, \$2.00

Giải Khát/ Beverage

- | | Small | Large |
|---|--------|--------|
| ➢ Café Sữa đá/ Iced Milk Coffee..... | \$2.75 | \$3.75 |
| ➢ Café Đen Đá/ Iced Coffee..... | \$2.75 | \$3.75 |
| ➢ Rau Mả/ Fresh Pennywort Leaves Juice..... | \$2.75 | \$3.75 |
| ➢ Trà Đá/ Iced Jasmine Tea..... | \$0.50 | |
| ➢ Chè Ba Màu/ Tri Colors Dessert..... | \$2.75 | |
| ➢ Chè Thái/ Thai Dessert..... | \$2.75 | |
| ➢ Sâm Bô Lượng..... | \$2.75 | |
| ➢ Café Sữa Nóng/ Hot Milk Coffee..... | \$2.75 | |

** Buy 1 Get 1 Free **

\$3.25 (S) / \$4.00 (L)

(With Tapioca, Pudding, Green & Red Jelly)

- Milk Tea ➢ Thai Tea
- Milk Green Tea ➢ Honey Green Tea

Bánh Mì & Chè Cali

Food To Go

647 W. Valley Blvd., Alhambra, CA 91803

Tel: (626) 293-8396

Bánh Mì

Sandwiches

Baguette

\$3.50/each

1. Đặc Biệt Thịt Chả
Ham & Meatloaf
2. Thịt Chả Giò Thủ
Ham, Meatloaf & Head Cheese
3. Chả Giò Thủ
Meatloaf & Head Cheese
4. Chả Lụa
Meatloaf
5. Thịt Nướng
BBQ Pork
6. Bì
Shredded Pork Skin
7. Nem Nướng
BBQ Meatloaf
8. Xiu Mại
Meat Balls
9. Gà
BBQ Chicken
10. Cá Mòi
Sardines
11. Bò Nướng
BBQ Beef
12. Ham Chay
Vegetarian Ham

- Chả Trứng Chiên/ Egg & Meatloaf..... \$3.50
- Bánh Mì Teriyaki/ Beef Teriyaki Sandwich..... \$3.50

Baguette

\$1.00/piece

French Roll

**** Buy 2 Get 1 Free ****

\$3.50/each

21. Đặc Biệt Thịt Chả
Ham & Meatloaf
22. Thịt Chả Giò Thủ
Ham, Meatloaf & Head Cheese
23. Chả Giò Thủ
Meatloaf & Head Cheese
24. Chả Lụa
Meatloaf
25. Thịt Nướng
BBQ Pork
26. Bì
Shredded Pork Skin
27. Nem Nướng
BBQ Meatloaf
28. Xiu Mại
Meat Balls
29. Gà
BBQ Chicken
30. Cá Mòi
Sardines
31. Bò Nướng
BBQ Beef
32. Ham Chay
Vegetarian Ham

Bánh Cuốn

Steamed Rolls

- Bánh Cuốn Thịt/ Steamed Rolls with Ground Pork..... \$3.75
- Bánh Ướt/ Steamed Rolls with Meatloaf..... \$3.75
- Bánh Cuốn Thịt (5 lbs and up)/ Steamed Rolls with Ground Pork... \$4.25/lb
- Bánh Ướt (5 lbs and up)/ Steamed Rolls..... \$4.25/lb

*Extra Dipping Sauce\$0.25, large cup 16oz for \$2.00

Nem Cuốn

Spring Rolls

- Nem Nướng/ BBQ Meatloaf Rolls..... \$3.50
- Nem Tôm/ BBQ Meatloaf & Shrimp Rolls..... \$3.50
- Nem Nướng/ BBQ Meatloaf Rolls..... \$1.20/roll
- Nem Tôm Cuốn/ BBQ Meatloaf & Shrimp Rolls..... \$1.20/roll

Extra Dipping Sauce\$0.25, large cup 16oz for \$2.00

Soups

- | | Small | Large |
|---|--------|--------|
| ➤ Bánh Mì Bò Kho/ Beef Stew with Bread Roll..... | \$3.00 | \$4.25 |
| ➤ Bánh Mì Cari Gà/ Chicken Curry with Bread Roll..... | \$3.00 | \$4.25 |
| ➤ Cháo Lòng/ Congee..... | \$2.25 | \$3.25 |
| ➤ Cháo Gà/ Chicken Congee..... | \$2.25 | \$3.25 |
| ➤ Cháo Huyết/ Pork Blood Congee..... | \$2.25 | \$3.25 |

Party Trays

- | | Small | Large |
|---|----------------|---------|
| ➤ Cơm Chiên..... | \$25.00 | \$35.00 |
| ➤ Xôi Mặn/ Ngọt..... | \$25.00 | \$30.00 |
| ➤ Mì Xào..... | \$20.00 | \$30.00 |
| ➤ Gỏi Đu Đủ/ Papaya Salad..... | \$30.00 | \$40.00 |
| ➤ Gỏi Sen/ Lotus Rootlets..... | \$40.00 | |
| ➤ Bò Ragu/ Beef Stew with 10 French Rolls..... | \$45.00 | |
| ➤ Cà-ri Gà/ Chicken Curry with 10 French Rolls..... | \$40.00 | |
| ➤ Cháo Lòng/ Congee with 5 Chinese Donuts..... | \$35.00 | |
| ➤ Chè/ Dessert..... | \$20.00 | |
| ➤ Dồi Không..... | \$7.00/lb | |
| ➤ Bánh Bột Lọc..... | \$36.00/100pcs | |
| ➤ Chả Giò/ Egg Rolls..... | \$30.00/50pcs | |
| ➤ Bánh Bèo..... | \$20.00/100pcs | |
| ➤ Bánh Ích Trần..... | \$20.00/25pcs | |
| ➤ Cánh Gà Chiên Bơ/ Chicken Wings..... | \$20.00/30pcs | |
| ➤ Tôm Chiên/ Spicy Shrimps..... | \$20.00/50pcs | |
| ➤ Khay Bánh Mì/ Baguette Tray..... | \$20.00/21pcs | |
| ➤ Khay thịt/ Meat Lovers | \$30.00 | |
| Chicken Legs (7pcs)/Pork Chop (3pcs)/BBQ Pork (1lb) | | |

Donuts:



Water:



Chips:



Soda:



