



Personnel Committee Meeting Agenda

Meeting called by: ASI VP for Administration

Date: Tuesday, March 24, 2020

Location: Zoom Meeting

<https://calstatela.zoom.us/j/507075177>

Meeting ID: 507 075 177

Type of Meeting: Special Meeting

Time: 3:15pm-4:15pm

Attendees: General Public and Committee
Members

- I. Organizational Items
 - a. Call to Order
 - b. Roll Call
 - c. Approval of the Agenda March 24, 2020
 - d. Approval of the Minutes March 10, 2020
- II. Public Comment: This time is allotted for the public to address the Board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.
- III. Informational Items:
 - a. Student Assistant Programs & Events Assistant: The committee will be updated on the process for the student assistant job.
- IV. Discussion Item:
 - a. Annual Evaluations: The committee will discuss the turnout for annual evaluation and next steps for the process.
 - b. COVID-19 Staff Update: The committee will be updated on the new changes the COVID-19 has implemented to the organization and how we will proceed until the end of the Spring semester.
- V. Reports
 - a. ASI Vice President for Administration
 - b. Staff Support
 - c. Representative from the University's Office of Human Resources Management
- VI. Adjournment