



Personnel Committee Meeting Agenda

Meeting called by: ASI VP for Administration
Date: Tuesday, February 23, 2020
Location: ASI Conference Room

Type of Meeting: Special Meeting
Time: 3:15pm-4:15pm
Attendees: General Public and Committee
Members

- I. Organizational Items
 - a. Call to Order
 - b. Roll Call
 - c. Approval of the Agenda February 23, 2020
 - d. Approval of the Minutes February 18, 2020
- II. Public Comment: This time is allotted for the public to address the Board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.
- III. Informational Items:
 - a. Policy 109: The committee will discuss policy edits to the Student Assistant hiring policy.
 - b. Student Assistant Programs & Events Assistant: The committee will discuss next steps in hiring student staff.
- IV. Action Items
 - a. ASI Executive Director Job Description: The committee will consider taking action on edits made to the job description.
 - b. Policy 101: The committee will consider taking action on edits made to Personnel Committee Code of Procedure.
- V. Reports
 - a. ASI Vice President for Administration
 - b. ASI Interim Executive Director
 - c. Representative from the University's Office of Human Resources Management
- VI. Adjournment