



## Personnel Committee Meeting Agenda

Meeting called by: Nia Johnson, ASI President  
Tuesday, March 5, 2019  
Location: ASI Conference Rm. 203, U-SU

Type of Meeting: Special  
Time: 3:15 to 4:15 p.m.  
Attendees: Committee Members, General Public

### I. Organizational Items

- a. Call to Order
- b. Roll Call
- c. Approval of Agenda for Tuesday, March 5, 2019
- d. Approval of Minutes for Tuesday, February 19, 2019

II. **Public Forum:** This time is allotted for members of the public to address the committee.

### III. Information Items

- a. Senior Programs Coordinator Position Update: The Committee will receive an update on the status of the Senior Programs Coordinator search process.
- b. Executive Director Position Update: The Committee will receive an update on the status of the Executive Director search process.
- c. ASI Graphics and Production Assistant: The Committee will receive an update on the status of the Graphics and Production Assistant search process.

### IV. Action Items

- a. Personnel Vice Chair: The Committee will nominate and appoint a Personnel Committee Vice Chair.
- b. Mid-Year/Annual Evaluation Policy: The Committee will take action on recommended amendments to the current Evaluation Policy.

### V. Discussion Items

- a. Annual Evaluations: The Committee will discuss the end of the year evaluation process and timeline.
- b. Project Lists: The Committee will review full-time staff project lists.

### VI. Reports

- a. ASI President: Nia Johnson
- b. Interim Executive Director: Marcus A. Rodriguez

### VII. Adjournment