



Personnel Committee Meeting Agenda

Meeting called by: Matthew Keels, ASI VP for Administration
Time: 3:15 to 4:15 p.m.
Type of Meeting: General

Date: Tuesday, February 5, 2019
Location: Board Room 303AB, U-SU
Attendees: Committee Members, General Public

- I. Organizational Items
 - a. Call to Order
 - b. Roll Call
 - c. Approval of Agenda for Tuesday, February 5, 2019
 - d. Approval of Minutes for Tuesday, November 6, 2018
- II. Public Forum – This time is allotted for members of the public to address the committee.
- III. Action Item:
 - a. ASI Interim Executive Director Compensation: The committee will take action on the compensation of the Interim Executive Director for retroactive and anticipated pay. (Closed Session Item per Gloria Romero Act, § 89307(d)(D))
- IV. Information Items
 - a. Senior Programs Coordinator Position Update: The Committee will receive an update on the status of the Senior Programs Coordinator search process.
 - b. Executive Director Position Update: The Committee will receive an update on the status of the Executive Director search process.
 - c. Mid-Year Evaluations - Full Time Staff: The Interim Executive Director will provide a high level summary of the feedback received.
 - d. Student Assistant Position Descriptions and Assessment: The Interim Executive Director will provide an update regarding the refurbished position descriptions and the 3 & 6 Strategy and Performance Evaluations.
- V. Discussion Items
 - a. Evaluations: The Committee will discuss the End of the Year Evaluations.
- VI. Reports:
 - a. Vice President for Administration: Matthew Keels
- VII. Adjournment