



## Personnel Committee Meeting Agenda

Meeting called by: Matthew Keels, ASI VP for Administration  
Time: 3:15 to 4:15 p.m.  
Location: Board Room 303AB, University-Student Union

Date: Tuesday, February 19, 2019  
Type of Meeting: General  
Attendees: Board Members, General Public

- I. Organizational Items
  - a. Call to Order
  - b. Roll Call
  - c. Approval of Agenda for Tuesday, February 19, 2019
  - d. Approval of Minutes for Tuesday, February 5, 2019
- II. Public Forum – This time is allotted for members of the public to address the committee.
- III. Information Items
  - a. Senior Programs Coordinator Position Update: The Committee will receive an update on the status of the Senior Programs Coordinator search process.
  - b. Executive Director Position Update: The Committee will receive an update on the status of the Executive Director search process.
  - c. ASI Graphics and Production Assistant: The Committee will receive an update on the status of the Graphics and Production Assistant search process.
- IV. Discussion Items
  - a. Mid-Year/Annual Evaluation Policy: The Committee will discuss possible changes to the current Evaluation Policy
  - b. Annual Evaluations: The Committee will discuss end of the year evaluations.
  - c. Executive Director Hiring Policy: The Committee will review and discuss the Executive Director Hiring Policy rough draft.
- V. Reports:
  - a. Vice President for Administration: Matthew Keels
  - b. Interim Executive Director: Marcus A. Rodriguez
- VI. Adjournment