



Bylaws/COP Subcommittee Meeting Agenda

Meeting Called By: **Nia Allen, Chief Justice**

Type of Meeting: **Special**

Date: **Wednesday, November 7, 2018**

Location: **U-SU Los Angeles Rm 303 AB**

Time: **3:15 p.m. – 3:45 p.m.**

Attendees: **Bylaws and Codes of Procedure Sub-Committee, General Public**

I. Organizational Items

- a. Call to Order
- b. Roll Call (Establishment of Quorum)
- c. Adoption of Agenda for November 7, 2018
- d. Adoption of Minutes for October 24, 2018

II. Public Forum/Announcement

- a. This time is allotted for members of the public or representatives to make announcements to the bylaws committee members.

III. Action

- a. **Review Policies pertaining to attendance** – The Bylaws committee will review the policies pertaining to attendance in all positions and make adjustments to them to ensure they are all aligned.
 - i. **Policy 020**-Board of Directors removal from office Section 13
 - ii. **Policy 003**- Executive Committee removal from office section 4
 - iii. **Policy 101**- Personnel committee removal from office section 4
 - iv. **Policy 201**- Finance committee removal from office section 5
 - v. **Policy 015**- Cabinet of academic senators absence, tardiness, and early departures
 - vi. **Policy 010**- Attendance and absenteeism codes of procedures
- b. **Approve policy 001**- The bylaws committee will approve the policy edits made to policy 001 by the executive committee
- c. **Approve policy 002**- The bylaws committee will approve the policy edits made to policy 002 by the executive committee
- d. **Review policy 302**- The bylaws committee will review the Bylaws and Codes of Procedures Sub-Committee codes of procedures

IV. New Business

V. Old Business

- a. **Chief Justice & Associate Justice Position Duty Review** The committee will review current position requirements and make possible recommendations regarding GIA allocations.
- b. **Roberts rules training** The bylaws committee will discuss a possible structure for the Roberts rules training.

VI. Reports

- a. Chief Justice
- b. Associate Justices
- c. Elections and Orientation Commissioner
- d. ASI Staff: **Vacant**



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VII. Adjournment