



# ASI Workflow & Bi-Weekly Ad Hoc Meeting Agenda

**Meeting called by:** Jazmin Ortiz Secretary/ Treasurer  
**Type of Meeting:** Unofficial; Working Meeting  
**Date:** November 8, 2017  
**Time:** 4:30-5:30 pm  
**Location:** U-SU Pasadena Room 307  
**Attendees:** Committee Members, General Public

- I. Organizational Items
  - a. Call to Order
  - b. Roll Call
- II. Public Forum – Allotted time for members of the public to address the committee.
- III. Discussion
  - a. Committee Charge:
    1. Review Policy 20
  - b. The committee will create a proposal to capture the workflow and new accountability process
  - c. Discuss timeline:
    1. Review and discuss the Timeline – the committee will review the timeline for the new biweekly process & GIA payment/disbursements recommendation
- IV. Adjournment

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