



# A.S.I. Finance Committee Meeting Agenda

Meeting called by: Aaron Castaneda, A.S.I. Vice President for Finance

Type of Meeting: General Date: September 1, 2017 Time: 12-2 pm

Location: U-SU Alhambra Room 305

Attendees: Board Members, General Public

## I. Organizational Items

- a. Call to Order
- b. Roll Call (Establishment of Quorum)
- c. Approval of Agenda for Friday, September 1, 2017
- d. Approval of Minutes for Friday, June 30, 2017
- e. Approval of Minutes for Friday, July 14, 2017
- f. Approval of Minutes for Friday, July 28, 2017

## II. Public Forum – Allotted time for members of the public to address the committee.

## III. New Business

- a. Policy Review
  1. Policy 202: Funding Flow Chart **(15 minutes)**
    - i. The committee will discuss and possibly take action on changes on the policy to provide continuity on Policy 201 and Policy 226
  2. Policy 225: Signature Authorization Policy **(15 minutes)**
    - i. The committee will review the following policy and take action on recommended changes.
- b. MGO – Audit and Financial Statement Presentation **(Time Certain 1:30pm)**
  1. University Controller, Thomas Leung and MGO Auditor, Ryan Dover will present the 2016/2017 audit and provide additional information needed to full comprehend the financial statements.

## IV. Discussion Items

- a. Full-time Staff travel: At the request of a committee member, the committee will discuss each type of full-time staff travel and assess which areas the organization can save funds. **(20 minutes)**

## V. Information Items:

- a. Alternative Funding and Referendum Ad Hoc Committee – The committee will be provided an update of the Ad Hoc Committee. **(10 minutes)**
- b. Rolled Over/Reconsolidated Fees Budget Priorities: The committee will receive the number of funds available from 2016/2017 fiscal year and also be provided information on how to request for special one-time funding. **(20 minutes)**
- c. Reviewing Budget and Detail of 2017/2018 Operating Budget: The committee will begin to review the contents of the operating budget and supporting detail. **(10 minutes)**

Tel: (323) 343-4780

Fax: (323) 343-6420

[www.calstatela.edu/asi](http://www.calstatela.edu/asi)

5154 State University Drive, Room 203  
Los Angeles, California 90032



- VI. Reports
  - a. A.S.I. Vice President for Finance: **Aaron Castaneda**
- VII. Adjournment



Tel: (323) 343-4780

Fax: (323) 343-6420

[www.calstatela.edu/asi](http://www.calstatela.edu/asi)

5154 State University Drive, Room 203  
Los Angeles, California 90032