



Personnel Committee Agenda

Meeting Called By: **David Zitser,**
A.S.I. President

Type of Meeting: **Special**

Date: **Tuesday, July 11, 2017**

Location: **U-SU Board Room 303**

Time: **3:15 – 4:15 pm**

Attendees: **Personnel Committee members, General Public**

I. Organizational Items:

- a. Call to Order
- b. Roll Call
- c. Adoption of Agenda for Tuesday, July 11, 2017
- d. Adoption of minutes for Tuesday, June 27, 2017
- e. Approval of minutes for Tuesday, May 9, 2017

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the executive committee members

III. Reports:

- a. A.S.I. President: **David Zitser**
- b. A.S.I. Executive Director : **Intef W. Weser**

IV. Old Business:

- a. Action Item - Personnel Committee Code and Procedure Review Policy 101 – The committee will review the Personnel Committee COP and take action on recommended changes.
- b. Hiring Updates – Staff will provide updates on the hiring process for the vacant staffing positions.
 1. [Graphic Designer and Web Attendant – student assistant](#)

V. New Business

- a. Executive Director Work Plan and Project List – The committee will review the Executive Director Annual Work Plan.
- b. Staff Project Lists – The committee will review the monthly project lists submitted by staff members and discuss the expectations and responsibilities of the A.S.I. Staff.

VI. Action

VII. Discussion

VIII. Adjournment

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