



Personnel Committee Meeting Agenda

Meeting called by: Kayla Stamps, A.S.I. President
Type of Meeting: General
Date: Tuesday, May 2, 2017
Time: 3:30-4:45 pm
Location: U-SU Board Room 303
Attendees: Committee Members, General Public

- I. **Organizational Items**
 - a. Call to Order
 - b. Roll Call
 - c. Approval of Agenda for Tuesday, May 2, 2017
 - d. Approval of Minutes for Tuesday, April 25, 2017
- II. **Public Forum** – Allotted time for members of the public to address the committee.
- III. **Discussion**
 - a. **New Hire Interview Timeline** - The Personnel Committee will receive a brief update regarding the selection and hiring timeline for open student assistant positions.
 - b. **Salary Review: (Closed Session)** The Executive Director will provide clarification on the salaries numbers shown on the 2015 IRS Form 990 Tax Return and salaries numbers provided by the Executive Director.
- IV. **New Business**
 - a. **Action Item: (Closed Session) Executive Director will share Performance Appraisal of Fulltime Staff members:** the committee will review and take action on the recommended evaluations of full-time staff members.
 - b. **Action Item: (Closed Session) A.S.I. Executive Director Evaluation:** the committee will review and take action on the recommended evaluation of the Executive Director.
 - c. **Action Item: (Closed Session) 2015/2016 Executive Director Merit Increase:** The committee will review Policy 106 Performance Appraisal Review and take action on recommendation to reverse approval.
- V. **Reports**
 - a. **Kayla Stamps – A.S.I. President**
 - b. **Intef W. Weser – A.S.I. Executive Director**
- VI. **Adjournment**

Tel: (323) 343-4780

Fax: (323) 343-6420

www.calstateia.edu/asi

5154 State University Drive, Room 203
Los Angeles, California 90032